

# Annual Report for 1981

## Town of **READING** Massachusetts



READING'S FIRST 5 MEMBER  
BOARD OF SELECTMEN



Digitized by the Internet Archive  
in 2016

**Town of**  
**READING**  
**MASSACHUSETTS**



**Annual Report**  
**Of The Town Officers**

**For The Year Ended**

**December 31, 1981**





# STATISTICS

Area - 10 Square miles

## REGISTERED RESIDENTS

PRECINCT	UNDER 17	17 & OLDER	TOTAL
1	702	2155	2857
2	849	2247	3096
3	548	2137	2685
4	800	2186	2986
5	695	2106	2801
6	681	2170	2851
7	749	2202	2951
8	<u>741</u>	<u>2343</u>	<u>3084</u>
	5765	17546	23311

## REGISTERED VOTERS

PRECINCT	REPUBLICANS	DEMOCRATS	INDEPENDENT	TOTAL
1	430	647	612	1689
2	366	666	650	1682
3	350	564	584	1498
4	530	596	639	1765
5	407	581	620	1608
6	479	639	641	1759
7	515	560	678	1753
8	<u>481</u>	<u>565</u>	<u>752</u>	<u>1798</u>
	3558	4818	5176	13552

## HOUSING

### Public Housing:

Cedar Glen Housing	114 Units
Tannerville Elderly Housing	80 Units
Section 8 Subsidized Housing	55 Units

TYPE	NO.	UNITS
One Family Homes	5791	5791
Two Family Homes	390	780
Three Family Homes	24	72
Four Family & Over	31	585
Store Apartments	35	30
Commercial	142	--
Industrial	22	--
Condominiums	181	181

Federal:

Seventh Congressional District

Edward J. Markey - 223-2781  
2100-A J.F.K. Bldg.  
Boston, Mass. 02203

Senators

Edward M. Kennedy - 223-2826  
2400 J.F.K. Bldg.  
Boston, Mass. 02203

Paul E. Tsongas  
2400 J.F.K. Bldg, 20th Floor  
Boston, Mass. 02114

State:

Fifth Councillor District  
Precincts 1-2-6-7 & 8

Dr. John F. Markey - 1-683-8782 - Office  
246 Turnpike Street  
North Andover, Mass. 01845

Sixth Councillor District  
Precincts 3-4 & 5

John A. Langone, III  
190 North Street  
Boston, Mass. 02101

First Essex & Middlesex Senatorial District  
Precincts 1-2-6-7 & 8

Robert C. Buell  
State House  
Boston, Mass. 02133

Third Middlesex  
Precincts 3-4 & 5

John A. Brennan, Jr.  
88 Beltran Street  
Malden, Mass. 02148

Twenty-First Middlesex Representative District

Michael J. Barrett  
20 Middlesex Avenue  
Reading, Mass. 01867

Town Officers

BOARD OF SELECTMEN

John W. Price, Chairman	1983
Maureen T. O'Brien	1982
Marvin M. Rosenthal	1984

EXECUTIVE SECRETARY

John W. Agnew, Jr.

TREASURER

Elizabeth Klepeis

TOWN ACCOUNTANT

Raphael W. McDonald

TOWN COLLECTOR

C. Dewey Smith

MODERATOR

John W. Faria

TOWN CLERK

Lawrence Drew

TOWN COUNSEL

Tyler & Reynolds

#### BOARD OF ASSESSORS

Robert I. Nordstrand, Chairman	1984
Michael T. Sullivan, Secretary	1982
William E. Locke	1982

#### BOARD OF REGISTRARS

Joseph P. Riemer, Chairman	1984
Pearl E. Malphrus	1983
Daniel F. Driscoll, Jr.	1982
Lawrence Drew, Clerk	1984

#### BOARD OF APPEALS

John A. Anderson, Chairman	1983
William H. Watt, Secretary	1984
John B. Tewksbury - Resigned	
John A. Jarema	1982

#### ASSOCIATE MEMBERS OF BOARD OF APPEALS

Paul Dustin	1984
Joseph A. Terilli	1982
Stephen G. Tucker	1983

#### PLANNING BOARD

John Zorabedian, Jr. Chairman - resigned	
Barry J. Mitchel, Chairman	1982
Ellen C. Childress - resigned	
John W. Shaw	1983
Maureen Rich - appointed 11/81	1982
Frank P. Orlando - appointed 9/81	1982
Kenneth G. Messina, Clerk	1984

#### REPRESENTATIVE METROPOLITAN AREA PLANNING COUNCIL

Kenneth G. Messina

#### PERSONNEL BOARD

Bayard R. Lincoln, Chairman	1983
Winslow F. Blake	1982
John J. Castellano	1984
Betsey Rae Fuller	1984
Domenic A. Patalano	1982

#### FINANCE COMMITTEE

Walter J. Palmunen, Chairman	1984
Gerald A. Fiore, Secretary	1982
Norman W. Black -( appointed 2/81)	1983
Joseph E. Cloonan	1982
Carl C. Gifford	1982
Russell T. Graham -(appointed 2/81)	1983
Michael M. Guenther	1984
William H. Hughes	1984
Cyrus B. Linscott -(resigned)	
Patricia A. Merry -(appointed 5/81)	1984
Edward F. Murphy	1983
Philip B. Pacino	1983
George P. Taylor	1983
Nancy M. Graham, Clerk	

#### BOARD OF HEALTH

Donald M. Green, M. D.	1982
Sandra J. Trainor	1984
Gloria R. Hulse	1983

#### SCHOOL COMMITTEE

Paul E. Landers, Chairman	1983
Michael L. Garroway, Vice-Chairman	1982
Clifford D. Allen	1984
Richard H. Coco	1983
Eugene R. Nigro	1982
Barbara B. Philbrick	1984

#### SUPERINTENDENT OF SCHOOLS

Robert S. Wells

#### ASSISTANT SUPERINTENDENTS

Robert J. Munnelly, Instruction and Personnel  
Ronald A. Winslow, Business

#### SCHOOL PHYSICIAN

Robert W. Wakeling, D. O.

#### REGIONAL SCHOOL DISTRICT COMMITTEE

John B. Pacino 1985

#### BOARD OF LIBRARY TRUSTEES

Elia A. Dangelmaier, Chairman	1984
Russell L. Jeffrey, Vice Chairman	1982
Marie Keller, Secretary	1983
William H. Diamond	1983
Robert J. Fields	1984
Carol S. Beckwith	1982

#### BOARD OF PUBLIC WORKS

Douglas A. Cowell, Chairman	1984
Gail F. Wood, Secretary	1982
John L. Fallon, Jr.	1983
Don B. DeHart	1982
Douglas L. Barker	1984

#### MUNICIPAL LIGHT DEPARTMENT

John H. Crooker, Chairman	1984
Allan E. Ames, Secretary	1982
Francis H. Doughty	1983

#### BOARD OF CEMETERY TRUSTEES

Carl H. Amon, Jr., Chairman	1985
John M. Silvaggi, Secretary	1984
Charles E. Ellis, Jr.	1982
Herbert F. Gent, Jr.	1983
Fred C. Kenney, Jr.	1982
Joyce K. Miller	1982



# RECREATION COMMITTEE

William J. Hughes, Jr., Chairman	1983
Donald I. Pierce, Jr., Secretary	1982
John B. Pacino	
Newell Morton	1984
John E. O'Keefe	1984
Susan C. Cavicchi	1983
Karen A. Cerretani	1982

Clifford Allen (School Comm. Rept.)  
Gail Woods (D.P.W. Rep.)

## READING HOUSING AUTHORITY

Richard S. Dempster, Chairman	1984
Frank J. Johnson, Jr.	1986
Philip R. White, Jr.	1985
Leonard F. Westra	1983
Richard J. Ogden (State Appointee)	
William F. Rand, Jr. (State Appointee)	
Janet Pierce, Secretary/Executive Director	

## COUNCIL ON AGING

John MacDonnell, Chairman (elected 7/81)	1982
Everett Lemaire, (appointed Assoc. Member)	
Elizabeth Knox, Vice-Chairman	1983
Mary Ottino	1984
Harold Wyatt (resigned)	
Andrew Mulhinch	1982
Donna Ruth	1983
Arthur Polychrones	1983
George Cashman (appointed 7/81)	1984
Priscilla Poehler (appointed 7/81)	1982
Anthony Barrasso (appointed 10/81)	1984
Lee Winslow (appointed 12/81)	1982
Guy Rennison (resigned)	
Eleanor Keating (deceased)	
William Hughes (Finance Comm. Rep.)	
Rheta C. McKinley, Administrative Secretary	

## SUPERINTENDENT OF BUILDINGS

Charles A. Darby

## DIRECTOR OF VETERANS' SERVICES VETERANS' BENEFITS AGENT

Russell F. Winam

SUPERINTENDENT OF MOTH WORK

Irving E. Dickey, Jr.

TREE WARDEN

Irving E. Dickey, Jr.

INSPECTOR OF BUILDINGS

Charles H. Stamatis

WIRE INSPECTOR

John Holland

INSPECTOR OF PLUMBING

William J. Murphy

GAS INSPECTOR

William J. Murphy

SEALER OF WEIGHTS & MEASURES

Charles H. Carroll

DOG OFFICER

Harry Presti

INSPECTOR OF MILK & FOODS

James J. Nugent, Jr.

INSPECTOR OF ANIMALS

Gary Weidwald, D.V.M.

CUSTODIAN OF SOLDIERS' & SAILORS' GRAVES

J. Henry Vik

DIRECTOR OF CIVIL DEFENSE

John W. Agnew, Jr.

CONSTABLES

Sally M. Hoyt  
William Hughes, Jr.

CONTRIBUTORY RETIREMENT BOARD

George R. Larson, Chairman  
Raphael W. McDonald, Secretary  
William E. MacBrien

INSURANCE COMMITTEE

James V. D'Agostino	1982
Hugh Troutman, Secretary	1984
Joseph G. Duffy, Vice-Chairman	1982
Jose A. Canto	1984
Morgan H. Cox	1983
Bennett W. McGregor	1984
David C. Pratt	1983

LAW COMMITTEE

Consists of Chairman of the following Boards:

Board of Selectmen	Planning Board
Board of Public Works	Board of Assessors
Board of Cemetery Trustees	School Committee
Board of Health	Municipal Light Board
Board of Library Trustees	

COMMISSIONERS OF TRUST FUNDS

George R. Larson, Chairman	1985
Ebbe Ebbeson	1982
Robert S. Cummings	1984
Elizabeth Klepeis, Secretary	

#### TOWN FOREST COMMITTEE

George B. Perry, Chairman	1982
Irving E. Dickey, Jr., Vice-Chairman	1984
Benjamin E. Nichols, Secretary	1983

#### CONSERVATION COMMISSION

Sally M. Hoyt, Co-Chairman	1983
Harold V. Hulse, Co-Chairman	1982
Nancy W. Anderson	1984
William L. Childress, appointed 6/81	1982
Henry W. Fienemann	1982
M. Clifton Proctor	1984
Andrew J. Botticelli, Jr., resigned 10/81	
William J. Gustus, resigned 5/81	

#### HISTORICAL COMMISSION

John F. McCauley, Chairman	1983
Virginia M. Adams, Secretary	1984
William M. Fowler, Jr.	1984
Sharon K. Ofenstein	1983
Susan C. Theophanis, resigned	
Ruth J. Converse	1982

#### HISTORICAL COMMISSION ASSOCIATE MEMBERS

Shirley Fairchild	1982
Virginia Hartshorn	1982
Roberta Sullivan	1982
John Gallo	1982

#### READING ARTS COUNCIL

Walter Begonis, Chairman  
Phyllis Evensen, Secretary  
Linda Nordberg  
Eleanor Mahoney  
James H. Watts  
Peter B. Greene  
Daniel C. Abbott  
Andrew W. Jaffee  
Carl D. Strube  
Grace Palmer  
Judith O'Hare  
Barbara Philbrick

INDUSTRIAL DEVELOPMENT  
COMMISSION

Curt E. Nitzsche, Chairman	1984
Donald Stroeble, Secretary	1985
James Weaver	1982
Philip Walcott	1986
Ronald V. O'Connell	1983
Charles W. Hewitt	1982
Edward McPartlin	1985
Daniel Enslinger	1982

LAND BANK COMMITTEE

Benjamin E. Nichols, Chairman  
George W. Cochrane, 3rd  
Leslie D. Stark

HAZARDOUS WASTE COMMITTEE

Gretchen Latowsky, Chairman	1982
Judith Broderick	1982
Edward Halpin (resigned)	1981
Robert Cashins	1982
Steven Oston	1982
Edmondo DiPillo	1982
Richard Rudolph	1982
James Valentine	1982
Barbara Boviard (resigned)	1981
Richard Graziano (appointed 12/81)	1982
Carol McConchie (appointed 12/81)	1982
Marilyn Fowler	1982
Joan Nickerson	1982
Joan Brown	1982

CABLE T. V.

Robert J. Bennett, Jr.	1983
Michael Longo	1982
Anthony Cota	1983
Robert Mallion	1984
Alan McCoy	1984
Joseph Cain	1982
Donald Farnham	1983
John Pineau	1984
Joseph Gallagher (resigned)	1982

POLICE DEPARTMENT ROSTER

CHIEF

Edward W. Marchand

LIEUTENANTS

Edward M. Hubbard

Fred Granelli

SERGEANTS

Robert E. Marchand  
Robert J. Silva

William F. Keefe  
Gerald F. Hoyt

SERGEANT-DETECTIVE

Leo S. Iacopucci

PATROLMAN-DETECTIVES

Richard L. Nelson  
Chester M. Thurston

David E. Saunders

SAFETY OFFICER

Joseph W. Cormier

PATROLMEN

Herbert G. Perry  
Raymond J. Doucette  
William E. Arakelian  
Michael S. Conchiglia  
Dennis T. Farrell  
Joseph R. Veno  
Walter R. Franklin  
Hobart E. Nelson  
Michael P. Cloonan  
Charles R. Pothier  
Richard A. Parry  
Bruce J. Donaghey  
Peter C. Garchinsky  
Bruce F. Russell  
Robert J. Moreschi

Robert A. Castine  
Herbert N. McSheehy  
William A. Pacunas  
Paul G. Peoples  
Paul A. Vallee  
Robert F. Flynn  
N. Kevin Patterson  
Patrick M. O'Brien  
Larry E. Frederick  
Peter R. O'Brien  
Kenneth M. Jones  
Francis J. DeVellis  
Robert N. Buote  
John M. Courtney

CLERK

Barbara B. Adams

ASSISTANT CLERK

John L. Frazier



# FIRE DEPARTMENT ROSTER

## CHIEF

Robert W. Pratt

## DEPUTY CHIEF

Victor H. Cail

## CAPTAINS

Theodore W. Turner, Jr.  
Russell E. Carter

Leonard J. Redfern  
Arthur W. Steele

## LIEUTENANTS

Leslie L. Hadley  
Robert H. Thomas

Donald V. Jackson  
James W. Sharkey

## FIRE FIGHTERS

# Nelson F. Andrews  
Ronald D. Michelini  
Frederick E. Livingstone  
Donald L. Michelini  
George L. Turner  
Richard E. Van Horn  
Wilfred E. Boudreau, Jr.  
Daniel J. Doran  
Willard F. Nichols  
Peter R. Vincent  
Malcolm W. Hubbard  
Robert F. O'Brien  
Joseph T. Hindes, Jr.  
Verlon M. Curtis  
Joseph Cummings III  
Thomas W. Lyle  
Anthony J. Gentile  
Paul D. Murphy  
Alan B. McMahon  
William F. Campbell III

James A. Stevenson  
Roger C. Quimby  
Arthur H. Vars  
Stephen A. Ballou  
Philip G. Dole  
James D. Freda  
Donald L. Wood  
Robert J. Campbell  
Stephen M. Shea  
Kenneth M. Campbell, Jr.  
David C. Bishop  
% John A. Faulkner  
John T. Kucinski  
Gordon E. Sargent  
Donald E. Stead  
John T. Mooney  
Domenic D. Ricci  
Francis P. Driscoll  
James A. Tracy

## CLERK

Doris M. McNeil

## MECHANIC

Albert A. Tarpin

## SUPT. OF FIRE ALARM

Robert W. Pratt

## FOREST WARDEN

Robert W. Pratt

## DEPUTY FOREST WARDENS

Deputy Chief, Victor H. Cail  
Lieut. Robert H. Thomas

Irving E. Dickey, Jr.  
Benjamin E. Nichols  
George B. Perry III

# Retired  
% Resigned

REPORT OF THE  
CIVIL DEFENSE AGENCY

This year saw a continual trend by the Federal Emergency Management Agency toward directing local civil defense agencies to gear toward meeting natural disasters such as floods, blizzards, hurricanes, etc. As mandated by the Agency, considerable work was done on a state and local level concerning evacuation planning in the event of a nuclear accident at a generating station. New radiation measurement equipment was supplied to the Town, as well as surplus equipment.

The coming year will see a revision of the F.E.M.A. communications systems, enabling regional and local emergency services to coordinate their activities with more efficiency. A change of wavelength radio bands is anticipated. Fuel rationing and flood control plans are still in effect, and the Town's eligibility for disaster funds remains in good standing.

This Director and the Town's Civil Defense Workers deeply regret the passing of its Communications Director, Robert Miles, who contributed so much to our communications efforts. Again, I would like to take this opportunity to thank those Civil Defense Volunteers for their aid during the past year.

Respectfully Submitted,

John W. Agnew, Jr.  
Civil Defense Director

## REPORT OF THE TOWN CLERK

During the period of January 1, 1981 to December 31, 1981, the following Vital Statistics were recorded in this office:

Births	246
Deaths	163
Marriages	184

Also, during the period 1,163 dog licenses were issued as follows:

Male dogs	577
Spayed female dogs	531
Female dogs	50
Kennels	5

1,163

A total of 639 Fish and Wildlife licenses were issued during the year 1981.

A total of \$17,728.60 in receipts were collected and turned over to the Town during this time period.

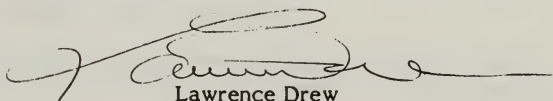
Considerable increases in fees have been approved and implemented in 1981. They have been approved by the Commonwealth of Massachusetts as necessitated by the high increase in cost of operation of our Town. These new fees were effective in October, 1981, and will show considerable increase in 1982.

The Finance Committee recommended and the Town Meeting approved the expenditure of \$14,000 for new electronic vote tallying equipment which will eliminate the dependence upon commercial equipment.

With this report I would like to express my sincere appreciation to Addison Wesley Company for their years of service to the Town of Reading in counting our votes with their computer. I could not have done it without them, and I will always remain grateful to them for their help.

We now get ready for a busy election year in 1982; with new equipment and new changes, we are looking forward to this.

I wish to take this opportunity to express my thanks to all Town Officers, Town Meeting members, Boards and Committees, and especially to all citizens of our Town who, during the past year, have worked with us in making it a very successful year.

  
Lawrence Drew  
Town Clerk

## NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS AND MIDWIVES

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth may be obtained from the Town Clerk.

### GENERAL LAWS, CHAP. 46, SEC. 3 (TERCENTENARY EDITION)

#### AS AMENDED BY CHAPTER 326, SECTION 1, ACTS OF 1939

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases which he was in charge showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace, occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer if any, personally attending the birth. If the child is illegitimate, the name and the other facts relating to the father shall not be set forth except upon written request of both the father and mother, provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required such report shall read in all respects as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within fifteen days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall within said forty-eight hours mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of this section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health, a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence, ward, and physician or officer in charge.

Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth, which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such birth occurred, a report setting forth such visible congenital deformity, or any condition apparently acquired at birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such births. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children, and such report shall not be open to public inspection or constitute a public record.

### GENERAL LAWS, CHAP. 46, SEC. 6

Parents within forty days after the birth of a child, and every householder, within forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

### GENERAL LAWS, CHAPTER III

Sections 110 and 111 require physicians, registered hospitals, medical officers, nurses or other attendants to report at once to the local board of health, every child one or both of whose eyes become inflamed, swollen and red and show an unnatural discharge within two weeks after birth.

# ANNUAL TOWN ELECTION

March 23, 1981

Pursuant to the Warrant and the Constable's Return thereon, a Town Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows:

Precinct 1	J. Warren Killam School	Louis R. Gardner
Precinct 2	J. Warren Killam School	Stephen G. Viegas
Precinct 3	Joshua Eaton School	John F. Cronin
Precinct 4	Joshua Eaton School	John H. Crooker
Precinct 5	Community Center	Edward P. Cameron
Precinct 6	Alice M. Barrows School	Phyllis A. Maloney
Precinct 7	Highland School	Elizabeth C. Cronin
Precinct 8	Memorial High School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Eva C. Swift, Eleanor M. Brown, Fred C. Kenney, Jr., Norma T. Sweeney, Patrick J. Duggan, C. Dewey Smith, Henry A. Murphy, Jr. and Francis X. Day in precincts 1, 2, 3, 4, 5, 6, 7 and 8 respectively it was voted to dispense with the further reading of the Warrant, except the Officer's Return which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

	<u>Prec 1</u>	<u>Prec 2</u>	<u>Prec 3</u>	<u>Prec 4</u>	<u>Prec 5</u>	<u>Prec 6</u>	<u>Prec 7</u>	<u>Prec 8</u>	<u>Total</u>
MODERATOR for One Year - Vote for One									
John W. Faria	197	227	133	283	199	246	313	258	1856*
Blanks	<u>43</u>	<u>60</u>	<u>31</u>	<u>73</u>	<u>72</u>	<u>61</u>	<u>82</u>	<u>77</u>	<u>499</u>
Total	240	287	164	356	271	307	395	335	2355
TOWN CLERK for Three Years - Vote for One									
Lawrence Drew	204	235	142	297	201	252	323	264	1918*
Blanks	<u>36</u>	<u>52</u>	<u>22</u>	<u>59</u>	<u>70</u>	<u>55</u>	<u>72</u>	<u>71</u>	<u>437</u>
Total	240	287	164	356	271	307	395	335	2355
BOARD OF SELECTMEN for Three Years - Vote for One									
Marvin M. Rosenthal	153	173	103	210	158	191	248	218	1454*
Joyce K. Miller								1	1
Lawrence Drew				1					1
John Beaudoin				2					2
Virginia Adams		1							1
R. O'Connell				1					1
Blanks	<u>87</u>	<u>113</u>	<u>61</u>	<u>142</u>	<u>113</u>	<u>116</u>	<u>147</u>	<u>116</u>	<u>895</u>
Total	240	287	164	356	271	307	395	335	2355



Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Total

BOARD OF ASSESSORS for Three Years - Vote for One

Robert I. Nordstrand	180	214	130	287	189	243	305	253	1801*
Blanks	60	73	34	69	82	64	90	82	554
Total	240	287	164	356	271	307	395	335	2355

BOARD OF PUBLIC WORKS for Three Years - Vote for Not More Than Two

Douglass L. Barker	169	189	124	245	173	232	291	235	1658*
Douglas A. Cowell	188	212	123	254	174	222	275	226	1674*
John Russell				2					2
Blanks	123	173	81	211	195	160	224	209	1376
Total	480	574	328	712	542	614	790	670	4710

REGIONAL SCHOOL DISTRICT COMMITTEE for Four Years - Vote for One

John B. Pacino	165	204	121	246	183	219	278	225	1641*
Blanks	75	83	43	110	88	88	117	110	714
Total	240	287	164	356	271	307	395	335	2355

SCHOOL COMMITTEE for Three Years - Vote for Not More Than Two

Clifford D. Allen	172	194	96	236	145	171	234	189	1437*
Roberta A. Botticelli	79	114	69	115	98	105	145	159	884
Barbara B. Philbrick	154	150	103	237	203	216	296	208	1587*
Blanks	75	116	60	124	96	122	115	114	822
Total	480	574	328	712	542	614	790	670	4710

PLANNING BOARD for Three Years - Vote for One

Kenneth G. Messina	129	98	58	152	116	136	154	161	1004*
Reginald T. Peters	75	138	79	118	103	110	149	110	882
Blanks	36	51	27	86	52	61	92	64	469
Total	240	287	164	356	271	307	395	335	2355

MUNICIPAL LIGHT BOARD for Three Years - Vote for One

John H. Crooker	177	208	132	265	170	238	299	252	1741*
Blanks	63	79	32	91	101	69	96	83	614
Total	240	287	164	356	271	307	395	335	2355

BOARD OF LIBRARY TRUSTEES for Three Years - Vote for Not More Than Two

Elia A. Dangelmaier	168	198	120	258	179	232	282	230	1667*
Robert J. Fields	160	193	111	237	164	226	281	222	1594*
Blanks	152	183	97	217	199	156	227	218	1449
Total	480	574	328	712	542	614	790	670	4710

\* elected



# HOUSING AUTHORITY for Five Years - Vote for One

Frank J. Johnson, Jr.	167	200	127	259	175	227	289	225	1669*
Blanks	<u>73</u>	<u>87</u>	<u>37</u>	<u>97</u>	<u>96</u>	<u>80</u>	<u>106</u>	<u>110</u>	<u>686</u>
Total	240	287	164	356	271	307	395	335	2355

# BOARD OF HEALTH for Three Years - Vote for One

Sandra J. Trainor	181	213	126	273	204	250	315	248	1810*
Blanks	<u>59</u>	<u>74</u>	<u>38</u>	<u>83</u>	<u>67</u>	<u>57</u>	<u>80</u>	<u>87</u>	<u>545</u>
Total	240	287	164	356	271	307	395	335	2355

# BOARD OF HEALTH for Two Years - Vote for One

Gloria R. Hulse	163	204	122	261	178	226	292	240	1686*
Blanks	<u>77</u>	<u>83</u>	<u>42</u>	<u>95</u>	<u>93</u>	<u>81</u>	<u>103</u>	<u>95</u>	<u>669</u>
Total	240	287	164	356	271	307	395	335	2355

# BOARD OF HEALTH for One Year - Vote for One

Donald M.Green	159	199	121	257	173	222	292	224	1647*
Blanks	<u>81</u>	<u>88</u>	<u>43</u>	<u>99</u>	<u>98</u>	<u>85</u>	<u>103</u>	<u>111</u>	<u>708</u>
Total	240	287	164	356	271	307	395	335	2355

# BOARD OF CEMETERY TRUSTEES for Three Years - Vote for Not More Than Two

Clifford P. Wadman	164	205	118	236	160	220	279	208	1590*
John M. Silvaggi	172	182	104	237	163	207	263	222	1550*
Blanks	<u>144</u>	<u>187</u>	<u>106</u>	<u>239</u>	<u>219</u>	<u>187</u>	<u>248</u>	<u>240</u>	<u>1570</u>
Total	480	574	328	712	542	614	790	670	4710

# CONSTABLE for Three Years - Vote for Not More Than Two

Sally M. Hoyt	162	206	119	245	170	215	274	222	1613*
William J. Hughes, Jr.	157	178	112	230	158	211	272	218	1536*
Blanks	<u>161</u>	<u>190</u>	<u>97</u>	<u>237</u>	<u>214</u>	<u>188</u>	<u>244</u>	<u>230</u>	<u>1561</u>
Total	480	574	328	712	542	614	790	670	4710

# PRECINCT 1

# TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

William C. Bliss	133*
Theo M. Johnson	164*
Curt E. Nitzsche	160*
Maurice C. Proctor, Jr.	156*
Anthony L. Rickley	152*
Marvin M. Rosenthal	116
Wilbur S. Sias, Jr.	152*
James R. Campbell	149*
Henry E. Perkins	155*
Blanks	<u>583</u>
Total	1920

\* elected

TOWN MEETING MEMBER for One Year - Vote for One

Joseph E. Callahan	172*
Blanks	68
Total	<u>240</u>

PRECINCT 2

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Anthony V. Bastiani	140*
Karen A. Cerretani	135*
Carol B. Cotreau	133*
Donald A. Dewey**	115
Leonard J. Ebert**	115
John A. Jarema	116*
Maureen Rich	125*
Clifford D. Allen	172*
Ellen M. Krueger	147*
Domenic J. Lacava	99
Jean M. Rossettie	104
Blanks	895
Total	<u>2296</u>

\*\* Tie vote. Tie must be resolved by precinct members at precinct meeting.

TOWN MEETING MEMBER for One Year - Vote for One

Darryll M. Firenze	140*
Alan E. Foulds	62
Blanks	85
Total	<u>287</u>

PRECINCT 3

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Richard S. Dempster	119*
Michael M. Guenther	114*
Donald Neary	119*
Domenic A. Patalano	112*
Jane M. Puzine	108*
Charlotte L. Dempster	110*
Richard F. Herlihy	110*
Thomas S. Manikowski	108*
Blanks	412
Total	<u>1312</u>

TOWN MEETING MEMBERS for Two Years - Vote for One

James V. D'Agostino	113*
Blanks	<u>51</u>
Total	164

PRECINCT 4

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

John B. Pacino	215*
Beverly B. Seavey	247*
Edward J. Taylor, Jr.	222*
George A. Theophanis	234*
Robert S. Wells	205*
J. Michael Fennelly	217*
Preston H. Lucas	182
James M. O'Hare, Jr.	218*
Marian M. Tyminski	211*
Blanks	<u>897</u>
Total	2848

PRECINCT 5

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Paul C. Dustin	151*
Duane B. Heineck	141*
Richard L. Sullivan	138*
Roberta M. Sullivan	140*
Joseph J. Watson	122
Roy W. Case	131*
Eleanor K. Higgott	96
Wayne M. Lewis	129*
M. Jane Tucker	150*
Stephen G. Tucker	143*
Blanks	<u>827</u>
Total	2168

TOWN MEETING MEMBER for One Year - Vote for One

Dorothy I. Hoyt	164*
Blanks	<u>107</u>
Total	271

PRECINCT 6

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

James J. Fandel	222*
John F. MacDonnell	197*

\* elected

Richard J. Ogden	229*
John W. Santoro	195*
William H. Watt	201*
Philip R. White, Jr.	217*
Eugene R. Nigro	240*
James F. Wood	217*
Blanks	738
Total	<u>2456</u>

TOWN MEETING MEMBER for One Year - Vote for One

Leslie H. York	228*
Blanks	79
Total	<u>307</u>

PRECINCT 7

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Francis J. Cummings	238*
Michael L. Garroway	233*
Peter C. Hichborn	260*
Francis T. Walsh	256*
John Zorabedian, Jr.	234*
Joseph P. Cammarata	213
Barbara B. Philbrick	304*
Michael J. Riordan	234*
Linda L. Tommasino	241*
Blanks	947
Total	<u>3160</u>

TOWN MEETING MEMBER for Two Years - Vote for One

Joseph W. Nolan	284*
Blanks	111
Total	<u>395</u>

PRECINCT 8

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Douglass L. Barker	192*
Roberta G. Botticelli	162
Barbara E. Boviard	166*
Robert A. Brown	172*
Marie T. Keller	167*
Bayard R. Lincoln	172*
Jean M. MacKilligan	188*
Maria E. Silvaggi	184*
Wendy A. Auld	171*
Frederick VanMagness	144
Blanks	962
Total	<u>2680</u>

\* elected

The polls were closed at 8:00 P.M. with the following result:

Whole number of votes cast 2,355.

The votes were declared in open Town Meeting by the Moderator, the ballots were locked in ballot cases, transmitted to the Town Clerk and secured in the vault.

On motion of the Town Clerk it was voted that this Meeting stand adjourned until 8:00 P.M. on April 13, 1981, to meet at the Reading Memorial High School.

Meeting adjourned at 9:30 P. M.

A true copy. Attest:

Lawrence Drew  
Town Clerk

ADJOURNED ANNUAL TOWN MEETING 1981

FIRST BUSINESS SESSION

Reading Memorial High School

April 13, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. David W. Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

The oath of office was administered to the newly elected Town Meeting members by the Moderator.

The Warrant was partially read by the Town Clerk, when on motion of John W. Price it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

ARTICLE 2. The following State of the Town address was presented by John W. Price, and was accepted as a report of Progress.

State of the Town

In accordance with the Town By-Laws the following report is submitted by the Board of Selectmen on the State of the Town.

1980 was an eventful year for Reading, one in which there were many accomplishments, some of which will have long and lasting beneficial effects. There were also some disappointments.

One important element in the State of a Town is its financial condition. The financial condition of a municipality is best determined by its capacity to raise money for services provided by government. With the passage of Proposition 2½ the Boards of the Town are faced with the unprecedented problem of major reorganization of the Town's fiscal system and policies. It is assumed this formidable task will occupy and guide many of their actions this current year.

The Town faced a multitude of problems including housing, the environment, human services, personnel, federal grants, energy, insurance and licensing.

The Town finally saw the successful conclusion of the opening of Cedar Glen on North Main Street. This complex provides 114 units of elderly housing. The Horizon Homes, Inc. are in the process of a comprehensive permit hearing before the Zoning Board of Appeals to construct more units in the Town.

The Selectmen also continued their focus on aid to the elderly and disadvantaged by once again establishing the emergency fuel program. In addition to Federal and State aid the Board has worked closely with the Reading Council of Churches who have made a major commitment to the fuel program.

Through a second grant amounting to \$15,565 the Senior Citizen's Center at the Community Center was completed with a parking lot, portico and outside lighting.



Through a grant from the State Department of Energy the Board of Selectmen, Light Department and the Board of Public Works initiated a major energy study of all buildings under their respective jurisdiction. The recommendations of these studies are being implemented this current year. Considerable savings in energy costs are expected. There will be more information on this during this meeting.

This year also saw the phasing out of the CETA program from which the Town has received over a million dollars in services since 1973.

This past year also saw the issuing of a final license to Continental Cable Vision and it is expected the system will be operational some time in the late 1981.

The Board of Selectmen renewed the establishment of two committees this past year. One being the Industrial Development Commission and the other the Data Processing Committee.

The Industrial Development Commission will direct a major part of its efforts in determining the future use of the Town's largest industrial zoned property at the Reading Dump Site. The Data Processing Committee is made up of either members of Boards, or their appointees, to work toward a solution of automating the Town for the best return for its Capital.

The year also saw the establishment of an Arts Council consisting of representatives from Reading's many art organizations. It is expected the Council will receive funding from the newly created Massachusetts Arts Lottery.

The Town granted its first restaurant liquor license this past year.

The Selectmen implemented the findings of the Fire Station Study Committee through renovation and repair to the floor of the Central Fire Station on Pleasant Street. The work will allow the use of new equipment to be housed there.

The Town's expansion of its water treatment facilities progressed with the authorization of Town Meeting to proceed with the \$2.5 million program. It is expected the project will be underway by late spring.

The Town is entering its second year of a two year labor contract.

The Town with the help of citizen groups, Federal and State agencies, was made a part of the consent agreement between Mark Phillip Realty Trust, The Commonwealth of Massachusetts and the City of Woburn. Efforts in this area will continue to try and resolve this problem.

As we look to the future, we have the same old problems that are still with us for which solutions must be found:

Space for Town Government  
Space for Public Resource Center

These space problems must constantly be re-examined and where it seems feasible, brought before this body for your consideration.

Although we will face some difficult decisions in our efforts to maintain the quality of life we all strive for, within a budget we can afford, the future is very promising.

In closing I would like to say that the greatest asset we have is the traditional high quality of those persons who serve this Town. As Selectmen we come in contact with most of those engaged in the business of Town government and with many of the Town employees. We believe that no other community is better served than is ours and we have been unusually fortunate in the Town's ability to attract talented and dedicated people to serve. In order to be able to continue to function as a government and to continue to return full value to the citizen we must continue to attract capable people to government.

ARTICLE 2. Mr. John W. Price requested permission for Mr. Michael J. Barrett, Representative to the Great and General Court of the Commonwealth of Massachusetts, to address the body on "Proposition 2½". Vote was unanimous.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

On motion of John W. Price it was voted that this meeting stand adjourned until after completion of the Special Town Meeting scheduled for this period.

Meeting adjourned at 8:29 P. M.

A true copy. Attest:

Lawrence Drew  
Town Clerk

## SPECIAL TOWN MEETING

Reading Memorial High School

April 13, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:30 P. M.

ARTICLE 1. On motion of John W. Price it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Maureen T. O'Brien, as amended by Carl H. Amon, Jr. which changed the vote to two-thirds required in place of "majority" of votes present, it was voted that the Town amend Article II, Section 4 of the By-Laws of the Town by inserting at the conclusion thereof the following:

"The foregoing provisions relating to motions to reconsider shall not apply to any such motion made by the Board of Selectmen and authorized by the Town Moderator as necessary for the reconsideration of actions previously taken by Town Meeting by reason of state or federal action or inaction or other circumstances not within the control of the Town or Town Meeting. In the event such a motion to reconsider is made and authorized, said motion may be made at any time before the final adjournment of the meeting at which the vote was passed, said motion may be made even if the vote was already reconsidered or was the subject of a vote not to reconsider, and reconsideration may be ordered by a vote of two-thirds of the votes present."

ARTICLE 4. On motion of John W. Price, as amended by William C. Brown, it was voted that the Town amend Article I, Section 7 of the By Laws of the Town by deleting Section 7 in its present form and substitute the following: "Section 7. All articles for the Annual Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 P.M. on the fifth Monday preceding the date of election of Town Officers, unless this day is a holiday in which case the following day shall be substituted. All articles for the subsequent Town Meeting shall be submitted to the Board of Selectmen at later than 8:00 P.M. on the fourth Monday of September of the year for the subsequent Town Meeting in which action is to be taken, unless this day is a holiday in which case the following day shall be substituted.

ARTICLE 5. On motion of William H. Diamond it was voted that Article XIX of the Town By-Laws be amended by adding to said Article XIX the following:

Section 2. This Article shall not apply to the disposition of old books, magazines, periodicals, recordings and printed materials in the custody of the Board of Library Trustees, which may be disposed of at the discretion of said Board.

ARTICLE 6. On motion of George A. Theophanis it was voted that Article 6 be indefinitely postponed.

ARTICLE 7. On motion of Robert I. Nordstrand it was voted that Article 7 be indefinitely postponed.

ARTICLE 8. On motion of John W. Price it was voted that the Town amend Article XVI, Section 5 of its By-Laws by substituting the word and number two thousand dollars (\$2,000) with the word and number four thousand dollars (\$4,000) so that the first sentence of Section 5 shall read as follows: "The Town Boards and Officers of the different Town

Departments authorized to make contracts shall call for competitive bids on all labor (except professional services) or material to be furnished to the Town where the cost or estimated cost to the Town of said labor and materials to be so furnished equals or exceeds the sum of Four Thousand Dollars (\$4,000) except in cases of special emergency involving the health or safety of the people or their property," and further that the Town amend Article XVI, Section 6 of its By-Laws by substituting in the first sentence the word and number "one thousand dollars (\$1,000)" with the word and numbers "three thousand dollars (\$3,000)" and the word and numbers "two thousand dollars (\$2,000)" be substituted with the word and numbers "four thousand dollars (\$4,000)", so that the first sentence of Section 6 shall read as follows: "The Officers of the different Town Departments shall attempt to obtain at least 3 bids on all labor (except professional services) or material to be furnished to the Town where the cost or estimated cost to the Town of said labor or material to be so furnished exceeds the sum of Three Thousand Dollars (\$3,000) but is less than the sum of Four Thousand Dollars (\$4,000).

ARTICLE 9. On motion of John W. Price it was voted that Article 9 be indefinitely postponed.

ARTICLE 10. On motion of C. Dewey Smith it was voted that the Town transfer the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) from free cash and appropriate for the purpose of upgrading and maintaining an existing central processing unit and furnishing, installing and maintaining a time sharing electronic Data Processing word station and appurtenances or take any action with respect thereto.

ARTICLE 11. On motion of John W. Price it was voted that pursuant to Article 6, Section 3 of the By-Laws of the Town, the Town approve the compromise or settlement of the lawsuit brought by the Trustees of the Anthony L. D'Annolfo Trust against the Town of Reading for land damages, currently pending in the Middlesex Superior Court as Civil Action No. 335860, for an amount not to exceed \$20,000.00, which amount includes the pro tanto award of \$7,108.00 which has already been awarded and paid to the Trustees of the Anthony L. D'Annolfo Trust, and that the sum of \$2,906.00 be transferred from the Conservation Fund and that the sum of \$9,986.00 be transferred from Free Cash and that said sums totalling \$12,892.00 be appropriated to pay for said compromise or settlement of such lawsuit.

ARTICLE 12. The following motion by Sally M. Hoyt was indefinitely postponed on motion of Sumner H. Weston, by a vote of 67 in the affirmative, 55 in the negative, a two-thirds vote required:

Moved: That the Town vote to transfer the care, custody and control of the following described Parcels of land to the Conservation Commission and to dedicate said land for conservation purposes under MGL Ch. 40, s. 8C:

These parcels of land comprise lots 114 through 120, lots 133 through 143 and lots 147 through 165 as currently shown on Town of Reading Assessor's Plat Map #79. Said lots are located south of Salem Street in an area formerly known as Quannapowitt Park and contain an estimated 5.081+ acres of land. These lots formerly appeared as lots 29 through 47, lots 51 through 61 and lots 72 through 78 in a Plan of the Wakefield-Reading Fairgrounds, recorded in the Middlesex South Registry of Deeds, Plan Book 295, Plan 46.



Said land was acquired by the Town from Henry A. Murphy, Jr. and Natalie W. Murphy by foreclosure of tax lien for non-payment of taxes under a certain deed dated July 9, 1951 and duly recorded on November 6, 1953 in the Middlesex South Registry of Deeds, Book 7775, Page 226. On November 3, 1955 a decree was entered and the notice of final disposition was recorded on December 21, 1955 in Book 8637, Page 412. This covered Land Court Case #33632.

ARTICLE 13. The following motion by Sally M. Hoyt was indefinitely postponed on motion of Thomas J. Ryan:

Moved: That the Town vote to transfer the care, custody and control of the following described parcel of land to the Conservation Commission and to dedicate said land for conservation purposes under M.G.L. Chapter 80, Section 8C:

This parcel of land, 37,767+ square feet in area, comprises lots 33 through 45 located on Governors Dr. as shown on the current Town of Reading Assessor's Plat Map #93. Governors Drive was formerly known as Sunnyside Road and Map #93 was formerly numbered as #101.

Said land was acquired by the Town from Patrick H. and Henrietta R. Stanton by foreclosure of tax lien for non-payment of taxes under a certain deed dated June 30, 1959 and duly recorded on August 19, 1959 in the Middlesex South Registry of Deeds, Book 9439, Page 267. On April 20, 1966 a decree was entered and the notice of final disposition was recorded on April 25, 1966 in Book 11098, Page 130. This covered Land Court Case No. 40353.

ARTICLE 14. Motion by Sally M. Hoyt that the Town vote to transfer the care, custody and control of the following described parcel of land to the Conservation Commission and to dedicate said land for conservation purposes under M.G.L. Chapter 40, section 8C was voted in the negative:

This parcel of land, 26,960+ square feet in area, comprises lots 6 and 7 as currently shown on Town of Reading Assessor's Plat Map #35. Said land is located on the northerly side of Knollwood Road. These lots formerly appeared as lot numbers 71 and 72 on Plan 53 on the Assessor's Map in effect in 1935.

This land was acquired by the Town from Charles P. Stockwell by foreclosure of tax lien for non-payment of taxes under a certain deed dated October 9, 1931 and duly recorded on October 26, 1931 in the Middlesex South Registry of Deeds, Book 5604, Pages 48, 49, and 50. On March 5, 1935 a decree was entered and the notice of final disposition was recorded on March 12, 1935 on Book 5915, Page 8 and 9. 67 voted in the affirmative, 38 voted in the negative, a two-thirds vote required.

On motion of John W. Price it was voted that this meeting stand adjourned to meet at 8:00 P.M. on April 21, 1981 in the Reading Memorial High School auditorium.

Meeting adjourned at 11:35 P. M.

162 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

## ADJOURNED SESSION, SPECIAL TOWN MEETING

Reading Memorial High School

April 21, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. Willard C. Arnold, followed by the Pledge of Allegiance to the Flag.

The Town Meeting body, by a unanimous vote, adopted a motion presented by Carl H. Amon, Jr. that the Town Meeting body observe a moment of silence in memory of Clifford P. Wadman, Chairman of the Board of Cemetery Trustees, who passed away April 19, 1981.

ARTICLE 14. Motion by Ellen C. Childress for reconsideration of Article 14 as voted at the Special Town Meeting, April 13, 1981, was voted in the negative by a vote of 83 in the affirmative, 47 in the negative, two-thirds vote required.

ARTICLE 1. On motion of John Zorabedian, Jr. it was voted to take Article 1 from the table.

ARTICLE 1. The following report, presented by John Zorabedian, Jr., was accepted as a report of progress.

### Planning Board Report Special Town Meeting Warrant Article 15 Extension of Bus. A to Include Dooley & French Property on Main Street

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, April 9, 1981 at 7:30 P.M. in Room 17, 52 Sanborn Street (the Community Center), with Board members K. Messina, J. Shaw, E. Childress, B. Mitchel and Chairman J. Zorabedian present.

There were three citizens present as well as Mr. and Mrs. French, the petitioners and their Attorney, Daniel Kasper.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on Thursday, March 26 and April 2, 1981 and was read into the meeting record.

This petition was placed on the Special Town Meeting Warrant by petition initiated by Mr. and Mrs. Walter S. French to extend the Business A district to include their land, located at 259 Main Street and also the land presently owned by David L. Dooley. Mr. Kasper presented the case in behalf of the petitioners stating that the present occupancy is a small single family house which is located only 15 feet from the sidewalk on Main Street. The present character of the neighborhood is primarily business-oriented. Mr. Dooley has an oil business at his address, which is a non-conforming use.

The attorney stated that Mr. and Mrs. French are desirous of selling this piece of property because of Mr. French's disability and limited mobility due to two strokes which he has suffered in the past few years. They feel that they would not be able to sell such a small piece of property which is presently zoned A-40 and thus would like to have this property rezoned to Business A to allow them to sell their property.

The Board noted that the property was located at a dangerous stretch of road on Main Street and that rezoning to Business A could have a serious impact on the traffic safety within the area. Business A would most probably have a greater flow of traffic entering and exiting on to Main Street than the present zoning would and thus would pose greater danger to the traffic safety of the Town.

The Board also noted that the property was A-40 zoned in 1967 when the Frenchs purchased this parcel of land and house. Immediately south of the A-40 district on South Main Street is the beginning of a portion of the S-10 district in the Town. The present A-40 zoning for this area includes the Belmont Arms apartments, French property, Dooley property and one house immediately south of the Belmont Arms apartments. The Board noted that with a need for high density housing zoning within the Town, it is best to keep what is presently zoned for that purpose intact.

After the hearing the attorney for the petitioners informed the Board that they would be seeking indefinite postponement on this Article.

In view of this fact, the Board voted unanimously to recommend indefinite postponement of this article.

Reading Planning Board  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

ARTICLE 1. The following report, presented by John Zorabedian, Jr., was accepted as a report of progress.

Planning Board Report  
Special Town Meeting Warrant  
Public Hearing - Article 17

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, April 16, 1981 at 7:00 P.M. in Room 133, Reading Memorial High School, 62 Oakland Road with Board members K. Messina, J. Shaw, E. Childress and Chairman J. Zorabedian present. There were 2 citizens also present as well as Selectman Maureen T. O'Brien, representing the Board of Selectmen, sponsors of this Article.

The legal notice as published in the Reading Chronicle and posted in Town Hall, in accordance with Section 11, Chapter 40A, General Laws, was read into the record.

This matter was placed on the Special Town Meeting Warrant by the Board of Selectmen because of the sharp increase in the number of applications the Board of Selectmen has received by private citizens to sell firearms and ammunition from private residences.

Ms. O'Brien also stated that the Board of Selectmen is not trying to prohibit the sale of firearms and ammunition in the Town of Reading but is merely trying to restrict the sale to the Business and/or Industrial zoned districts in order to more adequately protect the citizens of the Town. With such a restriction the Police and Fire department would be in close proximity and would thus be quicker to respond in a case of emergency. Also with the requirement of this being restricted to these districts, the Board of Selectmen can require a burglar alarm system that would provide greater protection against theft. Such a system could not be easily installed into a residence.



One citizen spoke in opposition to the passage of this By-law requirement stating:

- that guns in this Town were used for recreational purposes only;
- that such a restriction would be discriminatory;
- Federal and State authorities investigate these license applications long before the local authorities receive such requests;
- that the Town should consider the sale of firearms as a commodity and not as a dangerous and sinister business;
- careful restriction as to the number of licenses granted would be a better enforcement policy than to totally negate the sale of such firearms from residences;

After the discussion, the Board members considered their vote on this Article. Upon a motion duly made and seconded, the Board unanimously voted to recommend adoption of this Article so that the residents of the Town could be more adequately protected against fire, theft and other related dangers as regards the sale of firearms from residences.

Reading Planning Board  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
John W. Shaw  
Ellen C. Childress  
Kenneth G. Messina

ARTICLE 1. On motion of John W. Price it was voted to lay Article 1 on the table.

ARTICLE 15. On motion of John Zorabedian, Jr. it was voted that Article 15 be indefinitely postponed.

ARTICLE 17. On motion of Maureen T. O'Brien it was voted that Article 17 be taken up out of order.

ARTICLE 17. On motion of Maureen T. O'Brien it was voted that the Town amend the Reading Zoning By-Laws, Section 4.2.2. Tables of Uses by adding under:

Business and Service Uses							
	Residence			Bus	Bus	Bus	Ind
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						
Sale of Firearms & Ammunition	No	No	No	Yes	Yes	Yes	Yes

and under:

Accessory Uses							
	Residence			Bus	Bus	Bus	Ind
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						
Sale of Firearms & Ammunition	No	No	No	Yes	Yes	Yes	Yes

104 voted in the affirmative  
28 voted in the negative  
2/3 vote required

ARTICLE 16. On motion of Paul E. Landers it was voted that the care, custody and control of the Highland School, land and buildings, in accordance with the provisions of Massachusetts Laws, Chapter 40, Section 15A, as amended, be and hereby is transferred from the Reading School Committee, Town of Reading, to the Board of Selectmen, Town of Reading, effective July 1, 1981.

93 voted in the affirmative  
37 voted in the negative  
2/3 vote required

Motion by Paul T. Metcalf to indefinitely postpone Article 16 was voted in the negative.

On motion of John W. Price it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 10:50 P. M.

150 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

ANNUAL TOWN MEETING

April 21, 1981

The Annual Town Meeting was reconvened at 10:51 P. M. this date.

ARTICLE 6. On motion of John W. Price it was voted to take up Article 6 out of order.

ARTICLE 6. On motion of M. Jane Tucker, Precinct 5, it was voted to indefinitely postpone this Article.

ARTICLE 46. On motion of John W. Price it was voted to take up Article 46 out of order.

ARTICLE 46. On motion of William C. Brown it was voted to indefinitely postpone this Article.

On motion of John W. Price it was voted that this meeting stand adjourned to meet at 8:00 P.M. on April 23, 1981, in the Reading Memorial High School auditorium.

Meeting adjourned at 10:55 P.M.

150 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 23, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

ARTICLE 2. On motion of John W. Price it was voted to take Article 2 from the table.

ARTICLE 2. The following report presented by Ellen C. Childress was accepted as a report of progress:

### Planning Board Report Article 11 - Restaurant Parking

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this propoosal was held on Thursday, April 9, 1981 at 8:30 P.M. in Room 17, 52 Sanborn Street (the Community Center), with Board members E. Childress, B. Mitchel, J. Shaw, K. Messina and Chairman J.Zorabedian, Jr., present.

There were two citizens present for this meeting: Mr. Arsenault of Harrow's Restaurant and Mr. Gentile from Pleasant Street.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on Thursday, March 26 and April 2, 1981 and was read into the meeting record.

This petition was placed on the Town Meeting Warrant by the Planning Board after consultation with the Building Inspector. It was felt by both the Board and the Building Inspector that the present zoning included many establishments for parking spaces and loading and unloading spaces, but inadvertently there was not a requirement for restaurants.

After consulting with other Town and researching their requirements,  
(Wilmington - 1 parking space for every 2.5 seats;

North Reading - 1 parking space for every 4 seating capacity;

Lynnfield - 1 parking space for every 180 sq. ft. of ground floor level plus 1 additional space for each 360 sq. ft. of floor area above 1st floor level OR

1 space for every 3 seats, whichever is greater;

Andover - 1 space for every 3 seats plus 1 space for every 2 employees on principal workshift;

Concord - 1 parking space for every 4 seats plus 1 space for every 4 persons normally on the premises at the time of maximum use, etc.)

the Board felt that the following table would give adequate protection to the Town and not be unreasonable for the merchant.

#### Principal Use

Minimum Number of  
Off-Street Parking  
Spaces Required

Minimum Number of  
Off-Street Loading  
and Unloading Spaces  
Required

Restaurants

One Space for  
each sixty (60)  
square feet of  
dining area

One space - 0-2000  
square feet  
of floor area

Two spaces - 2001-4000  
square feet  
of floor area

Three spaces - over 4000  
square feet  
of floor area

After the discussion the Chairman took a sense of the meeting and all present, including Mr. Arsenault, were in favor of this Article as written.

Upon a motion duly made and seconded, the Board unanimously voted to recommend adoption of Article 11 on the Annual Town Meeting Warrant.

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

ARTICLE 2. The following report presented by Barry J. Mitchel was accepted as a report of progress:

PLANNING BOARD REPORT  
Article 12 - Non-use

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, March 26, 1981, in the Community Center Auditorium, 52 Sanborn Street, with Board members K. Messina, J. Shaw and Chairman J. Zorabedian present.

There were no citizens present at this hearing.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on Thursday, March 12, 1981 and March 19, 1981 and was read into the meeting record.

This petition was brought to the Planning Board by the Building Inspector. As presently written the By-law is vague and difficult to interpret. The present wording states, "When a non-conforming use is discontinued or abandoned for a period of more than two(2) years, etc." The new paragraph reads, "When a non-conforming use is not used for a period of two (2) or more years, etc".

The present wording is vague and could be interpreted to mean that the owner would have to take a positive, formal action to declare the use discontinued or abandoned. The rewording as proposed in this By-law revision is a more positive statement. It allows the Building Inspector to make a better determination because as reworded the By-law does not call for any formal action on the part of the owners to declare the use abandoned or discontinued. It is a matter of fact that if the use has not been used for a period of two (2) or more years, then the Building Inspector has the absolute right not to reissue a Building Permit for such non-conformity. The owner would still have legal recourse by making a petition to the Board of Appeals for a variance.

The Board on a unanimous vote recommended adoption of this Article which would allow the Building Inspector a more definitive By-law to enforce.

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John Shaw  
Kenneth Messina

ARTICLE 2. The following report presented by Ellen C. Childress was accepted as a report of progress:

PLANNING BOARD REPORT  
Article 13 - Inclusion of Industrial District  
Within Buffer Strip Dimensional Control

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, March 26, 1981 at 9:00 P.M. in the Community Center Auditorium, 52 Sanborn Street with Board members B. Mitchel, K. Messina, J. Shaw and Chairman J. Zorabedian present.

There were no citizens present at this meeting.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on March 12, 1981 and March 19, 1981 and was read into the meeting record.

This Article was placed on the 1981 Annual Town Meeting Warrant in response to concerns with respect to proposed future development in the Industrial area of the Town. The Board felt that those residents abutting the Industrial District would not be adequately protected by any wording within the current Zoning By-laws and they should be afforded the same protection as those residents abutting Business C property.

The present buffer strip requirement was passed by Town Meeting at their 1980 Annual Town Meeting by petition of the West Side Citizens Committee. The Planning Board actively participated in the formulation of that article and feel that with the present plans to phase out the dump within the next 2 - 3 years and the proposal to commence development within this area in the next 5 - 10 years, the inclusion of the buffer strip for abutting residential and Industrial districts should be provided.

Upon a motion duly made and seconded, the Board unanimously voted to recommend adoption of Article 13 on the 1981 Annual Town Meeting Warrant.

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

ARTICLE 2. The following report presented by Barry J. Mitchel was accepted as a report of progress:

PLANNING BOARD REPORT  
Article 14 - Apartment Redefinition



Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, April 2, 1981, at 7:35 P.M., in the Community Center Auditorium, 52 Sanborn Street, with Board members K. Messina, E. Childress and Chairman J. Zorabedian, Jr. present.

There were approximately 30 citizens present as well as the attorney for the petitioners, O. Bradley Latham and the attorney for the developer, Carl A. Amon, Jr.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on Thursday, March 19, and March 26, 1981 and was read into the meeting record.

The petition was placed on the Annual Town Meeting Warrant by Mr. and Mrs. Eugene T. Gentile, Mr. and Mrs. Henry F. Adams, Mr. and Mrs. Charles A. Adams and Mr. and Mrs. Salvatore J. Gentile, Jr. and proposed by Tambone Corporation.

Mr. Amon was recognized and read two letters into meeting record. The March 27, 1981 letter requested the Board cancel the Public Hearing because the petitioners and developers were unable to complete the engineering studies in time and would therefore be seeking that this Article be "indefinitely postponed" at Town Meeting. The March 31, 1981 letter requests that the Planning Board discontinue the public hearing without rendering a final report.

Mr. Zorabedian noted the receipt of both letters and gave the legal statute from Chapter 40A which required the hearing to go forward.

Discussion under this proposal included:

- the ability to convert apartments to condominiums.
- condominiums is a right of ownership not a zoning right; if presently zoned for apartments then the right to conversion is included.
- Unless the By-laws specifically define something, then they cannot regulate the same.
- That presently "apartment" zoned is interchangeable with the "condominium" conversion sought within that zoning.

At the end of the meeting the Chairman polled those present to determine a sense of the meeting.

- Approve a By-law change - unanimously disapproved
- Oppose a By-law change - unanimous

The Board unanimously recommends indefinite postponement of this Article.

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

ARTICLE 2. The following report presented by John Zorabedian, Jr. was accepted as a report of progress:

PLANNING BOARD REPORT  
Article 15 - Rezoning of French Property at 259 Main Street

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, March 26, 1981 at 8:15 P.M. in the Community Center Auditorium, 52



Sanborn Street with Board members B. Mitchel, K. Messina, J. Shaw and Chairman J. Zorabedian present.

There were no citizens at this meeting.

In accordance with Section 11, Chapter 40A, General Laws, the public notice was published in the Reading Chronicle on March 12, 1981 and March 19, 1981 and was read into the meeting record.

A request from the petitioner and their attorney to indefinitely postpone the subject matter under this Article was presented by Chairman Zorabedian. The petitioners will be presenting a revised Article to the Board of Selectmen for inclusion on the Special Town Meeting Warrant.

Upon a motion duly made and seconded, the Board unanimously voted to recommend postponement of the subject matter under Article 15 on the 1981 Annual Town Meeting Warrant.

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

ARTICLE 2. The following report presented by John Zorabedian, Jr. was accepted as a report of progress:

PLANNING BOARD REPORT

Article 16 - Rezone Property Owned by Adams, Gentile, et als,  
from S-10 to A-80

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Thursday, April 2, 1981 at 8:15 P.M. in the Community Center Auditorium, 52 Sanborn Street, with Board members, K. Messina, B. Mitchel, E. Childress and Chairman J. Zorabedian present.

There were approximately 30 citizens present as well as the attorney for the petitioners, O. Bradley Latham and also the attorney for the developer, Carl A. Amon, Jr.

In accordance with Section 11, Chapter 40A, General Laws, the public meeting notice was published in the Reading Chronicle on Thursday, March 19 and March 26, 1981 and was also read into the meeting record.

The petition was placed on the Annual Town Meeting Warrant by Mr. and Mrs. Eugene T. Gentile, Mr. and Mrs. Henry F. Adams, Mr. and Mrs. Charles A. Adams and Mr. and Mrs. Salvatore J. Gentile, Jr. and was proposed for development by Tambone Corporation.

Mr. Amon was recognized and read two letters into the meeting record. The March 27, 1981 letter requested that the Board cancel the public hearing on this matter because the petitioners and developer were unable to complete the engineering studies in time and would therefore be seeking indefinite postponement of this Article at Town Meeting. The March 31, 1981 letter requested the Planning Board to discontinue the public hearing without rendering a final report.

Mr. Zorabedian noted the receipt of both letters and proceeded with the hearing as per his interpretation of Chapter 40A, G.L., Section 5, and per opinion of Town Counsel.

Mr. Amon requested that the hearing be adjourned inasmuch as no specific technical or engineering data was available nor was any formal plan of development being proposed. In

light of these facts, Mr. Amon argued that it would be in the Town's best interest to allow Article 16 to be indefinitely postponed until such time as a more thorough study could be completed.

The Planning Board disagreed with this reasoning because the matter under consideration was not a request for a variance or special permit, but rather a proposal to rezone. The Planning Board and Town Meeting can determine the difference in intensity of use allowed under the Zoning By-laws, and this information is more than adequate to decide upon a general zoning change from S-10 to A-80. Were the property to be rezoned A-80, specific details of any development would be addressed by the Building Inspector, Board of Survey and Conservation Commission. On this basis, the hearing proceeded.

Attorney for the petitioners and developer declined to elaborate further upon their position. Comments were solicited from members of the Board and from citizens present at the hearing.

By Board Members:

Mr. Messina twice voiced his opinion that recent By-law changes, variances and comprehensive permits were by-passing and disregarding the original intent of the Zoning By-laws.

Mr. Mitchel noted that, to their credit, the petitioners and developer were attempting to address and resolve the concerns raised by residents and Town officials.

By Citizens:

Pro: Condominiums demand little in service compared to single family residences and return more in taxes. Additionally, a condominium development is responsible for its own refuse collection and road repair and would be less likely to attract families with children (thus placing less burden on the school system).

Con:

- Intensity of the area already greatly increased by presence of Horizon Homes apartments for elderly;
- Development of this size would severely tax water supply;
- Development of this size would aggravate existing sewerage problems in the area;
- Environmental impact on the abutting wetlands;
- Trend toward increasing density is devaluing property;
- Reading is rapidly losing its semi-rural, small-town character;
- Increased vehicular traffic on Salem Street would jeopardize pedestrian school traffic;
- Increased vehicular traffic along the residential streets (such as Pleasant) would not only jeopardize the safety of school children, but aggravate existing safety problems incidental to the nearby playground and Little League Park;
- Loss of open space;
- Uncontrolled development could adversely affect the Town.

Stoneham was cited as one nearby town that allowed developers to erect apartments, condominiums, business and commercial buildings at whim with disastrous results.

Mr. Amon responded by pointing out that recognition of citizens' concerns was why:

- The petitioners are withdrawing their motion;
- The hearing should not go forward;
- No report should be issued to Town Meeting;
- Article 16 should be indefinitely postponed.

Mr. Amon stated that he had taken note of the concerns of the citizens expressed at the hearing and would advise the developer accordingly. He closed by saying that until the engineering data could be compiled and evaluated, that only speculation was possible.

At the close of the hearing, the Chairman asked for a sense of the meeting. In favor of A-80 zoning - 1; opposed - 26. The hearing was then adjourned.

On Wednesday, April 8, 1981, the Board met in open session to consider a decision re: Article 16. Several area residents and one of the petitioners (Mrs. Virginia Adams) were present. Discussion focused on the problems of increasing density of residences, population, and business. Utilizing section 5 of the Reading Zoning Map, the Planning Board calculated that approximately 50-60 single family residences could be constructed within the 23 acre site; but if the property were rezoned A-80, 500-600 apartments/condominiums could be erected. (See appendix). It is obvious that A-80 zoning would be 10 times as intense as S-10. This concentration of new development in such a small area, representing a potential 5% increase in the Town's population, raised a grave concern among the Board. The Board felt that such a rapid pace of growth should be checked.

The Planning Board unanimously voted a decision of "Do Not Recommend".

READING PLANNING BOARD  
John Zorabedian, Jr., Chairman  
Barry J. Mitchel, Clerk  
Ellen C. Childress  
John W. Shaw  
Kenneth G. Messina

(Appendix)

Article 16 - Rezone Gentile, Adams, et als from S-10 to A-80

S-10 Density

23.15 acres (approximately ½ of which is in Wetlands Protection District).

Land available for development	13 acres (566,280 sq. ft.)
Land needed per dwelling (includes roadways, etc.)	12,000 sq. ft.
Potential number of Dwellings	47

A-80 Density

Site	23.15 acres (1,008,414 sq. ft.)
% lot coverage	12.5% (125,052)
Maximum floor allowed	6
Estimated floor area	756,310
Floor space/unit	1,200
(includes hallways, util.)	
Potential number of units	630

Area for parking  
(includes driveways)  
Total "developed" area

400,000 sq. ft.  
12 acres

ARTICLE 2. The following report presented by Douglas A. Cowell was accepted as a report of progress:

Report of the Board of Public Works to 1981 Annual Town Meeting  
on Roadway Maintenance

In 1977, the Board of Public Works adopted a twenty year roadway maintenance program for the repair and upkeep of all the Town's ways. The level of effort that report recommended has not been followed due to budgetary constraint.

The purpose of my report tonight is to report the progress to date, and show how the inflation of bituminous based products has impacted the various methods used in maintaining our highways.

The main portion of the Town's residential streets are constructed with a stone seal. This process, in general, is expected to last between six and eight years. The actual cost for construction in 1977 was \$6,336.00 per mile while the cost in 1982 will be approximately \$24,000.00 per mile. In the five years since the implementation of the program 19.4 miles of stone seal work has been done. The program originally called for 23.9 miles to be completed by 1982. The 4.5 miles of roadway still not completed as planned in the original program, would have cost \$41,455. For us to complete the 4.5 miles of roadway in 1982, the cost would be \$106,600. This emphasizes the impact the delay has on the eventual cost to the Town. Not only does the price of the work increase due to inflation, but the amount of preparation work required on the streets prior to the surface treatment, also increases. There is always the risk that the surface may fail thereby requiring an even more expensive maintenance procedure or reconstruction process.

The next most common maintenance method is the bituminous concrete overlay program. This is used on the major streets and the treatment is expected to last from twelve to fifteen years. The cost of this material has escalated from \$44,630 per mile in 1978 to \$75,570 per mile in 1982, plus the escalating cost of adjusting curbs and manholes, etc. In the five years of work performed some three miles of streets were overlaid. The program originally called for 4.5 miles of streets to be completed. The difference between the planned program and the actual construction represents 1.5 miles. If the work had been completed in accordance with the program the cost would have been \$38,600. Now, to complete the work in 1982, it will cost \$74,100. The Town's current roadway system has seven miles of roadways that are beyond their 75% useful life. Studies indicate the roadways beyond the 75% life expectancy will deteriorate at an accelerated rate. This could, very easily, increase the cost 300%, or better.

The last major roadway maintenance item is the reconstruction of streets that have far exceeded their life expectancy. The cost for this type of construction has increased from \$106,600 per mile in 1979 to approximately \$196,100 per mile in 1982. The increase here is not so dramatic because of the new method of reconstruction, mainly the reclamation process. In the last five years, some 2.8 miles of roadways have been reconstructed in the Town. The program called for 6.6 miles to be reconstructed during this time. The 3.8 miles not completed, in accordance with the program, would have cost \$445,280: the cost to complete this in the year 1982 would be \$750,500.



The problem with delaying this program is, increased maintenance cost, poor condition of the road, inconvenience to the public, and related safety concerns. Therefore, the reduction that the Town has made through the years has amounted to \$525,335. The cost to do this work now is \$931,200. Therefore, the budget constraint over the last five years in the Town's highway maintenance program has, in effect, increased the cost of work yet to be done by \$405,875.

Bituminous concrete overlay street inventory

Streets between 25 and 30 years since last overlay

Lincoln Street	from	Woburn Street to Washington Street
Woburn Street	"	Main Street ot High Street
Minot Street	All	
South Street "	West Street to Sturges Park	

Streets between 20 and 25 years since last overlay

Birch Meadow Drive	from	OaklandRoad to Main Street
Summer Avenue	"	Main Street to Oak Street
Prescott Street	"	Sunnyside Avenue to Lincoln Street

Streets between 15 and 20 years since last overlay

Linden Street	from	Lowell Street to Haven Street
Pleasant Street	"	Main Street to John Street
Summer Avenue	"	Oak Street to King Street
John Street	"	Village Street to Town Line

Streets between 10 and 15 years since last overlay

Oak-Street	from	West Street to Summer Avenue
Haven Street	"	Parker Street to John Street
Haven Street	"	Main Street to High Street
Gould Street	"	Haven Street to Ash Street
Washington Street	"	Prescott Street to Main Street
Summer Avenue	"	Woodbine Street to King Street
High Street	"	Washington Street to Vine Street
High Street	"	Vine Street to Lowell Street
Middlesex Avenue	"	High Street to Lowell Street
Summer Avenue	"	Main Street to Brook Street
Ash Street	"	Main Street to Main Street
Ash Street	"	Main Street to Wakefield
Forest Street	"	Main Street to Van Norden Road
Hartshorn Street	"	Lowell Street to John Carver Road
John Carver Road	"	Hartshorn Street to Birch Meadow Drive
Bancroft Avenue	"	Lowell Street to Weston Road
Harnden Street	"	Main Street to Salem Street
Knollwood Road	"	Summer Avenue to Main Street
Pearl Street	"	Salem Street to Charles Street

Roadway Reconstruction Partial Street Inventory

<u>STREET</u>	<u>LOCATION</u>
Franklin Street	Emerson Street to Main Street
Short Street	Mill Street to Main Street
Locust Street	Main Street to Beacon Street
Wakefield Street	Haverhill Street to Charles Street

Wakefield Street  
 Franklin Street  
 Eaton Street  
 South Street  
 Timberneck Drive  
 Van Norden Road  
 County Road  
 Mill Street  
 John Street  
 Forest Street  
 Forest Street  
 Pearl Street  
 Pearl Street  
 Libby Avenue  
 Federal Street  
 Beacon Street  
 Torre Street  
 Belmont Street  
 Knollwood Road  
 Gleason Road  
 Pearl Street  
 Border Road

Charles Street to Pearl Street  
 Main Street to Haverhill Street  
 Pleasant Street to Green Street  
 Walnut Street to Main Street  
 Charles Street to Tamarack Road  
 All  
 Lewis to near end  
 Main Street to No. Reading Line  
 Pleasant Street to Salem Street  
 Van Norden Road to Colburn Road  
 Martin Road to Arthur B. Lord Drive  
 Willard Road to Charles Street  
 Main Street to Franklin Street  
 All  
 Main Street to Highland Street  
 Locust Street to Chestnut Street  
 Salem Street to Harvest Road  
 Salem Street to new section  
 Main Street to Sufmmer Avenue  
 Greenwood Road to MacIntosh Road  
 Franklin Street to Lucy Drive  
 All

ARTICLE 2. The following report presented by Ronald V. O'Connell was accepted as a report of progress:

INDUSTRIAL DEVELOPMENT COMMISSION  
 Report of Progress  
 April, 1981

The Industrial Development Commission was created by a vote of Town Meeting in the Spring of 1980. Appointments were made by the Board of Selectmen in July of 1980 and the Commission met for the first time shortly thereafter to formalize its charter and to establish a direction in which the Commission would proceed. The charter that evolved had three principal elements:

1. Review and evaluate parcels of town land that are potential industrial/commercial sites.
2. Review and evaluate proposals received by the town of Reading for reuse or development of town owned property for industrial/commercial usage.
3. Perform any duties requested by the Board of Selectmen consistent with the above.

Several items were handled by the Commission during 1980, but the primary focus was on three major items:

1. The McManus proposal to purchase a parcel of land on John Street adjacent to the current "I28 Auto Sales", currently under negotiation.
2. The review of the proposal by the MBTA for a fringe parking facility at the former incinerator site.
3. A review and evaluation of the development potential of the John Street dump site.

The major effort of the Commission in recent months has centered on the latter item. Because of its extreme importance to the town and a certain amount of timeliness involved in the topic, I would like to spend a little time this evening to elaborate on the Commission's progress and findings to date.

The present dump site covers an area of roughly 35 acres and is situated within sight of route 128 and within a mile or so of route 93. Access to and egress from the property is via John Street, which has excellent entrances to and exits from route 128. Electric and telephone facilities are available to the site and it is serviced by sewer and water, although it appears that neither the sewer nor water system is adequate to handle any large scale development. The site is mostly level and is currently being filled as part of the DPW's multi-year filling project. The site has served as a dump for the town of Reading for many, many years, although the records as to precisely what has been dumped there and what has been done to it, that is, whether it has been burned, or buried, or whatever, are somewhat unclear. Certainly testing would have to be done before any type of construction was begun at the site.

The Industrial Development Commission developed a plan for reviewing the potential value and development possibilities of the dump. The plan called for careful study and review of all information available both locally and at the State and Federal levels. This included a review of the report that was completed for the town of Reading some five years ago by the Sasaki Associates, dealing with the dump site and several other concerns of the town at that time. The Commission also met with or communicated with the State Department of Commerce, the DEQE, the MAPC, (Massachusetts Area Planning Council) and other relevant agencies. Additionally, communications were sent to all town boards and committees that may have some interest in the development of this land. Where requested, meetings or conversations were held with those boards or committees. The Commission particularly wanted to meet with the Board of Public Works, since they technically "own" the land, to get their input and to find out what their plans were for the facility. At the meeting with the BPW, the Board indicted that the land is no longer necessary as a dump or landfill for the town because of the contract that was signed with an outside contractor for unlimited rubbish removal. Accordingly, the BPW is proceeding with a four year program for "closing" the landfill. (The four year figure is essentially an economic derivative of how much it will cost to close the landfill to DEQE standards and the number of years the BPW feels it will take to fund that amount. In theory, it could be closed in a matter of weeks if the funds were available.)

The Commission also asked the assessors to review the dump site and provide us with an appraisal of the current market value of the property and some indication of the tax revenues that could be generated from the development of that site. However, the rigors of Proposition 2½ precluded the assessors office from performing this task by town meeting. Accordingly, the Commission prevailed upon one of its members, who is in the real estate industry, to develop this information. Research was done on a number of recent sales of similar type properties in the area to determine the range of values into which this property might fall. A similar exercise was done for the tax revenues that would be generated by the property given the various development options. The results show - and please bear in mind that these are unofficial, preliminary estimates - that the market value of property of this type is probably around \$2.00 to \$2.50 a square foot. (One should remember, however, that in selling commercial property, the determination of a selling price in this manner has to be viewed with the understanding that development costs or site preparation costs may be deducted from the selling price. If, for example, special treatment of the site was necessary because of the fact that this property was formerly a dumpsite, the selling value of the property may be reduced by the amount of the preparation costs. Therefore, the value of this land could be from \$0 to \$3.5 million.) Additionally, it was found that tax



revenue generated from properties under consideration ranged from \$.50 to \$1.25 per square foot of building area. A determination of the annual return to the town is not possible at this time because we do not know how much of the land is actually buildable.

Reading's Industrial Development Commission has recently been negotiating with the MAPC for assistance in reviewing the dump site. The MAPC is considering a request by the town to supply up to 200 hours of research time by the MAPC staff. The MAPC research would include alternative uses of the land, feasibility studies with respect to the technical, legal and economic considerations, possible problems with methane gas, hazardous waste, etc., and other information that would be useful. It should be pointed out that the MAPC will perform up to 200 hours of research work at no cost to the town. The MAPC study will be limited to research and will not include any engineering probes, coring, and so forth, at the site. The Commission is hoping for a favorable response from the MAPC sometime in April with work beginning after July 1st. We would presumably have a report by fall town meeting.

The Commission is now going to begin a review of the development alternatives for the site, that is, an assessment of what is the highest and best use to which that property can be put to allow the town of Reading to reap the greatest benefit both in terms of selling price and tax revenue, in keeping with the present character of the town. Additionally, the Commission is going to be reviewing State or Federal sources of funding that the town could make use of in conducting engineering tests of the site. However, it may be necessary to ask Town Meeting for some funding for this purpose at some point in the future.

It is obvious to the most casual observer that the scarcity of commercially buildable land around Boston and along route 128 is such that the attractiveness of Reading's dump site grows daily. The Commission feels that the likelihood of the town receiving serious offers from potential developers increases with each passing day. While it is true that the passage of time increases the value of this land as real estate marches ever upward in value, the passage of time also increases the likelihood of further regulation on the development of former dumpsites. Although that is not necessarily bad, it does generally mean more bureaucratic red tape that one must pass through to successfully develop a piece of land.

The Commission will continue its efforts to fully explore the development potential of the town dump site and the implication of that development. Furthermore, we will keep the Selectmen and Town Meeting informed of our progress so that any decision regarding this property will be made from an informed position.

Respectfully submitted,  
Industrial Development Commission  
Roc O'Connell, Chairman  
Dan Ensminger  
Ed McPartlin  
Charlie Hewitt  
Curt Nitzsche  
Don Strooble  
Phil Walcott

#### Exhibit 1

#### CHARTER READING INDUSTRIAL DEVELOPMENT COMMISSION

- \* Evaluate Town property having industrial or commercial potential

\* Review proposals for Town property re-use or development

\* Perform duties as requested by the Board of Selectmen

Exhibits 2 and 3 - Copies attached

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of John W. Price it was voted to lay Article 3 on the table.

ARTICLE 4. On motion of John W. Price it was voted that the sum of Three Hundred Fifty Dollars (\$350) be raised from the tax levy and appropriated for the Care and Lighting of the Old South Clock.

ARTICLE 5. On motion of Elizabeth W. Klepeis it was voted that the Town authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 7. On motion of Bayard R. Lincoln it was voted that the Town amend "Schedule B - Compensation Plan" of Article XXIV of the By-Laws of the Town by deleting the existing Pay Ranges and Substituting the following:

EFFECTIVE JULY 1, 1981

<u>GRADE</u>	<u>MIN</u>	<u>1/4 POINT</u>	<u>MID</u>	<u>MAX</u>
1	126	134	141	157
2	139	149	159	180
3	160	172	183	207
4	180	194	209	239
5	203	221	238	274
6	227	249	270	314
7	256	283	309	363
8	288	320	352	416
9	323	362	400	478
10	365	412	458	552
11	412	467	523	634
12	462	529	596	730

ARTICLE 8. On motion of Bayard R. Lincoln it was voted that the Town amend "Schedule A - Classification Plan" of Article XXIV of the By-Laws of the Town by deleting "Library Pages - Pay Grade 1".

ARTICLE 9. On motion of Bayard R. Lincoln it was voted that the Town amend Section 7A "Sick Leave" of Article XXIV of the By-Laws of the Town by deleting the first sentence of the last paragraph and insert in its place:

"Effective July 1st, 1980, upon termination, (except termination by the Town for just cause) after (7) years of employment, at retirement or death, an employee shall be paid for unused sick leave not exceeding 90 (ninety) days at 50% (fifty per cent) of his

daily rate of pay in effect at the time of termination. Before re-employment in any department of the Town, employee shall be required to repay to the Town an amount equal to that received from the Town at the time of his termination."

ARTICLE 10. John L. Fallon, Jr. moved, and it was voted in the negative, that the Town amend "Section 4 Classification and Compensation Plans" of Article XXIV of the By-Laws of the Town: "Overtime Compensation." by adding the following paragraph:

"Under conditions which shall be defined by the Board of Public Works as an emergency, and administered by the Superintendent of Public Works, the following exempt also Senior Civil Engineer, Pumping Station Engineer and Assistant Civil Engineer, may be paid overtime if hours actually worked in any regular work week exceeds forty (40). They shall be paid for all ours worked in excess of forty-three (43) in any work week at an hourly rate which shall be computed at their weekly salary divided by forty, times one and one-half.

ARTICLE 11. On motion of Ellen C. Childress it was voted that the Town amend the Zoning By-laws by adding the following requirements after those established for Retail Stores, Offices and Consumer Service Establishments in Section 6.1.1.3., and under the following tables:

Principal Use	Minimum Number of Off-Street Parking Spaces Required	Minimum Number of Off-Street Loading and Unloading Spaces Required
Restaurants	One Space for each sixty (60) square feet of dining area	One space - 0-2000 square feet of floor area Two spaces - 2001-4000 square feet of floor area Three spaces - over 4000 square feet of floor area
	113 voted in the affirmative 5 voted in the negative 2/3 vote required	

ARTICLE 12. Barry J. Mitchell moved that the Town vote to amend the Zoning By-laws by deleting the existing paragraph 6.3.2.4. and inserting in place thereof the following: 6.3.2.4 When a non-conforming use is not used for a period of two (2) or more years, its non-conforming status shall not be reestablished and any future use shall be in conformance with this By-law.

On motion of Nathan C. White it was voted that Article 12 be indefinitely postponed.

ARTICLE 13. On motion of Ellen C. Childress it was voted that the Town amend the Zoning By-laws by deleting the existing paragraph 5.3.1.3. and inserting in place thereof the following section:

5.3.1.3. As part of all new construction of any building, parking lot, structure, or any extension or addition thereto in a Business C or Industrial District and where such construction abuts within one hundred twenty-five (125) feet of any Residential District, a buffer strip is to be established subject to the following requirements:

- a) Said buffer strip shall have a twelve (12) foot minimum depth and shall contain a curb to prevent parking within the strip, a six (6) foot high fence which shall be located a maximum of two (2) feet from the abutting Residential/Business C and/or Industrial lot line and shall contain an evergreen hedge on the Business C and/or Industrial side of the fence which is to be at least three (3) feet in height at the time of planting and will provide a yearround dense visual screen and attain a height of at least seven (7) feet within five (5) years of planting;
- b) Said buffer strip shall be constructed along the full abutting length of any Residential District lots so affected and lie entirely within the Business C and/or Industrial District;
- c) Said buffer strip screening, fencing and vegetation shall be maintained in good condition at all times by the owners of the Business C and/or Industrial property; and
- d) Where a roadway separates an abutting Residential district from a Business C and/or Industrial District, dimensional controls for said buffer strip shall be implemented from the existing Business C and/or Industrial lot line along the roadway.

ARTICLE 14. On motion of Carl H. Amon, Jr. it was voted to lay Article 14 on the table.

ARTICLE 15. On motion of John Zorabedian, Jr. it was voted that Article 15 be indefinitely postponed.

ARTICLE 16. On motion of Carl H. Amon, Jr. it was voted to lay Article 16 on the table.

ARTICLE 17. To see what action the Town will take regarding the installation of additional street lights on the public streets during the year 1981 or what it will do in relation thereto.

On motion of Allan E. Ames it was voted that the subject matter of Article 17 be referred to the Municipal Light Board, and that said Board be, and hereby is, authorized to install such additional street lights as in its judgement are required, and to make such changes in the size, type and location of existing street lights, as it may deem advisable, the expense of the same to be paid from the income of the plant.

ARTICLE 18. On motion of John W. Price it was voted that the Town amend Section 104.5 of the Building Code of Reading by deleting the fee schedule in its entirety following the words "receipt of the permit" and substituting therefor the following:

FEE SCHEDULE

New Dwelling		\$ 100.00 min.
		4/1000
Additions, Alterations & solid fuel appliances		15.00 min.
		4/1000
Garages - Residential	1 car	20.00
	2 car	25.00
	3 car	30.00

Commercial or Industrial addition or alteration	50.00 min. 4/1000
Signs	15.00 min. 4/1000
Swimming Pools	25.00 min. 4/1000
Accessory buildings, sheds, temp. buildings	15.00 min. 4/1000
Razing Permit	Residential Acc. Bldgs. 15.00 min. Residential Houses 35.00 min. Commercial 50.00 min. 4/1000
Foundation Permit (if Needed)	50.00
Move Building	50.00 min. 4/1000

#### INDEX FOR FIGURING VALUATIONS

1 story dwelling	\$	35.00 sq. ft.
1½ stories (expansion cape, splits, etc.)		40.00 sq. ft.
2 story - Garrison, Colonial, etc.		50.00 sq. ft.
Basement Garage	Single	add 1000.00
	Double	add 1500.00
Attached or Detached Garage	Single	4500.00
	Double	6500.00
	Triple	7500.00
Commercial or Industrial buildings		40.00 sq. ft.
Apartment Buildings		25,000.00 per unit

ARTICLE 19. On motion of John W. Price it was voted that the Town delete the Plumbing Fee Schedule in its entirety and substitute the following:

<u>Dwellings:</u>	\$15.00	for 1 to 6 fixtures
	2.00	for each additional fixture
	10.00	hot water heaters
	12.00	miscellaneous work 1 or 2 fixtures
	2.00	for each additional fixture
	15.00	sewer connections
<u>Commercial</u>	\$25.00	flat fee
	5.00	per fixture

Reinspections for faulty work - not to exceed \$15.00 or value of permit.

ARTICLE 20. On motion of John W. Price it was voted that the Town delete the Gas Fee Schedule in its entirety and substitute the following:

Dwellings	\$15.00	for new installations - 1 or 2 fixture
	3.00	for each additional fixture
	10.00	for replacements 1 or 2 fixtures
	3.00	for each additional fixture



Commercial	25.00	for new installations, plus
	5.00	per fixture
	5.00	for gas piping or piping replacement
	15.00	for replacement fixtures
Tanks	15.00	for 1 or 2 tanks #100 or smaller (if installed under same permit and by same gas fitter as installation & inspected at same time \$2.00)

Reinspections - not to exceed \$15.00 or value of permit.

ARTICLE 21. On motion of Maureen T. O'Brien, as amended by Stanley M. Nissen, it was voted that the Town amend the By-Laws of the Town by adding thereto the following as Article XXXIII relating to user fees:

"Article XXXIII  
User Fees

Section 1. All Town boards, officers, departments, commissions, and committees are hereby authorized to adopt by appropriate regulation, in accordance with all applicable provisions of law, a schedule of fees to be charged for services provided by said board, officer, department, commission or committee to Town residents, customers and other users of such services. The failure of any person or entity to pay for services provided in accordance with the appropriate schedule of fees or payment schedule within the time specified for payment of said fee or payment schedule shall be considered a violation of this By-Law."

The amendment by Stanley M. Nissen of the By-Law Committee added the phrase "within the time specified for payment of said fees or payment schedule" in the last sentence.

ARTICLE 22. On motion of Maureen T. O'Brien it was voted that the Town amend the Town By-Laws Article XXII by adding thereto, as Section 5, the following:

The fees for licensing dogs under M.G.L. Chapter 140, Section 139 shall be the fees set forth in that Chapter as the same may be from time to time amended plus one dollar. Said fees are subject to all other conditions as set forth in M.G.L. Chapter 140, Section 139.

ARTICLE 23. On motion of Maureen T. O'Brien, as amended by Catherine A. Quimby, it was voted that the Town amend the General By-Laws of the Town of Reading by adding the following:

Article XVII, Section 7. The following schedule of fees shall be established:

Filing and indexing assignment for the benefit of creditors	\$ 5.00
Entering amendment of a record of the birth of an illegitimate child subsequently legitimized	5.00
Correcting errors in a record of birth	5.00
Furnishing certificate of birth	3.00

Furnishing an abstract copy of a record of birth	2.00
Entering delayed record of birth	5.00
Filing certificate of a person conducting business under any title other than his real name	10.00
Filing by a person conducting business under any title other than his real name, of statement of change of his residence or of his discontinuance, retirement or withdrawal from, or of a change of location of such business	5.00
Furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business	3.00
Recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth	10.00
Correcting errors in a record of death	5.00
Furnishing a certificate of death	3.00
Furnishing an abstract copy of a record of death	2.00
Issuing and recording licenses to keepers of intelligence offices	25.00
Issuing and recording Pawnbrokers License	100.00
Issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc., 1st table or alley	30.00
add'l.	15.00
Entering notice of intention of marriage and issuing certificate thereof	10.00
Entering certificate of marriage filed by persons married out of the Commonwealth	3.00
Issuing certificate of marriage	3.00
Furnishing an abstract copy of a record of marriage	2.00
Correcting errors in a record of marriage	5.00
Recording Power of attorney	5.00
Recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof	10.00
Recording the name of the owner of a certificate or registration as a physician or osteopath in the Commonwealth	10.00
Recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sect. 22 of Chapter 166	flat rate 25.00
add'l fee	5.00
Examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof	5.00
Copying any manuscript or record pertaining to a birth, marriage or death	3.00
Receiving and filing of a complete inventory of all items to be included in a "closing out sale", etc.	per page 2.00
Filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sect. 2, Chapter 182	10.00



Recording deed of lot or plot in a public burial place or cemetery	5.00
Recording any other documents	per 1st page 5.00
	each add'l page 2.00
Voter's card	2.00

ARTICLE 24. On motion of John W. Price it was voted that Article 24 be indefinitely postponed.

ARTICLE 25. On motion of Allan E. Ames it was voted that the Town of Reading sell 7050 square feet of Tax Possession land on Causeway Road, Lot 11, Plat 119, to the Reading Municipal Light Department for \$609.42, such figure representing the back taxes and charges on the property at the time of foreclosure.

102 voted in the affirmative  
6 voted in the negative  
2/3 vote required

ARTICLE 26. On motion of Elizabeth W. Klepeis it was voted that the Town rescind the action taken under Article 10 of the Special Town Meeting held November 14, 1977, by eliminating the authorization of the \$500,000 remaining unbonded.

109 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 27. On motion of John W. Price it was voted that Article 27 be indefinitely postponed.

ARTICLE 28. On motion of George A. Theophanis it was voted that the Town amend Section 11 of Article III of the General By-Laws by inserting after the second sentence a new sentence "No funds may be appropriated for any capital item unless such item is included in the Capital Outlay Plan and is scheduled for funding in the fiscal year in which the appropriation is to be made." so that Section 11 shall read in part:

"Section 11. The Finance Committee shall present to each November Town Meeting a five year Capital Outlay Plan to be adopted by Town Meeting with or without amendment. Adoption of the Plan shall not constitute authorization of the expenditure of any funds. No funds may be appropriated for any capital item unless such item is included in the Capital Outlay Plan and is scheduled for funding in the fiscal year in which the appropriation is to be made. The Capital Outlay Plan may be amended by action of any regular or special Town Meeting. The Finance Committee shall..."

On motion of John W. Price it was voted that this meeting stand adjourned to meet at 8:00 P.M. on June 1st, 1981, at a place to be determined.

Meeting adjourned at 11:35 P. M.

139 Town Meeting members were present

A true copy. Attest:

Lawrence Drew  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

June 1, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Moderator, John W. Faria, followed by the Pledge of Allegiance to the Flag.

ARTICLE 12. Motion by Barry J. Mitchell for reconsideration of Article 12 as voted at the Adjourned Annual Town Meeting on April 23, 1981, was voted in the affirmative by a vote of 99 in the affirmative, 16 in the negative, two-thirds vote required.

ARTICLE 12. On motion of Barry J. Mitchel it was voted that the Town amend the Zoning By-laws by deleting the existing paragraph 6.3.2.4. and inserting in place thereof the following:

6.3.2.4 When a non-conforming use is not used for a period of two (2) or more years, its non-conforming status shall lapse and any future use shall be in conformance with this By-law.

115 voted in the affirmative

13 voted in the negative

2/3 vote required

ARTICLE 2. On motion of Mary S. Ziegler it was voted to take Article 2 from the table.

ARTICLE 2. The following report presented by Mary S. Ziegler was accepted as an amendment to the Finance Committee report.

### Addendum to FINCOM Warrant Report.

In December the Finance Committee sent a letter to all Boards, Committees, and Departments asking that FY 82 budgets be submitted at the FY 81 Dollar level, less any onetime items. Some areas could not be level funded as you can see by our recommendations. The selectmen grouped their budgets so as to achieve level funding. By and large we had excellent compliance with the request.

4% cap years were bad enough...but the restraints of 2½ and its limitations make the 4% cap look like icing on the cake. Under 2½ there is NO town meeting override. In fact, the limit cannot be overridden next fall unless the legislature calls a special election. We have a definite amount of money to vote to run this town. As 2½ is now interpreted the tax levy limit is set at 102.5% of the tax levy of the previous year. There are those here who say if we don't tax to the limit this year it will hurt us next Fiscal Year. Others say let's give the taxpayer a break...don't be spending to keep the tax levy to the legal limit. As it now stands the FinCom's concept of level funding can be a reality if Town Meeting concurs with the FinCom's recommendations on the budgets and special articles. The Assessor's job to bring the town up to actual cash value is moving along smoothly. The Bureau of Local Assessments has approved their plan.

There is one big unknown in predicting the tax levy right now---THE CHERRY SHEET. Are we going to receive enough aid from the State that will more than offset the increases in assessments on the Cherry Sheet? A preliminary Cherry Sheet was issued by the

Executive Branch at the end of March. Mr. Palmunen and I do not put any faith in it. In our opinion it isn't worth the paper it is printed on. I feel as do others that additional aid will be weighted heavily in favor of the cities. How much Reading will get is the question. We will

have to wait and see. Reading will need a net gain of \$50,308 over last year's Cherry Sheet to meet the recommendations of the FinCom without using any free cash. We, the FINCOM feel that it is worth taking the risk that the net gain will be more than sufficient. If a gain does not materialize we will have to fall back on free cash.

As you see on the addendum, Reading had certified free cash on July 1, 1980 of \$890,508. \$191,019 was spent at the Fall Town Meeting and the Special within the Annual in April, leaving a balance of \$699,489. The \$246,128 is the net collections from July 1, 1980 to March 31, 1981 of prior years taxes and tax title redemptions. The state will allow this sum of \$246,128 to be used as free cash to offset the tax rate for the next Fiscal Year. Traditionally Reading has not used this March 31 figure. Only that amount left of the certified free cash of July 1 has been used.

The Finance Committee is reluctant to use free cash. We feel Reading is going to be hit harder in FY 83 than in FY 82...as 2½ now stands. Our original estimate made the middle of March used only \$275,000 of this free cash, leaving a balance of \$425,000 to be carried over. At this time we recommend that no free cash be used for FY 82 budgets.

We have several reasons for carrying free cash over. The Light Department's in lieu of taxes payment includes a bonus for FY 82. We can expect this to drop several hundred thousand dollars for FY 83. We just received notice last week that Revenue Sharing for FY 83 will decrease at least 110,000. Several of the Transfers from available funds (135,000) are one time items. FY 83 will include a 53rd pay week. This 53rd payweek cannot be put off any longer. The town payroll for one week excluding the school employees in FY 82 is approximately \$76,000. One must add a % for raises to this to get the correct amount needed for FY 83. And finally a real big unknown. The full impact of the FY 81 excise deficit. The Town Accountant assures us that the deficits in the excise tax revenue for this FY will be covered by the increases in other revenues. Will we have any EXTRA??

The Finance Committee has been very concerned for several years about the capital projects that have been cut and/or delayed because of constraints on spending, especially those cuts in maintenance. It looks like we might have some funds to spend in this area. Thus the Finance Committee makes the following recommendation to Town Meeting.

Vote the Finance Committee's recommendations as presented. Do not use any free cash at this annual Town Meeting. Instead, at the Fall Town Meeting use some of the free cash to fund some of the things that have been delayed and/or cut due to funding constraints. This will give the Departments, Boards and Committees time to develop capital projects in an orderly and thoughtful fashion. It is too late to do this now. Money should not be added to budgets here and there without careful thought and analysis. This will create utter chaos and each department will want their share. In fact, we do not know how much money we have to work with. By next fall we will know what excesses in revenue (if any) we had in FY 81. Hopefully by then some positive changes will be made in 2½, and we will also have a better idea of income for FY 83.

#### ADDENDUM TO FINCOM WARRANT REPORT FOR FY'82

	<u>Correction</u>	<u>Old</u>	<u>New</u>
p. 6	Add under FIRE DEPARTMENT for FY'82 -		
	Refurbish ladder truck		90,000
p.12	Light - In Lieu of Taxes FY'82	1,000,000	1,087,146
	SUBTOTAL - Local Receipts	4,059,835	4,146,981
	TOTAL Est. State & Local Receipts	7,459,835	7,546,981
p.23	Line 16 - Tax Collector Clerical Sal.	55,750	45,750
	Tax Coll. Total Sal	65,250	55,250
	Tax Coll. TOTAL	82,500	72,500
p.24	Line 23 - Assessors Salaries	7,600	17,600
	Assessors Total Salaries	68,456	78,456
	Subtotal (above line 26)	75,956	85,956

	Line 26 - Article 31, Revaluation (9-0-1)	200,000	250,000
	TOTAL (Assessors)	275,956	335,956
	Line 39 - Bldg. Maint. Salaries (9-2-0)	58,991	59,891
	SUBTOTAL	141,784	142,684
	Line 41a - Highland School (was 135)		
	please add this line (9-0-3)		16,825
p.25	Total after line 48	141,784	159,509
	GENERAL GOVERNMENT - SUBTOTAL	874,689	942,414
	Line 48a - Article 39 please add		8,500
	SPECIAL ARTICLES - SUBTOTAL	350	8,850
	GENERAL GOVERNMENT - TOTAL	875,039	951,264
p.26	Line 79 - Fire Dept. Equip. Art. 36 & 37		
	(8-2-1)		90,000
	Total after line 81	1,131,916	1,221,916
	PROTECTION - - TOTAL	2,554,053	2,644,053
p.28	Line 135 - Highland School - Delete		
	see line item 41a	12,000	
	Delete total below line 135		
	EDUCATION - TOTAL	10,130,666	10,118,666
p.30	Delete line between lines 189 and 190		
	Reserve for unvoted special articles	92,905	
	TOTAL TO BE RAISED AND NET RAISED FROM		
	CURRENT INCOME	20,941,913	21,003,233
	Replace page 7 by new page 7		
p.31	Article 31 - Recommend	\$ 250,000	9-0-1
	Article 36 - To be indefinitely postponed		
	Article 37 - Recommend	\$ 90,000	8-2-1
	Article 39 - Recommend	\$ 8,500	12-0-0
	Article 40 - To be indefinitely postponed		
	Article 41 - To be indefinitely postponed		
	Article 42 - To be indefinitely postponed		
p.32	Article 43 - Do not recommend		9-2-0
	Article 44 - Do not recommend		9-2-0
	Article 45 - Do not recommend		6-3-1
	Article 47 - Do not recommend		10-0-1
	Article 48 - Do not recommend		10-0-1
	-----		
	FREE CASH Certified 7/1/80	\$ 890,508	
	USED Fall Town Meeting & April Special Town Meeting	<u>191,019</u>	
	AMOUNT LEFT of free cash certified 7/1/80	\$ 699,489	
	NET COLLECTIONS of prior years taxes and tax title redempt- ions up to March 31, 1981	<u>246,128</u> <u>\$ 945,617</u>	

ARTICLE 2. On motion of Mary S. Ziegler it was voted to lay Article 2 on the table.

ARTICLE 29. On motion of Mary S. Ziegler it was voted that the Capital Outlay Plan, as provided for in Article III, Section 11 of the By-Laws of the Town, as adopted at subsequent Town Meeting of November 1980 be amended by adding in FY 82 under Fire



Department - Refurbish Ladder Truck, by deleting in FY 82 the following items: Street betterments, Sidewalk Construction, Acquire Water Resource Lands, Improve RHMS Athletic Facilities, Chapter 504, Fire Station, those items under Library and Water, and by shifting out one year Chapter 504, Fire Station and Microfilm Reader-Printer as shown on page 6 and corrected page 7 of the Report of the Finance Committee on the Annual Warrant and in the addendum issued June 1, 1981.

ARTICLE 30. On motion of John W. Price, as amended by Carl H. Amon, Jr., it was voted that the sum of Five Hundred Dollars (\$500) be transferred from Insurance Review and that the sum of Fifty-six Dollars (\$56) be transferred from Memorial Day Expense and that the sum of One Thousand One Hundred Dollars (\$1,100) be transferred from Free Cash and that the sum of One Hundred Seven Thousand and Sixty-one Dollars (\$107,061) be raised from the tax levy and that said sums totalling One Hundred Eight Thousand Seven Hundred Seventeen Dollars (\$108,717) be appropriated to the Board of Selectmen as follows: each item being considered a separate appropriation.

Salaries	\$ 62,294
Expense (including out of state travel not to exceed \$250)	3,673
Miscellaneous	42,750
Special Committees	50
Town Report	2,700
Telephone	30,000
Memorial Day	
Observance	1,500
Duplicating Costs	8,500

ARTICLE 30. On motion of John W. Price it was voted that the sum of Two Thousand Seven Hundred Fifty-four Dollars (\$2,754) be transferred from Receipts Reserved for Appropriation and that the sum of Forty-one Thousand One Hundred Forty Dollars (\$41,140) be raised from the tax levy and that said sums totaling Forty-three Thousand Eight Hundred Ninety-four Dollars (\$43,894) be appropriated to the Town Accountant as follows each item being considered a separate appropriation.

Salaries	\$ 42,114
Expense (including out of state travel not to exceed \$150)	1,780

ARTICLE 30. On motion of Elizabeth W. Klepeis it was voted that the sum of Five Thousand Eight Hundred Ninety-three Dollars (\$5,893) be transferred from the Municipal Light Department's Maintenance and Operations Account to the Treasurer's Salary Account and that the sum of Fifty-six Thousand Two Hundred Eighty-nine Dollars (\$56,289) be raised from the tax levy and that said sums totaling Sixty-two Thousand One Hundred Eighty-two Dollars (\$62,182) be appropriated to the Treasurer as follows each item being considered a separate appropriation:

Salaries	\$ 48,707
Expense (including out of state travel not to exceed \$450)	9,475
Tax Title	4,000

and in accordance with Chapter 41 Section 108 of the General Laws of Massachusetts, the Treasurer's salary is hereby set, effective July 1, 1981 at \$12,200.

ARTICLE 30. On motion of C. Dewey Smith it was voted that the sum of Seventy-two Thousand Five Hundred Dollars (\$72,500) be raised from the tax levy and appropriated to the Tax Collector as follows, each item being considered a separate appropriation:

Salaries	\$ 55,250
Expense	12,250
Collection of back taxes	5,000

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts, the Tax Collector's salary is hereby set, effective July 1, 1981 at \$9,500.

ARTICLE 30. On motion of John W. Price it was voted that the sum of Forty-eight Thousand Forty-eight Dollars (\$48,048) be raised from the tax levy and appropriated to the Town Clerk as follows, each item to be considered a separate appropriation:

Salaries	\$ 39,798
Expense (includes out of state travel not to exceed \$200)	4,650
Word Processor	3,600

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts the Town Clerk's salary is hereby set effective July 1, 1981 at \$9,500.

ARTICLE 30. On motion of Robert I. Nordstrand it was voted that the sum of Eighty-five Thousand Nine Hundred Fifty-six Dollars (\$85,956.00) be raised from the tax levy and appropriated to the Assessors as follows, each item to be considered a separate appropriation:

Salaries	\$ 78,456.00
Expense	7,500.00

and in accordance with Chapter 41 Section 108 of the General Laws of Massachusetts, the Assessors salaries are hereby set effective July 1, 1981 totaling Seventeen Thousand Six Hundred Dollars (\$17,600.00) to be divided as they choose.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of One Thousand Twenty Dollars (\$1,020) be raised from the tax levy and appropriated to the Board of Registrars.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Twenty-five Thousand Five Hundred Dollars (\$25,500) be raised from the tax levy and appropriated to Election and Registration Expense.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of One Thousand Eight Hundred Dollars (\$1,800) be raised from the tax levy and appropriated to the Board of Appeals for salaries and expense.

ARTICLE 30. On motion of Barry J. Mitchel it was voted that the sum of Six Thousand One Hundred Sixty-four Dollars (\$6,164) be raised from the tax levy and be appropriated as follows (each line item constituting a separate appropriation):

Planning Board Salary	\$ 4,959
Planning Board Expense	1,205
Planning Board Operations	\$ 6,164



ARTICLE 30. On motion of Mary S. Ziegler it was voted that the sum of Thirteen Thousand Fifty Dollars (\$13,050) be raised from the tax levy and appropriated to the Finance Committee as follows, each item to be considered a separate appropriation:

Salary	\$ 1,700
Expense	350
C.P.A. Audit	11,000

ARTICLE 30. On motion of Bayard R. Lincoln it was voted that the sum of Eighteen Thousand One Hundred and Seventy-four Dollars (\$18,174) be raised from the tax levy and appropriated to the Personnel Board as follows, each item being considered a separate appropriation:

Salaries	\$ 17,874
Expense	300
Total	<u>\$ 18,174</u>

ARTICLE 30. On motion of John W. Price it was voted that the sum of Forty-seven Thousand Dollars (\$47,000) be raised from the tax levy and appropriated to the Law Committee as follows, each item being considered a separate appropriation:

Legal Services Fees	\$ 45,000
Legal Services Expense	2,000

ARTICLE 30. On motion of Maureen T. O'Brien as amended by Mary S. Ziegler it was voted that the sum of Two Thousand Six Hundred Twenty-seven Dollars (\$2,627.00) be transferred from Heating System Community Center and that the sum of One Hundred Forty Thousand Fifty-seven Dollars (\$140,057.00) be raised from the tax levy and that said sums totaling One Hundred Forty-two Thousand Six Hundred Eighty-four Dollars (\$142,684.00) be appropriated to Building Maintenance as follows, each item to be considered a separate appropriation:

Salaries	\$ 59,891.00
Energy Expense	63,615.00
Expense - non-energy related	19,178.00

On motion of Carl H. Amon, Jr. it was voted that this meeting stand adjourned to meet at 8:00 P.M. on June 4, 1981 in the Reading Memorial High School auditorium.

Meeting adjourned at 10:55 P. M.

153 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

June 4, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. Willard C. Arnold, followed by the Pledge of Allegiance to the Flag.

ARTICLE 30. On motion of William C. Brown it was voted to lay Article 30 on the table.

ARTICLE 47. On motion of William C. Brown it was voted to take up Article 47 out of order.

ARTICLE 47. Motion by William C. Brown that the sum of Seventy-five Thousand Dollars (\$75,000.00) be transferred from the sale of Real Estate and the sum of Five Thousand Dollars (\$5,000.00) be transferred from surplus revenue, said sums totalling Eighty Thousand Dollars (\$80,000.00) be expended by and under direction of the Board of Selectmen for architectural fees, renovations, necessary to convert the Highland School to use as a Town Hall, was voted in the negative.

ARTICLE 3. On motion of Carl H. Amon, Jr. it was voted to take Article 3 from the table.

ARTICLE 3. On motion of Carl H. Amon, Jr. it was voted that the Board of Selectmen be and they hereby are instructed to appoint a Committee consisting of five citizens of the Town, one of whom shall be a member of the Historical Commission, to consider the use, sale or other disposition of the Highland School.

ARTICLE 3. On motion of John W. Price it was voted to lay Article 3 on the table.

ARTICLE 30. On motion of John W. Price it was voted to take Article 30 from the table.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Sixteen Thousand Eight Hundred Twenty-five Dollars (\$16,825.00) be raised from the tax levy and appropriated for the maintenance of the Highland School, said sum to be spent under the direction of the Building Maintenance Department.

ARTICLE 30. On motion of John W. Price as amended by Mary S. Ziegler it was voted that the sum of Two Hundred Seventy-eight Thousand Two Hundred Forty-six Dollars (\$278,246) be transferred from Federal Revenue Sharing (P.L. 92-512) to Police Department Salaries and that the sum of Eight Hundred Fifty-eight Thousand Three Hundred Fifty-two Dollars (\$858,352) be raised from the tax levy and that said sums totaling One Million One Hundred Thirty-six Thousand, Five Hundred Ninety-eight Dollars (\$1,136,598) be appropriated to the Police Department as follows, each item being considered a separate appropriation.

Salaries (P.O. 92-512 authorized)	\$ 278,246
Salaries	728,742
Energy Expense	42,300
Expense - non-energy related	48,310

Portable Radio

1,400

School Traffic Control

37,600  
1,136,598

ARTICLE 30. On motion of Maureen T. O'Brien as amended by Mary S. Ziegler it was voted that the sum of Two Hundred Seventy-two Thousand Nine Hundred Seventy-six Dollars and sixty-three cents (\$272,976.63) be transferred from Federal Revenue Sharing (P.L. 92-512) and the sum of Five Thousand Five Hundred Thirty-three Dollars and sixteen cents (\$5,533.16) be transferred from Federal Anti-Recession Funds (P.L. 512) and said sums totalling Two Hundred Seventy-eight Thousand Five Hundred and Nine Dollars and seventy-nine cents (\$278,509.79) be transferred to Fire Department Salaries and that the sum of Eight Hundred Thirty-six Thousand Six Hundred and Six Dollars and twenty-one cents (\$836,606.21) be raised from the tax levy and that said sums totaling One Million One Hundred Fifteen Thousand, One Hundred Sixteen Dollars (\$1,115,116) be appropriated to the Fire Department as follows each item being considered a separate appropriation:

Salaries (P.L. 92-512 authorized)	\$ 278,509.79
Salaries	790,897.21
Expense - Gasoline & Diesel	10,125.00
Expense - non-energy related	25,084.00
Metro Fire Dues	500.00
E.M.T.A.	<u>10,000.00</u>
	\$ 1,115,116

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Eleven Thousand Five Hundred Dollars (\$11,500) be raised from the tax levy and appropriated to Fire Alarm as follows, each item being considered a separate appropriation:

Salaries	\$ 8,000
Expense	<u>\$ 3,500</u>
	\$ 11,500

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Fifty-four Thousand Six Hundred Forty Dollars (\$54,640) be raised from the tax levy and appropriated for Hydrant Rental.

ARTICLE 30. On motion of Allan E. Ames it was voted that there be included in the tax levy for electricity used for street lights the sum of One Hundred Eighteen Thousand, Three Hundred Ninety Dollars (\$118,390.00) and that said sum and the income from sales of electricity to private consumers and for electricity supplied to municipal buildings and for municipal power and jobbing during the current fiscal year to be appropriated for the Municipal Light Plant, said appropriation to be expended by the Manager of the Municipal Light Plant under the direction and control of the Municipal Light Board for the expense of plant, including payment of Bonds and Notes, as defined in Chapter 164, Section 57 of the General Laws, or any amendments thereof or additions thereto, and that if said sum of One Hundred Eighteen Thousand, Three Hundred Ninety Dollars (\$118,390.00) and said income shall exceed said expense for said fiscal year, such excess up to the amount of 50% of the

net profit from operations as of December 31 of the preceding year as defined in Chapter 164, such amount shall be paid 50% in June and 50% in December of the current year into the Town Treasury and the balance, if any, shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the municipal Light Board.

ARTICLE 30. On motion of John W. Price as amended by Mary S. Ziegler it was voted that the sum of Forty-four Thousand Seven Hundred Fifty-six Dollars (\$44,756) be raised from the tax levy and appropriated to the Building Inspector as follows, each item being considered a separate appropriation:

Salaries	\$ 42,021
Expense - Gasoline	810
Expense - non-energy related	<u>1,925</u>
	\$ 44,756

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Three Thousand Five Dollars (\$3,005) be raised from the tax levy and appropriated to the Sealer of Weights and Measures as follows each item being considered a separate appropriation:

Salary	\$ 2,600
Expense	<u>405</u>
	\$ 3,005

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Two Hundred Sixty Dollars (\$260) dollars be transferred from Enforcement of the Leash Law and the sum of Two Thousand Two Hundred Forty Dollars (\$2,240) be raised from the tax levy and that said sums totaling Two Thousand Five Hundred Dollars (\$2,500) be appropriated to Animal Control for salary and expense to be spent under the control of the Board of Selectmen.

ARTICLE 30. On motion of John W. Price it was voted that the sum of One Thousand Dollars (\$1,000) be transferred from the Civil Defense revolving fund and the sum of Six Hundred Dollars (\$600) be raised from the tax levy and said sums totaling One Thousand Six Hundred Dollars (\$1,600) be appropriated for Civil Defense salary and expense.

ARTICLE 30. On motion of Sally M. Hoyt as amended by Mary S. Ziegler it was voted that the sum of Thirty Thousand Forty-eight Dollars (\$30,048) be raised from the tax levy and appropriated to the Conservation as follows, each item being considered a separate appropriation:

Salaries	\$ 19,233
Expense	\$ 10,815

\* ARTICLE 30. On motion of Sandra J. Trainor as amended by Mary S. Ziegler it was voted that the sum of Ninety-seven Thousand Nine Hundred Thirty Dollars (\$97,930) be raised from the tax levy and appropriated for Health and Sanitation as follows, each item being considered a separate appropriation:

Salary	\$ 35,017
Expense	3,550
Animal Inspector	800
Care of Contagious Diseases	6,135
Fluoridation	9,620
Mosquito Control	2,500
Nursing Services	4,590
E.M.M.H.A.	6,700
735 Program	19,975
E.M.A.R.C.	9,043
	<u>\$ 97,930</u>

\* NOTE: The above motion was later, on June 8, 1981, reconsidered and revoted. See minutes of June 8, 1981 for that vote.

ARTICLE 30 On motion of Maureen T. O'Brien it was voted that the sum of Ninety Thousand Five Hundred Eighty-seven Dollars (\$90,587) be raised from the tax levy and appropriated to Veterans Benefits as follows each item being considered a separate appropriation:

Salaries	\$ 24,465
Expense	\$ 1,122
Aid	\$ 65,000

On motion of Carl H.Amon, Jr. it was voted that this meeting stand adjourned to meet at 8:00 P.M. on June 8, 1981, in the Reading Memorial High School auditorium.

Meeting adjourned at 11:12 P.M.

137 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk



# ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

June 8, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Moderator, John W. Faria, followed by the Pledge of Allegiance to the Flag.

ARTICLE 30. Motion by Gail F. Wood for reconsideration of Article 30 as voted at the Adjourned Annual Town Meeting on June 4, 1981, was voted in the affirmative by a vote of 140 in the affirmative, 5 in the negative, two-thirds vote required.

ARTICLE 30. On motion of Sandra J. Trainor as amended by Douglas A. Cowell and Mary S. Ziegler it was voted the sum of One Hundred Three Thousand Two Hundred Thirty Dollars (\$103,230) be raised from the tax levy and appropriated for Health and Sanitation as follows, each item being considered a separate appropriation:

Salary	\$ 35,017
Expense	3,550
Animal Inspector	800
Care of Contagious Diseases	6,135
Fluoridation	9,620
Mosquito Control	7,800
Nursing Services	4,590
E.M.M.H.A.	6,700
735 Program	19,975
E.M.A.R.C.	<u>9,043</u>
	\$103,230

ARTICLE 30. On motion of Carl H. Amon, Jr. as amended by Mary S. Ziegler it was voted that the sum of Twenty-eight Thousand Dollars (\$28,000) be transferred from Cemetery Bequest Interest and the sum of Eleven Thousand Eight Hundred and Thirty-five Dollars (\$11,835) be transferred from Cemetery Sale of Lots Fund and that the sum of Eighty Thousand Five Hundred and Twenty-four Dollars (\$80,524) be raised from the tax levy and that said sums totaling One Hundred Twenty Thousand Three Hundred and Fifty-nine Dollars (\$120,359) be appropriated to the Cemetery Department to be expended under the direction of the Cemetery Trustees as follows each item being considered a separate appropriation:

Salaries	\$ 96,214
Energy Expense	4,195



Expense - non-energy related	11,515
Cemetery Development	6,835
Care of Soldiers Graves	1,600

ARTICLE 30. On motion of William H. Diamond as amended by Mary S. Ziegler it was voted that the sum of Eleven Thousand Eight Hundred Forty-eight Dollars (\$11,848) be transferred from State Aid to Libraries Reserved, and that the sum of Three Thousand Seven Hundred Thirty-eight Dollars (\$3,738) be transferred from the County Dog License Account, and that the sum of Two Hundred Eighty-two Thousand One Hundred Thirty-two Dollars (\$282,132) be raised from the tax levy and that said sums totalling Two Hundred Ninety-seven Thousand Seven Hundred Eighteen Dollars (\$297,718) be appropriated to the Library as follows each item being considered a separate appropriation:

Salaries	\$213,710
Energy Expense	\$ 10,100
Expense - non-energy related	\$ 68,808
Copying Service	\$ 5,100

ARTICLE 30. On motion of William J. Hughes, Jr. it was voted that the sum of Forty-three Dollars (\$43.00) be transferred from Recreation Expense and that the sum of Sixty Thousand Two Hundred Fifty-four Dollars (\$60,254) be raised from the tax levy and that said sums totalling Sixty Thousand Two Hundred Ninety-seven Dollars (\$60,297) be appropriated to the Recreation Committee as follows each item being considered a separate appropriation:

Salaries	\$ 38,938
Expense	\$ 21,359

ARTICLE 30. On motion of John F. MacDonnell as amended by Mary S. Ziegler it was voted that the sum of Forty-three Thousand Seven Hundred Eighty-five Dollars (\$43,785) be raised from the tax levy and appropriated to the Council on Aging as follows each item being considered a separate appropriation:

Salaries	\$ 29,760
Energy Expense	\$ 2,025
Expense - non-energy related	\$ 5,000
Hot Lunch Program	\$ 5,000
Elder Home Care	\$ 2,000

ARTICLE 30. On motion of Virginia M. Adams it was voted that the sum of One Thousand Three Hundred Forty Dollars (\$1,340) be raised from the tax levy and appropriated to the Historical Commission for expenses.

ARTICLE 30. On motion of Paul E. Landers as amended by Mary S. Ziegler it was voted that the sum of Nine Million Six Hundred Forty-nine Thousand One Hundred Sixty-nine Dollars (\$9,649,169) be raised from the tax levy and appropriated for the School Department, and the sum of One Hundred Ninety-nine Thousand Four Hundred Sixty-six Dollars (\$199,466) received or to be received from Chapter 506 METCO Funds so called, and the sum of Twenty-five Thousand Dollars (\$25,000) received or to be received under Public Law 81-874, and the sum of Fourteen Thousand Three Hundred Twenty-two Dollars (\$14,322) be transferred from School Salaries, and the sum of Thirty Dollars (\$30) be transferred from School Expense, and the sum of Six Hundred Fifty-six Dollars (\$656) be transferred from School Special Needs Expense, and the sum of Fourteen Thousand Seven Hundred Dollars (\$14,700) received or to be received from Athletic Receipts, and that said sum totalling Nine Million Nine Hundred Three Thousand, Three Hundred Forty-three Dollars (\$9,903,343) be authorized as follows:

General Salaries - Regular Day School	\$ 7,620,449.00	
Less: METCO	117,229.00	
Transfer from School Salaries	<u>14,322.00</u>	\$ 7,488,898.00
Special Needs Salaries		522,846.00
General Expenses	\$ 1,369,583.00	
Less: METCO	82,237.00	
Public Law 81-874	25,000.00	
Transfer from School Expense	<u>30.00</u>	1,262,316.00
Special Needs Expense	\$ 360,520.00	
Less: Transfer from Special Needs Expense	<u>656.00</u>	359,864.00
Athletic Expense	\$ 29,945.00	
Less: Athletic Receipts	<u>14,700.00</u>	<u>15,245.00</u>
		\$ 9,649,169.00

ARTICLE 30. On motion of John B. Pacino it was voted that the sum of Two Hundred Five Thousand Twenty-three Dollars (\$205,023) be raised from the tax levy and appropriated to the Regional Vocational School.

ARTICLE 30. On motion of Douglas A. Cowell, as amended by Mary S. Ziegler, it was voted that the sum of Seven Hundred Fifty-five Dollars (\$755.00) be transferred from the Board of Public Works expense account and that the sum of One Million One Hundred Thirty-

six Thousand Four Hundred Thirty-nine Dollars (\$1,136,439.00) be raised from the tax levy and said sums totalling One Million One Hundred Thirty-seven Thousand One Hundred Ninety-four Dollars (\$1,137,194.00) be appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation:

Salaries for the Public Works Department	\$ 730,726.00
Energy Expenses for the Public Works Department	\$ 95,876.00
Non-energy Related Expenses for the Public Works Department (including out of state travel not to exceed \$300.00)	<u>\$ 310,592.00</u>
	\$ 1,137,194.00

ARTICLE 30. On motion of Douglass L. Barker it was voted that the sum of One Hundred Fifty-seven Thousand Dollars (\$157,000.00) be raised from the tax levy and appropriated for the removal of snow and ice, such sum to be expended by and under the direction of the Board of Public Works.

On motion of John W. Price it was voted that this meeting stand adjourned to meet on Thursday, June 11, 1981 at 8:00 P.M. in the Reading Memorial High School auditorium.

Meeting adjourned at 10:55 P. M.  
150 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

# ADJOURNED SESSION ANNUAL TOWN MEETING

Reading Memorial High School

June 11, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M. there being a quorum present.

The invocation was given by the Rev. Frederick E. Emrich of the Church of the Good Shepherd, followed by the Pledge of Allegiance to the Flag.

ARTICLE 30. On motion of Douglas A. Cowell it was voted that the sum of One Hundred Twenty-seven Dollars (\$127.00) be transferred from the Water Department Expense Account and that the sum of Eight Hundred Thousand Four Hundred Ninety Dollars (\$800,490.00) be raised from the tax levy and said sums totalling Eight Hundred Thousand Six Hundred Seventeen Dollars (\$800,617.00) be appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation:

Salaries for construction, maintenance and operation of water works	\$321,177.00
Energy expenses for construction, maintenance and operation of water works	\$135,045.00
Non-energy related expenses for construction, maintenance and operation of water works (including travel outside the state not to exceed \$300.00)	\$344,395.00
Totalling	\$800,617.00

ARTICLE 30. On motion of Gail F. Wood it was voted that the sum of One Hundred Thirty-five Thousand Two Hundred Ninety Dollars (\$135,290.00) be raised from the tax levy and appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation:

Salaries for sewer maintenance	\$ 81,508.00
Expenses - electricity for sewer maintenance	\$ 10,900.00
Expenses - non energy related for sewer maintenance	\$ 42,882.00
Totalling	\$135,290.00

ARTICLE 30. On motion of Don B. DeHart it was voted that the sum of Three Hundred Thirty-four Thousand Nine Hundred Sixty-eight Dollars (\$334,968.00) be raised from the tax levy and appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation:

Expenses for rubbish collection and disposal	\$288,803.00
Salaries for sanitary landfill and recycling	\$ 25,650.00
Expenses for sanitary landfill and recycling	\$ 20,515.00
Totalling	\$334,968.00

ARTICLE 30. On motion of Douglass L. Barker it was voted that the sum of Twenty-five Thousand Dollars (\$25,000.00) be raised from the tax levy and appropriated for drain construction, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 30. On motion of Don B. DeHart it was voted that the sum of One Thousand Three Hundred Ten Dollars (\$1,310.00) be transferred from Colonial Drive Extension Expense Account, and that the sum of Four Hundred Twenty Dollars (\$420.00) be transferred from Francis Drive Expense Account, and that the sum of One Hundred Thirty Dollars (\$130.00) be transferred from Track Road Expense Account and that the sum of Eight Hundred Five Dollars (\$805.00) be transferred from Pasture Road Expense Account and the sum of Eighty-eight Thousand Six Hundred and Thirty-five Dollars (\$88,635.00) be raised from the tax levy and said sums totalling Ninety-one Thousand Three Hundred Dollars (\$91,300.00) be appropriated for the purpose of improving and reconstructing Town public ways, such sum to be expended by and under the direction of the Board of Public Works.

Motion by Richard H. Coco to "move the previous question" during debate on this matter was voted in the affirmative.

Motion by John W. Price, move we waive the rules for the purpose of revoking the "moving of the previous question" was voted in the affirmative.

Motion by John W. Price, "move that we revoke our motion to move the previous question" was voted in the affirmative.

The above motion as originally presented by Mr. DeHart was voted in the affirmative.

The following substitute motions were presented as substitutes to Mr. DeHart's original motion. All were voted in the negative.

Paul T. Metcalf moved that the sum of One Thousand Three Hundred Ten Dollars (\$1,310.00) be transferred from Colonial Drive Extension Expense Account, and that the sum of Four Hundred Twenty Dollars (\$420.00) be transferred from Francis Drive Expense Account and that the sum of One Hundred Thirty Dollars (\$130.00) be transferred from Track Road Expense Account and that the sum of Eight Hundred Five Dollars (\$805.00) be transferred from Pasture Road Expense Account and the sum of Two Hundred Twenty-two Thousand Three Hundred Thirty-five Dollars (\$22,335.00) be raised from the tax levy and said sums totalling Two Hundred Twenty-five Thousand Dollars (\$225,000.00) be appropriated for the purpose of improving and reconstructing Town public ways, such sum to be expended by and under the direction of the Board of Public Works.

Gail F. Wood moved to amend motion under Article 30, line item 173 to read: That the sum of Two Hundred Twenty-five Thousand Dollars (\$225,000.00) be transferred from free cash and appropriated for the purpose of improving and reconstructing Town public ways, such sum to be expended by and under the direction of the Board of Public Works.

Carl H. Amon, Jr. moved that the sum of One Thousand Three Hundred Ten Dollars (\$1,310.00) be transferred from Colonial Drive Extension Expense Account, and that the sum of Four Hundred Twenty Dollars (\$420.00) be transferred from Francis Drive Expense Account and that the sum of One Hundred Thirty Dollars (\$130.00) be transferred from Track Road Expense Account and that the sum of Eight Hundred Five Dollars (\$805.00) be transferred from Pasture Road Expense Account and the sum of One Hundred Thirty-four Thousand Dollars (\$134,000.00) be transferred from free cash, and the sum of Eighty-eight Thousand Six Hundred and Thirty-five Dollars (\$88,635.00) be raised from the tax levy and



said sums totalling Two Hundred Twenty-five Thousand Three Hundred Dollars (\$225,300.00) be appropriated for the purpose of improving and reconstructing Town public ways, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 30. On motion of John L. Fallon, Jr. it was voted that the sum of Two Hundred Seventy-nine Dollars (\$279.00) be transferred from the Board of Public Works New Equipment Account and that the sum of Fifty-five Thousand Seven Hundred Twenty-one Dollars (\$55,721.00) be raised from the tax levy and said sums totalling Fifty-six Thousand Dollars (\$56,000.00) be appropriated for the purchase or lease by the Board of Public Works of the following:

- Two (2) sand spreaders
- One (1) tractor loader
- One (1) truck G.V.W. 25,000 lbs.

and that the Board of Public Works be, and it hereby is authorized and empowered to sell, or transfer, or exchange upon such terms and conditions as it may determine,

- Two (2) Anderson sand spreaders
- One (1) 1964 Case 430 tractor loader
- One (1) 1969 Chevrolet truck

and the proceeds from such sales, exchanges or transfers are to be appropriated in addition to aforementioned Fifty-six Thousand Dollars (\$56,000.00) for the purchase or lease of the aforesaid equipment such sums to be expended by and under the direction of the Board of Public Works.

ARTICLE 30. On motion of Gail F. Wood it was voted that the sum of Twenty-two Thousand Five Hundred Dollars (\$22,500.00) be raised from the tax levy and appropriated for the purpose of maintaining, improving and constructing facilities in the Parks and Playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Seventy-five Thousand Five Hundred Nineteen Dollars (\$75,519) be transferred from the Municipal Light Department Operating and Maintenance Account and that the sum of One Hundred Twenty-nine Thousand Eight Hundred Sixty-four Dollars (\$129,864) be transferred from Casualty Insurance and that the sum of One Hundred Forty-one Thousand One Hundred Seventeen Dollars (\$141,117) be raised from the tax levy and that said sums totalling Three Hundred Forty-six Thousand Five Hundred Dollars (\$346,500) be appropriated for all insurance except Group Insurance for Town Employees and that said sum to be expended by and under the Board of Selectmen.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Eight Thousand Five Hundred Dollars (\$8,500) be raised from the tax levy and expended for Insurance Deductible Clause Expense.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Fifty-six Thousand Seven Hundred Twenty-two Dollars (\$56,722) be transferred from the Municipal Light Operating and Maintenance Account and that the sum of Four Hundred Sixty-five Thousand Six Hundred Twenty-one Dollars (\$465,621) be raised from the tax levy and that said sums totalling Five Hundred Twenty-two Thousand Three Hundred Forty-three Dollars (\$522,343) be appropriated for group life insurance, group accidental health and dismemberment insurance for Town employees in accordance with Chapter 32B of the Massachusetts General Laws, and that said sum be under the direction of the Board of Selectmen.



ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Two Hundred Three Thousand One Hundred Dollars (\$203,100.00) be transferred from the Municipal Light Operating and Maintenance Account and the sum of Twelve Thousand Five Hundred Fifty-three Dollars (\$12,553.00) be transferred from Receipts Reserved for appropriation and Fifteen Thousand Dollars (\$15,000.00) be transferred from the pension fund and Six Hundred Eighty-four Thousand Three Hundred Thirty-nine Dollars (\$684,339.00) be raised from the tax levy and that said sums totalling Nine Hundred Fourteen Thousand Nine Hundred Ninety-two Dollars (\$914,992.00) be appropriated to the Contributory Retirement System as itemized, in accordance with the provisions of Section 22-7 of Chapter 32 of the Massachusetts General Laws:

Pension Fund	\$896,040.00
Expense Fund	18,952.00
	<u>\$914,992.00</u>

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Forty-four Thousand Six Hundred Eight Dollars (\$44,608) be transferred from the Municipal Light Operating and Maintenance Account and that the sum of Ninety-nine Thousand Five Hundred Eighty Dollars (\$99,580) be raised from the tax levy and that said sums totalling One Hundred Forty-four Thousand One Hundred Eighty-eight Dollars (\$144,188) be appropriated for non-contributory pensions and annuities.

ARTICLE 30. On motion of Maureen T. O'Brien it was voted that the sum of Seventy-five Thousand Dollars (\$75,000) be raised from the tax levy and appropriated for Unemployment Compensation.

ARTICLE 30. On motion of John W. Price it was voted that the sum of Seventy-six Thousand Seven Hundred Fifty-six Dollars (\$76,756.00) be transferred from Sale of Real Estate and that the sum of One Million Five Hundred Twenty-one Thousand Seven Hundred Eighty-six Dollars (\$1,521,786.00) be raised from the tax levy and that said sums totalling One Million Five Hundred Ninety-eight Thousand Five Hundred Forty-two Dollars (\$1,598,542.00) be appropriated for maturing debt and interest as follows:

	PRINCIPAL	INTEREST	
Water	\$ 90,000.	\$ 5,782.	
Sewer	530,000.	151,605.	
Misc. (D.P.W.)	85,000.	42,945.	
Schools	455,000.	203,210.	
	<u>\$1,160,000.</u>	<u>\$403,542.</u>	
Anticipated Loans			\$35,000.
TOTAL			<u>\$1,598,542.</u>

ARTICLE 30. On motion of Mary S. Ziegler it was voted that the sum of One Hundred Seventy-five Thousand Dollars (\$175,000) be transferred from the Overlay Reserve and that the sum of Twenty-five Thousand Dollars (\$25,000) be raised from the tax levy and that said sums totalling Two Hundred Thousand Dollars (\$200,000) be appropriated to the Reserve Fund.

ARTICLE 31. On motion of Robert I. Nordstrand it was voted that the Town authorize the Board of Assessors to contract with a private outside firm to conduct a town-wide revaluation of all real estate, personal property and utilities as mandated by the Courts and enforced by the Massachusetts Department of Revenue, and that the sum of Two Hundred and Fifty Thousand Dollars (\$250,000) be raised from the tax levy and appropriated for such revaluation.

ARTICLE 32. On motion of John W. Price it was voted that the sum of Twelve Thousand Six Hundred Dollars (\$12,600) be raised from the tax levy and appropriated for the purchase of uniforms for members of the Police Department.

ARTICLE 33. On motion of Maureen T. O'Brien it was voted that the sum of Five Thousand Three Hundred Dollars (\$5,300) be raised from the tax levy and appropriated for the purchase of uniforms for members of the Fire Department.

ARTICLE 34. On motion of Maureen T. O'Brien it was voted that Article 34 be indefinitely postponed.

ARTICLE 35. On motion of Maureen T. O'Brien it was voted that the sum of Ten Thousand Dollars (\$10,000) be raised from the tax levy and appropriated for Police and Fire Indemnification.

ARTICLE 36. On motion of John W. Price it was voted that Article 36 be indefinitely postponed.

ARTICLE 37. On motion of John W. Price it was voted that the sum of Ninety Thousand Dollars (\$90,000) be raised from the tax levy and appropriated to the Fire Department for the purpose of purchasing a cab for and refurbishing the Fire Department Ladder Truck.

ARTICLE 38. On motion of John W. Price it was voted that the Town authorize the Board of Selectmen to sell or exchange or dispose of upon such terms and conditions as they may determine, one car in use by the Police Department, and that the sum of Eight Thousand Dollars (\$8,000) be raised from the tax levy and appropriated for the purchase of a new Police car for the Police Department.

ARTICLE 39. On motion of Elizabeth W. Klepeis it was voted that the Town raise from the tax levy and appropriate \$8,500.00 for the purpose of engaging a consultant to assess the computer needs of the Town and to prepare a request for proposal for equipment to address those needs.

ARTICLE 40. On motion of Maureen T. O'Brien it was voted that Article 40 be indefinitely postponed.

ARTICLE 41. On motion of Maureen T. O'Brien it was voted that Article 41 be indefinitely postponed.

ARTICLE 42. On motion of Maureen T. O'Brien it was voted that Article 42 be indefinitely postponed.

ARTICLE 43. On motion of John W. Price it was voted that Article 43 be indefinitely postponed.

ARTICLE 44. John W. Price moved that the Town establish a sticker parking program for on street parking and that the sum of Two Thousand Five Hundred Dollars (\$2,500) be raised from the tax levy and appropriated for expenses for the parking program, said money to be expended under the direction of the Board of Selectmen.

On motion of George A. Theophanis it was voted that Article 44 be indefinitely postponed.

ARTICLE 45. On motion of John L. Fallon, Jr., it was voted that Article 45 be indefinitely postponed.

ARTICLE 48. On motion of William C. Brown it was voted that Article 48 be indefinitely postponed.

ARTICLE 2. On motion of John W. Price it was voted to take Article 2 from the table.

ARTICLE 2. The following report presented by James R. Campbell for the Study and Fact Finding Committee was accepted as a final report.

#### FINAL REPORT OF THE STUDY AND FACT FINDING COMMITTEE

This is the final report of the Study and Fact Finding Committee which was established by a vote of the Subsequent Town Meeting of November 1980. It was moved at that time that this committee report back to the Annual Town Meeting with recommendations concerning the establishment of a Recreation, Parks and Playground Commission.

After much deliberation, it is the consensus of this committee that there is no need for a separate Recreation, Parks and Playground Commission at this time, however, we do feel there are problems that need attention.

In reviewing the possibility of such a commission, this committee studied the pros and cons of the issue. Among the people who presented information to this study were Mr. Rosenthal, who originally presented this concept in November 1980; Mr. Pacino, from the Recreation Committee; Mr. Louanis and Mr. Dickey representing the Board of Public Works. Taking into consideration all the information at our disposal, it was the unanimous decision of this committee that due to the present economic climate, the duplication of equipment and personnel, and other costs which would be involved in the establishment of this commission would not be in the best interest of the Town of Reading at this time. It is also felt that the volunteer force, a valued resource of our community, can still be utilized effectively.

In conclusion, there are three main issues of concern. Maintenance, scheduling, and, above all, communications. It is the recommendation of this committee that by improving communications between the respective boards - the Board of Public Works - Recreation Committee - and the School Committee - would help to alleviate the problems faced in maintenance and scheduling. It is further recommended that the above boards enter into a formal Memorandum of Agreement. After careful deliberation, it is felt that this Agreement be set up in such a way as to initiate smooth scheduling of all playing fields, while aiding the concerned boards in the scheduling of maintenance, thereby leading to the improvement of our Recreational facilities and their availability to all the citizens of Reading.

Copies of this report have been forwarded to the above mentioned Boards.

Respectfully submitted  
James Campbell - Citizen  
Clifford Allen - Citizen  
Sally Hoyt - Conservation Commission  
Douglas Barker - Board of Public Works  
Richard Coco - School Committee  
Donald Pierce - Recreation Committee

ARTICLE 2. The following report presented by Lawrence Drew was accepted as a report of progress.

#### REPORT OF TOWN CLERK RELATIVE TO BALLOT COUNTING EQUIPMENT

This office was advised by Addison-Wesley Publishing Co., in March, 1980, that the equipment used to count our ballots was being turned in early in 1982. On March 23, 1981, this position was again confirmed, that it was presently planned to turn in this equipment in January, 1982; thus Addison-Wesley would no longer be able to assist the Town of Reading in the counting of our ballots. Consequently, commencing with the 1982 Town election, the Town of Reading must take steps to find another source for counting its ballots.

To date I have taken the following actions:

- (1) Tried to find other sources available for counting.
- (2) Surveyed other types of equipment that might be available.
- (3) Advised the Finance Committee in July, 1980, and requested that an item be included in the 1980 Capital Outlay Program for the purchase of equipment.
- (4) Met with officials at Addison-Wesley to see if there was any conversion possible that would allow their new equipment to be adapted to count our ballots.
- (5) Worked with Data Processing Committee.
- (6) Worked with Board of Public Works to see if their equipment could be used.
- (7) Worked with Secretary of State, Election Division

I am in no position at this time to provide conclusions or recommendations, as I am scheduled on June 30, 1981, to review the equipment designed and manufactured for this purpose. I have invited the Finance Committee Chairman and others to watch this demonstration. If this equipment appears feasible, it is less expensive, over all, than most we have looked at and this, with other procedures I may be able to implement, may make it possible to completely pay for this equipment in a 3 to 4 year period.

The Board of Public Works allowed us to work with their equipment, helped us to research software and hardware sources, as have members of the Finance Committee, Selectmen, Treasurer, School Department, Town Accountant, etc. I deeply appreciate all of their help.

This report is simply to apprise this body that:

- (1) A problem exists.
- (2) We are attempting to resolve it.
- (3) We will resolve it.
- (4) It is anticipated that a solution will be reached in 30 to 60 days.
- (5) A solution must be reached in time to complete preparations for the next Town election.

Lawrence Drew  
Town Clerk

On motion of John W. Price it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 11:50 P. M.

135 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk



## SPECIAL TOWN MEETING

Reading Memorial High School

October 19, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Moderator, John W. Faria, followed by the Pledge of Allegiance to the Flag.

The Warrant was partially read by the Town Clerk, when on motion of John W. Price it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

ARTICLE 1. The following statement read by Elia A. Dangelmaier for the Board of Library Trustees was accepted as a report of progress.

### A Statement from the Board of Library Trustees Regarding the Reuse of the Highland School.

In light of recent publicity surrounding the reuse of the Highland School the Board of Library Trustees feels that this is a particularly appropriate time to make a clear statement concerning the use of the Highland School as a new library facility.

As the officials elected to oversee library operations, we are responsible for insuring the delivery of the best possible library service to the Town of Reading. During the past 20 years, the Board has consistently recognized the inadequacy of the facilities as the primary obstacle to the delivery of quality library service; we welcome the similar conclusion reached by the independent Highland School Committee.

The Board of Library Trustees has not been involved thus far in any planning which resulted in Article 9, to be discussed at fall Town Meeting. However, we are willing to cooperate fully and work closely with both the Highland School Committee and any subsequently created planning committee toward establishing the feasibility of converting the Highland School into a new library.

We ask only that the unique design needs of a modern library facility be recognized, and that these needs be addressed specifically by the Board of Trustees and the Library administration. We therefore feel strongly that all Library Board members be involved in any planning committee to insure that a comprehensive investigation results in a plan which is acceptable to both the Town and the Library.

ARTICLE 1. On motion of John W. Price it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Elizabeth W. Klepeis it was voted that the Town appropriate \$700,000 from the tax levy for the purpose of adding to the stabilization fund, as authorized under G.L. Ch. 40, Section 5B.

94 voted in the affirmative  
53 voted in the negative

On motion of John W. Price it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 10:05 P. M.

153 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk



## SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 9, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The Warrant was partially read by the Town Clerk, when on motion of John W. Price it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

The invocation was given by the Rev. Willard C. Arnold, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1. On motion of John W. Price it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of John W. Price it was voted that the Town amend Schedule A - Classification Plan of Article XXIV of the By-Laws of the Town under Non-Exempt Positions, G. Custodial Class, by deleting "Janitor, pay grade 4" and inserting "Custodian, pay grade 5".

ARTICLE 4. On motion of John W. Price it was voted that the Town vote to amend Schedule A - Classification Plan of Article XXIV of the By-Laws of the Town under Exempt Positions, D. General Government Class, by deleting "Executive Secretary, Pay Grade 11" and inserting "Executive Secretary, Pay Grade 12"

ARTICLE 5. On motion of John W. Price it was voted that the sum of One Thousand Eight Hundred and Three Dollars (\$1,803) be transferred from free cash and appropriated for the Town's membership in the Mass. Municipal Association, said funds to be expended under the direction of the Board of Selectmen.

Article 32. On motion of Walter J. Palmunen it was voted to take up Article 32. out of order.

ARTICLE 32. On motion of Walter J. Palmunen, as amended by Paul E. Landers and Michael M. Guenther, it was voted to amend the current Capital Outlay Plan, as provided for in Article III, Section 11 of the By-laws of the Town, as adopted at the subsequent Town Meeting of November, 1980, and amended at the Annual Town Meeting of April, 1981, so as to provide for appropriations and expenditure for the following Capital items during fiscal year 1982:

Roadway Reconstruction	229,300
Storm Drain Construction	80,000
Parks and Playgrounds	37,500
Pool	11,000
Cemetery/Truck Chassis	14,000
Computer/Lease	60,000

Ballot Counting Equipment	14,000
Development of Wells	500,000
Athletic Field and Track	142,000

So that the 1982 - 1987 proposed Capital Outlay Plan will be as follows:

PROPOSED CAPITAL OUTLAY PLAN  
1982 - 1987  
ESTIMATED APPROPRIATIONS, IN THOUSANDS OF DOLLARS

<u>PROJECTS FUNDED BY TAX LEVY</u>	<u>FY 1982</u>	<u>FY 1983</u>	<u>FY 1984</u>	<u>FY 1985</u>	<u>FY 1986</u>	<u>FY 1987</u>
<b>PUBLIC WORKS</b>						
Roadway Reconstruction	229.3*	260.0	260.0	260.0	260.0	260.0
Storm Drain Construction	80.0*	160.0	160.0	160.0	160.0	160.0
Sidewalk Reconstruction	20.0	21.0	21.0	21.0	21.0	21.0
Equipment Replacement	56.0	150.0	150.0	150.0	150.0	150.0
Parks and Playgrounds	37.5*	50.0	50.0	50.0	50.0	50.0
Sewer System Reconstruction					75.0	75.0
Sidewalk Construction		15.0	15.0	15.0	15.0	15.0
Street Betterments		20.0	20.0	20.0	20.0	20.0
<b>RECREATION</b>						
Pool	11.0*		25.0		40.0	
<b>CEMETERY</b>						
Cemetery Improvements	6.8	7.5	7.5	7.5	7.5	7.5
Air Compressor			4.5			
Dump Truck						15.0
Truck Chassis	14.0*					
<b>CONSERVATION</b>						
Acquire Water Resource Lands			30.0	20.0	20.0	20.0
Land Management		5.0	5.0			
<b>SCHOOLS</b>						
School Data Processing Equipment	11.2	11.2	5.6			
Replace Roofs - RMHS, CJHS & BM			42.2	183.2	160.2	
Alter Auditoriums - Eaton		35.6				
Replace RMHS Electric Panel		16.5				
Chapter 504		17.8	24.0	10.0		
Energy Related Projects	67.6	50.0	50.0	50.0	50.0	25.0
Oil Burner Replacements		36.0	36.0	36.0	24.0	
Retube Boiler - PJHS		6.0				
Bleacher Replacement-RMHS Gym			14.4			
Bleacher Replacement-RHMS Visitors					12.0	
Field House Door Replacement		9.0				
Bobcat Replacement			8.0			
Boiler Replacement - Eaton				40.0		
Central Office Relocation		10.0				
Practice Field Refurbishing		54.0				
Athletic Field and Track	142.0					

<u>PROJECTS FUNDED BY TAX LEVY</u>	<u>FY 1982</u>	<u>FY 1983</u>	<u>FY 1984</u>	<u>FY 1985</u>	<u>FY 1986</u>	<u>FY 1987</u>
COMPUTER						
Lease	60.0*	60.0	60.0	60.0	60.0	
FIRE DEPT.						
Refurbish Ladder Truck	90.0					
Fire Station		5.0		45.0	240.0	240.0
Ambulance Chasis		10.0				
TOWN CLERK						
Ballot Counting Equipment	14.0*					
BUILDING MAINTENANCE						
Vault Doors		12.0				
Building Improvements		25.0	25.0	25.0	25.0	25.0
LIBRARY						
Microfilm Reader-Printer		4.5				
Energy Conservation			9.0			
Automated Library System			40.0			
ASSESSORS						
Revalue Property	250.0					
PRIOR YEARS PROJECTS FUNDED BY BORROWINGS	<u>1563.5</u>	<u>1439.8</u>	<u>1211.6</u>	<u>1133.0</u>	<u>1055.6</u>	<u>887.4</u>
TOTAL PROJECTS	2510.9	2490.9	2273.8	2285.7	2445.3	1970.9
INCOME						
Water Resource Land Reimbursement				15.0	10.0	10.0
Sale of Cemetery Lots	9.3	7.5	7.5	7.5	7.5	7.5
Sale of Surplus Land	76.7					
Available from Cemetery Backhoe Article	6.8					
School Construction - State Aid	<u>187.6</u>	<u>187.6</u>	<u>187.6</u>	<u>173.8</u>	<u>173.8</u>	<u>173.8</u>
TOTAL TO BE RAISED BY TAXATION	2230.5	2295.8	2078.7	2089.4	2254.0	1779.6
TOTAL TAX VALUATION (MILLIONS)	600.0	630.0	661.5	694.6	729.3	765.8
EFFECT ON TAX RATE	3.71	3.64	3.14	3.00	3.09	2.32
PROJECTS FUNDED BY PUBLIC <u>ENTERPRISE RATES</u>						
WATER						
Development of Wells					100.0	100.0
Replace Old Mains	500.0**					
MUNICIPAL LIGHT DEPT.						
1970 Enlarge Lighting Plant	47.1	45.3	43.5	41.7	39.9	38.1
New Power Feeder Station	144.2	139.0	133.8	128.6	123.4	118.2

\* These items represent ammendments to amounts voted at 1981 Spring Town Meeting

\*\* This item is recommended to be bonded, term and interest rate to be determined

ARTICLE 6. On motion of Carl H. Amon, Jr. it was voted that the Board of Cemetery Trustees be and they hereby are authorized to sell or exchange, or otherwise dispose of, upon such terms and conditions that they may determine, one 1965 Dodge Truck Chassis, used by the Board of Cemetery Trustees, and that the sum of \$2,500.00 be transferred from the Cemetery Sale of Lots Fund and that the sum of \$6,771.71 be transferred from the Backhoe and Front-end Loader Account (Article 21 of 1981 Annual Town Meeting) and that the sum of \$4,728.29 be raised from free cash and said total sum of \$14,000.00 be appropriated together with receipts, if any, from the sale, exchange or disposal of said 1965 Dodge Truck Chassis for the purpose of purchasing a new 2 Ton Truck Chassis to be used by the Board of Cemetery Trustees.

ARTICLE 7. On motion of John W. Price it was voted that the Town adopt Chapter 90, Section 20A½ of the Massachusetts General Laws.

ARTICLE 8. On motion of John W. Price as amended by Walter J. Palmunen it was voted that the Town transfer the sum of Two Thousand Seven Hundred and Fifty Dollars (\$2,750) from free cash and appropriate for the purpose of implementing Chapter 90, Section 20A½ of the Massachusetts General Laws.

ARTICLE 9. Motion under Article 9 was presented by John W. Price. On motion of Maureen T. O'Brien it was voted to lay Article 9 on the table.

ARTICLE 32. John W. Price moved to request reconsideration of Article 32.

ARTICLE 32. On motion of Carl H. Amon, Jr. it was voted to lay Mr. Price's motion for reconsideration on the table.

ARTICLE 10. On motion of Maureen T. O'Brien it was voted to postpone Article 10 until after Article 12.

ARTICLE 11. On motion of Carl H. Amon, Jr. it was voted that the sum of Fourteen Thousand Dollars (\$14,000) be raised from free cash and appropriated for the purpose of purchasing electronic vote tallying equipment for the Town of Reading and that said sum be expended by and under the jurisdiction of the Town Clerk.

ARTICLE 12. On motion of Margaret W. Russell it was voted that the membership of the Board of Selectmen of the Town of Reading be increased from three to five members, and that the increase be accomplished as follows:

At the first Town Election one member be elected for a term of three years, one member be elected for a term of two years, and one member be elected for a term of one year. Thereafter, as the term of each Selectmen ends, his or her successor will be elected for a term of three years.

On motion of John W. Price it was voted that this meeting stand adjourned to meet at 8:00 P. M. on Thursday, November 12th, 1981, in the Memorial High School auditorium.

Meeting adjourned at 10:53 P. M.

157 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

ADJOURNED SESSION, SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 12, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P. M., there being a quorum present.

The invocation was given by the Rev. Frederick E. Emrich of the Church of the Good Shepherd, followed by the Pledge of Allegiance to the Flag.

ARTICLE 10. On motion of James R. Valentine it was voted that the Town reorganize the Advisory Committee on Hazardous Waste authorized by vote under Article 37 of the Warrant for the 1980 Annual Town Meeting so that the Committee shall be composed of not less than eleven citizens of the Town of Reading to be appointed by the Board of Selectmen on or before June 30, 1982. The Advisory Committee shall advise the Selectmen regarding all aspects of the continuing development and removal of hazardous waste at the Industri-Plex 128 site in Woburn, and advise the Selectmen on other hazardous waste issues which may affect the Town of Reading.

ARTICLE 9. On motion of John W. Price it was voted to take Article 9 from the table.

ARTICLE 9. On motion of John W. Price, as amended by William C. Brown, it was voted to establish a committee of nine members to be appointed by the Board of Selectmen. Said committee shall have at least one member of the following boards; Board of Selectmen and the Board of Library Trustees, for the purpose of producing plans and estimates for converting the Highland School property for a Public Library and/or other Town uses, and that the sum of Thirty Thousand Dollars (\$30,000) be transferred from available funds, to be expended by said committee to hire consulting engineers, architectural services, plans and surveys, and other expenses needed to accomplish the committee's purpose.

ARTICLE 13. On motion of John W. Price it was voted that the sum of \$113,000 be transferred from free cash and appropriated for the purpose of obtaining an in-house centralized computer system including site preparation, leasing and/or purchasing of hardware and software equipment, training, conversion of current systems, and also including consultant fees, clerk of the works, and all other costs incidental thereto; said sums to be spent under the direction of the Board of Selectmen.

123 voted in the affirmative  
0 voted in the negative

ARTICLE 14. On motion of Paul E. Landers it was voted that the Town transfer from available free cash the sum of One Hundred Forty-Two Thousand Dollars (\$142,000.00) and appropriate for the purpose of refurbishing the Reading Memorial High School Varsity Football Field and for the conversion of the existing cinder track to an all-weather resilient surface tract and field events area, including lane lines, appropriate crowd control fencing, drainage, and maintenance systems, and include all engineering fees, preparation costs, and all other charges to complete the project, such sum to be expended under the direction of the Reading School Committee.



On motion of Douglas A. Cowell it was voted that this meeting stand adjourned to meet at 8:00 P.M. on Monday, November 16, 1981, in the Memorial High School auditorium.

Meeting adjourned at 11:01 P.M.

149 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

ADJOURNED SESSION, SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 16, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. David W. Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 15. On motion of John W. Price it was voted that Article 15 be indefinitely postponed.

ARTICLE 16. On motion of William J. Hughes, Jr. it was voted that the sum of Eleven Thousand Dollars (\$11,000) be appropriated from free cash for the purpose of renovating and improving the Ethel Grant Municipal Pool. All monies to be expended under the direction of the Recreation Committee

ARTICLE 17. On motion of Douglas A. Cowell it was voted that the Town accept the report of the Board of Public Works on the relocation and alteration of the Public Highway on the Northerly side of Franklin Street at Collins Avenue as laid out by the said Board of Public Works in its report and plan, both of which were filed in the Town Clerk's Office on November 3, 1981 to which reference is made for a more particular description, and adopt the recommendations contained therein, and that the Town authorize the Board of Public Works to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement herein by purchase, gift or otherwise, and to make entry for the purpose of construction before all claims for damages by reason thereof shall have been finally adjusted or determined.

110 voted in the affirmative

0 voted in the negative

2/3 vote required

ARTICLE 18. On motion of Douglas A. Cowell it was voted that the Town accept the report of the Board of Public Works on the relocation and alteration of the Public Highway on the Westerly side of Pearl Street opposite number 651 Pearl Street as laid out by the said Board of Public Works in its report and plan, both of which were filed in the Town Clerk's Office on November 3, 1981 to which reference is made for a more particular description, and adopt the recommendations contained therein, and that the Town authorize the Board of Public Works to take such land in fee or rights of easement therein by eminent domain, under the provision of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to make entry for the purpose of construction before all claims for damages by reason thereof shall have been finally adjusted or determined.

116 voted in the affirmative

0 voted in the negative

2/3 vote required

ARTICLE 19. On motion of Douglas A. Cowell it was voted that the sum of One Hundred Thirty-Eight Thousand Dollars (\$138,000.00) be transferred from free cash and appropriated for the purpose of improving and reconstructing Town Public Ways, such sums to be spent by and under the direction of the Board of Public Works.

ARTICLE 20. On motion of Douglas A. Cowell it was voted that the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00) be raised and appropriated for the purpose of making improvements to the water system including engineering services, laying and

relaying water mains and lining water mains with linings of not less than one sixteenth of an inch, pumping station equipment and related facilities, and to meet said appropriation the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00) be raised and appropriated by borrowing, and that the Town Treasurer with the approval of the Selectmen, be and she hereby is authorized to borrow said Two Hundred Fifty Thousand Dollars (\$250,000.00) under Chapter 44, Section 8 of the General Laws and to issue at one time or from time to time, bonds or notes of the Town for said Two Hundred Fifty Thousand Dollars (\$250,000.00) payable in accordance with Chapter 44 of the General Laws so that each such issue shall be paid in not more than fifteen years (15) from its date or at such earlier time as the Treasurer and Selectmen may determine and said bonds or notes shall be signed by the Treasurer and countersigned by the Selectmen, that the Board of Public Works be, and it hereby is, authorized, empowered and instructed to file in the name of, and in behalf of the Town, an application in form and manner required by the United States of America, or the Commonwealth of Massachusetts, and to do whatever else may be required to attempt to obtain a grant to be made by the United States of America or the Commonwealth of Massachusetts to the Town of Reading, Massachusetts to be used together with the funds raised and appropriated hereby for said improvements to the water system, and that the Board of Public Works be, and it hereby is, authorized to proceed with said improvements and enter into all contracts and agreements with respect thereto and to do all other acts and things necessary or proper for carrying out the provisions of this vote.

93 voted in the affirmative  
34 voted in the negative  
2/3 vote required

ARTICLE 21. On motion of John L. Fallon, Jr. it was voted that the sum of Fifteen Thousand Dollars (\$15,000.00) be transferred from free cash and appropriated for the purpose of maintaining, improving and constructing facilities in the parks and playgrounds, such sums to be expended by and under the direction of the Board of Public Works.

74 voted in the affirmative  
49 voted in the negative

ARTICLE 22. On motion of Gail F. Wood it was voted that the sum of Fifty-Five Thousand Dollars (\$55,000.00) be transferred from free cash and appropriated for Drain Construction, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 23. On motion of Don B.DeHart it was voted that Article 23 be indefinitely postponed.

ARTICLE 24. On motion of Douglass L. Barker it was voted that the sum of Sixty-One Thousand Seven Hundred and Eighty-One Dollars (\$61,781.00) as may be provided by the Commonwealth under Chapter 351 of the Acts of 1981 be appropriated for the purpose of improving, constructing, and reconstructing public Town ways. Such sums to be spent by and under the direction of the Board of Public Works.

ARTICLE 1. On motion of Barry J. Mitchel it was voted to take Article 1 from the table.

ARTICLE 1. The following report presented by Barry J. Mitchel for the Planning Board was accepted as a report of progress.

PLANNING BOARD REPORT - ARTICLE 25  
Recreational Uses, Dimensional Controls

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Wednesday, October 28, 1981 in the Community Center Auditorium, 52 Sanborn

Street with Board members Kenneth G. Messina, Frank P. Orlando, John W. Shaw, Maureen Rich and Chairman Barry J. Mitchel present. There were also five (5) concerned citizens present at this hearing.

In accordance with Section 11, Chapter 40A, General Laws, the public meeting was published in the Reading Chronicle on Wednesday, October 14 and 21, 1981 and also posted in Town Hall. This meeting notice was then read into the meeting record by the Clerk.

The petition was placed on the Fall Town Meeting Warrant by the Planning Board in response to a request from the Board of Appeals and the Building Inspector. It was their opinion that with the rewriting of the Zoning By-laws in 1978, dimensional controls for recreational uses was inadvertently omitted. Regulations prior to the 1978 adoption of the new Zoning By-laws were no longer effective.

The Board then drafted and placed on the Fall Town Meeting Warrant a very restrictive by-law. Opinions from other Town Boards, MAPC and Town Counsel were solicited. After much discussion, the Board unanimously voted to amend the requirements, as follows and read the amended by-law at this public hearing:

Article 25 To see if the Town will vote to amend the Zoning By-laws by adding the following requirements under Section 4.3.2.- Accessory Uses, as 4.3.2.8:

4.3.2.8. All swimming pools, wading pools, racquet courts and similar home recreational uses shall be located in the rear or side yard and shall be subject to the following restrictions and prohibitions:

- a) No such structure shall be closer than six (6) feet to a side or rear lot line;
- b) No appurtenance (outbuildings, pumping houses, cabanas and the like) thereto shall be closer than ten (10) feet to any street line;
- c) No such structure shall occupy more than twenty-five per cent (25%) of the rear or side yard area in which it is located;
- d) No such structure shall be closer than twenty (20) feet to any street line; and
- e) Any illumination shall be installed in such a way as not to shine into any nearby housing.

Ms. Virginia Adams, Precinct 2, presented the following at this public hearing:

- the legal notice as published was far too restrictive and with the 6 foot setback requirement for side and rear lot lines rather than the published 20 foot requirement, some of her research may not be pertinent;
- she has a basic philosophical difference stating that she believes that the American dream to own your own home and your own land, to live as you see fit, is constantly being encroached on and regulated;
- she believes that an unfair burden would be placed on the small lot owners by this by-law;
- small lot owners, because of the economic hardtimes, would probably be the ones most likely to try to seek some form of recreational use for their land and this by-law would prohibit them;
- She presented cases where small lot owners would be affected.

Mr. Ed Fuller present at this meeting stated that he felt that if there is a major safety problem due to the erection of fences and other structures on corner lots, that it would be unfair to single out the pool owner and tennis court owner as the only culprits.

The Chairman then stated that the Board had been advised by Town Counsel not to include fencing as part of the appurtenances to the recreational uses, but rather to deal with this problem in a separate article. Fencing of a pool and/or tennis court would be the only cases controlled if written into this by-law.



There being no further comments from those present and the Board members, a sense of the meeting was obtained. There were:

- 0 - in favor
- 2 - opposed
- 3 - abstentions

On Wednesday, November 4, 1981, the Board met in open session to consider a decision on this article. Discussion focused on the following points:

- Should tennis courts and swimming pools be restricted to only 25% of the side or rear lot areas in which they can be located?
- Should the integrity of the front yard area be inviolate?
- The distinction of these recreational uses as structures and not as buildings.

After much discussion, the Board unanimously approved the following motion for presentation at Town Meeting.

Moved that the Town vote to amend the Zoning By-laws by adding the following requirements under Section 4.3.2 - Accessory Uses, as 4.3.2.8.:

4.3.2.8. All swimming pools, wading pools, racquet courts and similar home recreational uses shall be located in the rear or side yard and shall be subject to the following restrictions and prohibitions:

- a) No such structure shall be closer than six (6) feet to a side or rear lot line;
- b) No such structure shall be closer than twenty (20) feet to any street line;
- c) No appurtenance (outbuildings, pumping houses, cabanas and the like) thereto shall be closer than ten (10) feet to any street line; and
- d) Any illumination shall be installed in such a way as not to shine into any nearby housing.

It was the unanimous decision of the Board to recommend adoption of this By-law by Town Meeting.

READING PLANNING BOARD  
Barry J. Mitchel, Chairman  
Kenneth G. Messina, Clerk  
Frank P. Orlando  
John W. Shaw  
Maureen Rich

ARTICLE 1. The following report presented by Barry J. Mitchel for the Planning Board was accepted as a report of progress.

#### PLANNING BOARD REPORT - ARTICLE 26 Definitions of Recreational Facilities

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Wednesday, October 28, 1981 in the Community Center Auditorium, 52 Sanborn Street with all Board members present. There were also five (5) concerned citizens present at this hearing.

In accordance with Section 11, Chapter 40A, General Laws, the public meeting notice was published in the Reading Chronicle on Wednesday, October 14 and 21, 1981 and also posted in Town Hall. This meeting notice was then read into the meeting record by the Clerk.

The petition was placed on the Fall Town Meeting Warrant by the Planning Board in response to a request from the Board of Appeals and Building Inspector. They felt that the present definitions did not adequately cover recreational uses. After researching other Towns' definitions, the State building code and the Town's codes, the following definitions were submitted to the Fall Town Meeting Warrant:



Pool, Swimming: Means and includes every artificial pool of water having a depth of two (2) feet or more at any point and used for swimming or bathing, open or enclosed, together with bathhouses, equipment and/or appurtenances.

Pool, Wading: Means an artificial pool of water in a basin having a maximum depth of less than two (2) feet and intended chiefly as a wading place for children.

Racquet Court: Fixed playing area such as tennis court or racquet ball platform.

Ms. Virginia Adams then pointed out the fact that the sequential numbering was incorrect. The Board agreed to correct the same.

On Wednesday, November 4, 1981, the Planning Board met in open session and agreed to present the following motion to Fall Town Meeting as Article 26:

Moved that the Town vote to amend the Zoning By-laws by adding the following under Section 2.0 - Definitions, as 2.2.26., 2.2.27. and 2.2.28 and renumbering the present 2.2.26 as 2.2.29 and all following numbers in correct sequential order:

- 2.2.26. Pool, Swimming: Means and includes every artificial pool of water having a depth of two (2) feet or more at any point and used for swimming or bathing, open or enclosed, together with bathhouses, equipment and/or appurtenances.
- 2.2.27. Pool, Wading: Means an artificial pool of water in a basin having a maximum depth of less than two (2) feet and intended chiefly as a wading place for children.
- 2.2.28. Racquet Court: Fixed playing area such as tennis court or racquet ball platform.

It was the unanimous decision of the Board to recommend the adoption of this By-law by Town Meeting

READING PLANNING BOARD  
Barry J. Mitchel, Chairman  
Kenneth G. Messina, Clerk  
Frank P. Orlando  
John W. Shaw  
Maureen Rich

ARTICLE 1. On motion of Barry J. Mitchel it was voted to lay Article 1 on the table.

ARTICLE 25. Barry J. Mitchel moved that the Town vote to amend the Zoning By-laws by adding the following requirements under Section 4.3.2 -Accessory Uses, as 4.3.2.8.:

4.3.2.8. All swimming pools, wading pools, racquet courts and similar home recreational uses shall be located in the rear or side yard and shall be subject to the following restrictions and prohibitions:

- a) No such structure shall be closer than six (6) feet to a side or rear lot line;
- b) No such structure shall be closer than twenty (20) feet to any street line;
- c) No appurtenance (outbuildings, pumping houses, cabanas and the like) thereto shall be closer than ten (10) feet to any street line; and
- d) Any illumination shall be installed in such a way as not to shine into any nearby housing.

This motion was voted in the negative.

44 voted in the affirmative  
41 voted in the negative  
2/3 vote required

ARTICLE 26. On motion of Barry J. Mitchel it was voted to lay Article 26 on the table.

ARTICLE 1. On motion of Barry J. Mitchel it was voted to take Article 1 from the table.

ARTICLE 1. The following report presented by Barry J. Mitchel for the Planning Board was accepted as a report of progress.

PLANNING BOARD REPORT, ARTICLES 27, 28 and 29  
National Flood Insurance - Flood Plain District

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on these proposals was held on Tuesday, November 10, 1981 in the Community Center Auditorium, 52 Sanborn Street with all Board members present. Selectman O'Brien was also present. There were no citizens present at this hearing.

In accordance with Section 11, Chapter 40A, General Laws, the public meeting notice was published in the Reading Chronicle on October 27 and November 2, 1981 and also posted in Town Hall. The meeting notice was read into the meeting record by the Clerk.

These petitions were placed on the Fall Town Meeting Warrant by the Board of Selectmen. The reasons stated by Selectman O'Brien were:

- Unless the Town has a National Flood Insurance Flood Plain district and adopts these requirements, there is no protection for local homeowners under the National Flood Insurance program. Unless the Town adopts these articles concerning the flood insurance, then the homeowners so affected will not have insurance coverage and their homes are not mortgagable without this insurance. These owners could not sell their homes without insurance protection no obtain mortgage money for building, renovation or expansion.
- The Town's current zoning requirements are more restrictive than those permitted under the federal program and thus would not have an adverse impact on the Town's zoning.
- The National Flood Insurance districts have 5 levels of classification under Zone A, which is the 100 year flood plain; Zone B is the 500 year flood plain and Zone C is out of the district.

A letter from Conservation Commission requesting that the wording in Article 27 be changed from National Flood Insurance Flood Plain District to National Flood Insurance District to avoid confusion with the Town's Flood Plain District was read by the Clerk into the meeting record. Town Counsel's opinion on this matter will be obtained.

The Board later met in open session in their office for discussion and recommendations on these articles.

The Board then considered their vote and upon a motion duly made and seconded, the Board unanimously recommends adoption of Article 27 by Town Meeting.

After discussion, the Board duly voted to recommend adoption of Article 28.

Article 29 was then reviewed and the Board again unanimously voted to recommend adoption of this Article by Town Meeting.

READING PLANNING BOARD  
Barry J. Mitchel, Chairman  
Kenneth G. Messina, Clerk  
John W. Shaw  
Frank P. Orlando  
Maureen Rich

On motion of John W. Price it was voted that this meeting stand adjourned to meet at 8:00 P.M. on Thursday, November 19, 1981, in the Memorial High School auditorium.

Meeting adjourned at 10:45 P. M.

140 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk

ADJOURNED SESSION, SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 19, 1981

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P. M., there being a quorum present.

The invocation was given by the Rev. P. Dale Neuffer of the Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 20. Motion by Alan E. Foulds requesting reconsideration of vote under Article 20 was voted in the negative.

3 voted in the affirmative  
111 voted in the negative  
2/3 vote required

ARTICLE 25. Motion by Barry J. Mitchel requesting reconsideration of vote under Article 25 was voted in the negative.

35 voted in the affirmative  
85 voted in the negative  
2/3 vote required

ARTICLE 27. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-Laws of the Town by adding the following paragraphs thereto:

4.4A. National Flood Insurance Flood Management

4.4A.1. Applicability of National Flood Insurance Flood Management District

Notwithstanding the boundaries of the Flood Plain Overlay District (F) to the contrary, there shall exist a separate National Flood Insurance Flood Management District (NF) which shall apply to any land defined herein as within the National Flood Insurance Flood Management District only when the land in question is being improved, developed, or financed pursuant to and in accordance with the provisions of the National Flood Insurance Program and not otherwise. If the National Flood Insurance Program is not involved as aforesaid, then the provisions of this Paragraph 4.4A. will not apply.

4.4A.2. Boundaries of the National Flood Insurance Flood Management District

The boundaries of the National Flood Insurance Flood Management District shall include all land shown on Exhibits 1, 2, 3 and 4 to the Zoning Map as being within the 100 year flood boundary.

4.4A.3. Uses Permitted in the National Flood Insurance Flood Management District

When this paragraph 4.4A. applies, then all otherwise applicable provisions of Sections 4.4. and Section 4.5. will also apply except as to any land which is shown as within the National Flood Insurance Flood Management District but not within the Flood Plain Overlay District (F) otherwise shown on the Zoning Map. With regard to such land not included in the Flood Plain Overlay District (F) but in the National Flood Insurance Flood Management District and uses otherwise permitted in the zoning district will be permitted provided that all

activity complies with the applicable section of the Massachusetts State Building Code which relates to design requirements and construction in Floodplains and Coastal High Hazard Areas and provided that no work will be performed in any regulatory floodway, as defined and delineated in "Town of Reading, Massachusetts, Middlesex County, Flood Insurance Study" dated January 2, 1981, a copy of which is on file in the Building Inspector's office.

114 voted in the affirmative  
1 voted in the negative  
2/3 vote required

ARTICLE 28. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning Map of the Town of Reading by adopting as Exhibits 1, 2, 3 and 4 thereto the plans entitled "Flood Insurance Rate Map, Town of Reading, Massachusetts, Middlesex County" with an effective date of July 2, 1981 consisting of Panel 1 of 4, Panel 2 of 4, Panel 3 of 4 and Panel 4 of 4, copies of which maps are on file with the Town Clerk; and to see if the Town will vote to amend Section 3.2. of the Zoning By-Laws by adding at the end thereof the following language:

There shall be appended to the "Reading Zoning Map" as Exhibits 1, 2, 3 and 4 the maps entitled "Flood Insurance Rate Map, Town of Reading, Massachusetts Middlesex County" with an effective date of July 2, 1981 consisting of Panel 1 of 4, Panel 2 of 4, Panel 3 of 4 and Panel 4 of 4.

91 voted in the affirmative  
4 voted in the negative  
2/3 vote required

ARTICLE 29. On motion of Maureen T. O'Brien it was voted that the Town amend Section 3.1. of the Zoning By-Laws by adding under the appropriate columns the following District:

<u>Type</u>	<u>Full Name</u>	<u>Short Name</u>
Overlay	National Flood Insurance Flood Management District	NF

95 voted in the affirmative  
1 voted in the negative  
2/3 vote required

ARTICLE 1. On motion of Barry J. Mitchel it was voted to take Article 1 from the table.

ARTICLE 1. The following report presented by Barry J. Mitchel for the Planning Board was accepted as a report of progress.

PLANNING BOARD REPORT, ARTICLE 30  
Addition of Reference to GBL, Article 32 under Zoning By-Law Sec. 4.5.2.

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Wednesday, October 28, 1981 in the Community Center Auditorium, 52 Sanborn Street (Community Center) with Board members Kenneth G. Messina, Frank P. Orlando, John W. Shaw and Maureen Rich present. Chairman Barry J. Mitchel presided. There were also six (6) concerned citizens present at this hearing.



In accordance with Section 11, Chapter 40A, General Laws, the public meeting notice was published in the Reading Chronicle on Wednesday, October 14 and 21, 1981 and also posted in the Town Hall. The meeting notice was also read into the meeting record by the Clerk, K. Messina.

This petition was placed on the Fall Town Meeting Warrant by the Conservation Commission. Chairman Harold Hulse of the Conservation Commission stated:

Article 30 - This amendment would simply add the words "and Town of Reading General By-Laws, Article 32" to Section 4.5.2. of the Wetland Protection District provisions.

Article 32 of the General By-Laws was passed by Town Meeting in the Fall of 1979. It gave the Conservation Commission the authority to review and condition projects in or adjacent to wetland areas or areas subject to flooding. Article 32 mirrors the State Wetlands Protection Act (M.G.L. Chapter 131, Section 40), but provides greater local control for wetland protection. This added wording merely states a point of law and, therefore, serves to point out the additional permits or approvals which may be required for those uses listed below in sections 4.5.2.7., 8. & 9.

Selectman O'Brien then questioned if this new change would contravene the enforcement of the \$100/per day fine for zoning offenses as the Town's by-laws violations carry a \$50/per day fine. Ms. O'Brien felt that this matter was a point of clarification for Town Counsel to decide.

The Board deferred taking a vote on this matter until clarification from Town Counsel was received. A sense of the meeting was then obtained with the following results:

1 - in favor  
0 - opposed  
4 - abstentions

The Chairman then requested that the Conservation Commission inform Town Meeting at their presentation there that the entire by-law is not being replaced but rather just the addition of the few words.

On November 10, 1981, the Planning Board met in open session to consider their vote on this matter. A letter from the Conservation Commission was reviewed wherein Town Counsel's opinion states: "requirements of another law within the Zoning By-law itself does not create a potential conflict.....Each is a separate statute, with its own individual remedies or fines. If the Town so desired, it could pursue punitive action under each law."

It is the unanimous decision of the Board to recommend adoption of this article by Town Meeting

READING PLANNING BOARD  
Barry J. Mitchel, Chairman  
Kenneth G. Messina, Clerk  
John W. Shaw  
Frank P. Orlando  
Maureen Rich

ARTICLE 1. On motion of John W. Price it was voted to lay Article 1 on the table.

ARTICLE 30. On motion of William L. Childress it was voted that the Town amend Section 4.5.2. of the Zoning By-Laws of the Town of Reading by deleting the words"...has

been given:", at the very end of said Section, and inserting the phrase "and Town of Reading General By-Laws, Article 32:".

103 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 1. On motion of Barry J. Mitchel it was voted to take Article 1 from the table.

ARTICLE 1. The following report presented by Barry J. Mitchel for the Planning Board was accepted as a report of progress.

PLANNING BOARD REPORT, ARTICLE 31  
Inclusion of Flood Plain in Wetlands Dimensional Controls

Pursuant to Section 5, Chapter 40A, General Laws, a public hearing on this proposal was held on Wednesday, October 28, 1981 in the Community Center Auditorium, 52 Sanborn Street (Community Center) with Board members Kenneth G. Messina, Frank P. Orlando, John W. Shaw and Maureen Rich present. Chairman Barry J. Mitchel presided. There were also six (6) concerned citizens present at this hearing.

In accordance with Section 11, Chapter 40A, General Laws, the public meeting notice was published in the Reading Chronicle on Wednesday, October 14 and 21, 1981 and also posted in the Town Hall. The meeting notice was also read into the meeting record by the Clerk, K. Messina.

This petition was placed on the Fall Town Meeting Warrant by the Conservation Commission. Chairman Harold Hulse of the Conservation Commission stated:

Article 31 - This change would include the Flood Plain District under the provisions of Section 5.3.2.1. which specifies the minimum area of a lot which is required to be outside of the District. The Wetlands Protection District is already included under the requirements of this Section.

The reasons for and benefits of this recommended change are as follows:

a.) to make the provisions of the Flood Plain District more consistent with the Wetlands Protection District.

b.) to further promote the purposes of the Zoning By-Laws as outlined in Section 1.1., namely to protect the public health, safety and general welfare, etc. by insuring that, during the sub-division process, the layout and configuration of lots provide adequate area upon which to establish a home and its associated uses. This includes adequate yard area consistent with reasonable single family uses of the underlying district compatible with neighboring lots.

c.) to define in advance the area necessary for a single family structure. This serves to streamline the permit process and protect future homeowners.

Questions raised at the public hearing were:

- a - The difference in philosophy of Flood Plain and Wetlands zones
- b - How many existing lots would be affected
- c - The additional requirement in Section 4.4.4.2. and if cross-referencing would be required.

Conservation Commission's response to the questions raised were:

a - Wetland zones have a slower impact on the water course itself because they are more isolated. Flood plain areas provide different protection to the Town and downstream areas as they give more immediate relief from flooding and storm runoffs adjacent to the primary course.

b - After much research, the Commission was able to pinpoint only two presently existing lots that would be affected.

c - Cross-referencing is not necessary in this particular instance, in their opinion.

The Chairman then asked for a sense of the meeting. There were:

1 - in favor

0 - opposed

4 - abstentions

On November 10, 1981, the Planning Board met in open session to discuss this article. The Board was in receipt of a letter from Conservation Commission regarding the questions of which lots would be affected. According to the information provided, including topographical maps of the existing lots affected, the individual lots that would be impacted by passage of this by-law change were already marginal under existing zoning requirements. The Commission's expressed opinion is that the primary advantage to the Town will be realized during the layout of lots in new subdivisions.

Upon a motion duly made and seconded, the Board unanimously voted to recommend adoption of Article 31 by Town Meeting.

READING PLANNING BOARD

Barry J. Mitchel, Chairman

Kenneth G. Messina, Clerk

John W. Shaw

Frank P. Orlando

Maureen Rich

ARTICLE 31. On motion of Sally M. Hoyt it was voted that the Town amend Section 5.3.2.1. of the Zoning By-Laws of the Town of Reading by inserting the following words and abbreviations immediately after the phrase "Wetlands Protection District", wherever said phrase occurs in that Section: "(W) or Flood Plain District (F)".

103 voted in the affirmative

2 voted in the negative

2/3 vote required

ARTICLE 33. On motion of Walter J. Palmunen as amended by John W. Price it was voted to adopt the five year Capital Outlay Plan enclosed with this warrant and as amended under Article 32 of this Town Meeting, provided for in Article III, Section 11 of the By-laws of the Town.

ARTICLE 2. On motion of Sally M. Hoyt it was voted to take Article 2 from the table.

ARTICLE 2. The following resolution presented by Sally M. Hoyt was adopted by Town Meeting.

## TOWN OF READING

### RESOLUTION

WHEREAS, Henry W. Fienemann has continued to serve diligently as a member of the Conservation Commission for 17 years, and

WHEREAS, Mr. Fienemann has been instrumental in the protection and enhancement of the natural resources of the Town of Reading and spearheaded the establishment of the Reading Open Land Trust, Inc. to encourage private approaches for open space preservation, and

WHEREAS, Mr. Fienemann's unselfish efforts, affable disposition and personal expertise remain great assets to this community,

NOW, THEREFORE, BE IT RESOLVED that the elected officials, Town Meeting members, and citizens of Reading, acting through this Town Meeting, do hereby express grateful appreciation for the many years of devoted service rendered to the Town by Henry W. Fienemann, and express the sincere desire that he will continue in his present role for many more years to come, and

BE IT FURTHER RESOLVED, that this Resolution be placed in the records and that a copy of the same, signed by the Moderator, Selectmen and Co-Chairmen of the Conservation Commission be delivered to Henry W. Fienemann.

ARTICLE 2. On motion of Margaret W. Russell it was voted that the Finance Committee be instructed to include in their report on the warrant for the Annual and Subsequent Town Meetings a copy of the Capital Outlay Plan as most recently approved by Town Meeting, as well as a definition of what constitutes a capital outlay.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

On motion of John W. Price it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 10:30 P. M.

130 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew  
Town Clerk



READING HOUSING AUTHORITY  
ANNUAL REPORT - 1981

Following is a report of the management activities of the Reading Housing Authority for the year 1981.

The Reading Housing Authority consists of a five-member Board, four elected by the Town and one State appointed member. They meet on the second Monday of each month, with the Annual Meeting in April. The Board is currently composed of the following members:

Chairman	Richard S. Dempster 633 Summer Avenue	Term Expires 1984
Vice-Chairman	Frank J. Johnson, Jr. 15 Pratt Street	Term Expires 1986
Treasurer	William F. Rand, Jr. 104 Belmont Street	Re-appointment due May 1986
Asst. Treasurer	Leonard F. Westra 11 Copeland Avenue	Term Expires 1983
Asst. Secretary	Philip R. White, Jr. 97 Prospect Street	Term Expires 1985

At the Annual Meeting in April of 1981, the above members were elected to their respective positions on the Board, with the exception of William Rand who was appointed by the Governor in August, 1981, replacing Richard J. Ogden. Mrs. Janet Pierce was appointed Executive Director, and therefore Secretary of the Authority, in accordance with the By-Laws.

Currently under the jurisdiction of the Housing Authority is an 80-unit Housing for the Elderly Project, #667-C, at Frank D. Tanner Drive which was completed in 1970 and is funded through the Commonwealth of Massachusetts. To be eligible, a person must be 65 years of age or older, or in the case of a couple, one party must be at least 65. Also, the net income limit for a single person is \$8,680 and for a couple it is \$9,920. The asset limit is \$15,000.

The Authority also provides rental assistance with federal funds through the HUD Section 8 Program to 32 families and 22 elderly in scattered apartments throughout the Town. This Program has been in effect since 1975 and the Authority has applied for additional allocations in 1982 to assist those on the waiting list. The Authority has also entered into a Section 8 Mobility Program with 75 other communities, whereby each will honor the certificate of another through a reciprocal arrangement, giving an applicant more flexibility in finding suitable housing. In order to be eligible for this Program, the gross annual incomes of families cannot exceed the following:

<u>One Person</u>	<u>Two Persons</u>	<u>Three Persons</u>	<u>Four Persons</u>	<u>Five Persons</u>	<u>Six Persons</u>
\$15,250	17,400	19,550	21,750	23,100	24,450

There is no asset limit for this Program, but the interest on any savings must be added to the income of a participant, and that figure cannot exceed the income level requirement. Financial statements showing the assets and liabilities of each of the above named Programs are available for inspection at the Housing Authority office.



Mrs. Patricia Renzello is the Administrator of this Program under the supervision of the Executive Director and the Housing Authority.

On April 10, 1981, the Authority applied for funding under HUD's Public Housing Program, for 40 units of elderly through acquisition and rehabilitation of an existing property, and 30 units of family through acquisition of scattered units in the Town. In June, the Authority was notified by HUD that these applications were placed in the "Very Good" category in the Pipeline Ranking System. Since that time, the Authority has modified the Family application to be reduced to 12 units, inasmuch as a recent Survey taken by Metropolitan Area Planning Council (M.A.P.C.) has shown this to be a more realistic figure for acquisition within one year.

Under the State's Modernization Program, several improvements were made at the Frank D. Tanner Drive Housing Project, with funds left over from the previous year. Work to correct structural deficiencies on existing porches, waterproofing same, exterior painting and replacement of shutters were all completed during this year. Through these funds, the Authority has been able to continually upgrade the Project, and keep it a source of pride to the community.

Application has also been made this year through the State's Chapter 689 Program, for housing retarded adults in a home purchased by the Authority, and run with supervision through the East Middlesex Association for Retarded Citizens (EMARC) personnel. This has not yet been approved officially.

The Reading Housing Authority feels that the year 1981 was one of progress in serving the housing needs of the Town.

Respectfully submitted,

Janet Pierce, Executive Director  
and Secretary

During the past year a total of \$848.40 was collected in sealing fees. Included in this amount was \$14.00 in adjusting charges. A total of 404 weighing and measuring devices were examined for conformance to standards. 339 were sealed and 65 were adjusted, not sealed, or condemned.

This past year a number of gasoline computers were replaced as full unit price computation is required by 1982. Stations that utilized half-gallon pricing, if they did not go to metric sales, are required to go to full unit pricing. The majority of gasoline retailers with the exception of Atlantic and Sunoco chose to go full gallon pricing at this time. However, anyone who purchases gasoline in liters can convert to gallons by dividing the number of liters purchased by 3.78.

A total of 166 gasoline dispensers were examined for conformance to standards, thirty of which required adjustment.

Eighty-nine scales were tested and sealed last year. Included in this number were prescription balances used for weighing drugs. 66 metric and 37 apothecary weights were also examined, tested and certified.

In addition to the testing of commercial weighing and measuring devices for accuracy a number of reweighings of commodities put up in advance of sale was conducted by the local department. Over 2,200 packages of food were examined in the various local markets. These items included meat, produce and various other food and nonfood items.

Inspections were not restricted to the weighing of prepackaged commodities but included fuel oil deliveries, clinical thermometers for Mass. seal, markings of bread, Unit Pricing and retests of gasoline dispensers.

Two short measure firewood complaints were investigated and in both instances the complainants received a refund based on my determination of the quantity they did not receive.

In closing, I would like to thank the Selectmen, Mr. John Agnew, Executive Secretary, and his Staff for their cooperation during this past year.

Attached is a list by catagory of the devices tested and sealed during 1981.

Respectfully submitted,

*Charles H. Carroll*

Charles H. Carroll  
Sealer of Weights and Measures

Devices Sealed 1981

<u>Scales</u>	<u>Adjusted</u>	<u>Sealed</u>	<u>Condemned</u>	<u>Not Sealed</u>
1,000-5,000		1	1	
100-1,000	3	5		
10-100	12	50		
10 lbs. or less	1	13		
<u>Weights</u>				
Avoirdupois	4	17		
Metric		66		
Apothecary		37		
<u>Measures</u>				
1 gal or less		9		
<u>Meters</u>				
Vehicle Tank	1	8		
Gear Grease		10		
Gasoline	30	123		13
<hr/>				
TOTAL - 404	51	339	1	13

To the Honorable Board of Selectmen

Gentleman,

I hereby submit my report for the year 1981:

44	New dwellings, estimated cost of construction	\$ 2,645,800.
5	Commercial Buildings or Foundations	2,388,400.
109	Additions	705,850.
83	Alterations	531,489.
27	Roofing Permits	51,865.
45	Pools	221,304.
9	Garages	45,350.
2	Fire Jobs	22,500.
19	Signs	17,728.
8	Razing Permits	18,300.
14	Accessory Buildings	15,000.
20	miscellaneous Structures	54,100.
4	relocated buildings	16,000.
81	wood or coal stoves	<u>45,782.</u>
Total cost of construction		\$ 6,779,468.

Total number of permits issued was 470 for which \$23,857. in fees was collected and turned over to the Town Treasurer and receipts for same.

Respectfully,

Charles H. Stamatis  
Inspector of Building

To the Honorable Board of Selectmen

Gentlemen,

I hereby submit my annual report for the year 1981.  
A total of 194 Plumbing Permits were issued and inspected.  
A total of \$ 2,695.50 in fees was turned over to the Town  
Treasurer.

Respectfully submitted,

William J. Murphy  
Plumbing Inspector

To the Honorable Board of Selectmen

Gentlemen,

I hereby submit my annual report for the year 1981.  
A total of 136 Gas Permits were issued and inspected. A  
total of \$ 1,121.50 was collected and turned over to the  
Town Treasurer.

Respectfully submitted,

William J. Murphy  
Gas Inspector

To the Honorable Board of Selectmen

Gentlemen,

I hereby submit my annual report for the year 1981.  
A total of 350 Wiring Permits were issued and inspected.  
A total of \$ 2,834.50 was collected in fees and turned over  
to the Town Treasurer.

Respectfully submitted,

John J. Holland  
Wiring Inspector



# THE REPORT OF THE VETERANS' BENEFITS AND SERVICES DEPARTMENT

To the Board of Selectmen and Citizens of Reading:

I respectfully submit the Annual Report of the activities of this Department as Director of Veterans' Services, Agent of Benefits, Investigator, Burial Agent and Graves Registration Officer for the calendar year period, December 31, 1980 thru December 31, 1981.

Veterans' Benefits and Services Department is a State mandated organization duly authorized within the framework of State and Federal Laws and Regulations, pertaining to Veterans and their Dependents, supervised by the Massachusetts General Laws, Chapter 115, Sections 1, thru 15, and The Commonwealth of Massachusetts Regulations, Section 108, established by the Department of Human Services.

This calendar year severe impact by Proposition 2½ and State and Federal budgetary restrictions for Medicaid, reduction of the Medical program by the State Rate Setting Commission, and the change of eligibility regulations as defined by the Human Services Commission. A five percent increase in Benefits effective on August 31, 1981 which was retroactive to January 1, 1981, created a deficit requiring a reserve fund transfer in May 1981 of \$15,000.00, in order to fund the encumbered deficit authorized for the payment of Medical and Hospital bills and the State authorized increase in Benefit payments. The sum of \$327.49 was returned to the General Fund.

## VETERANS' BENEFITS

Aid Expenditures	\$74,510.54
Recipients Aided (Ordinary Budget)	49
Medically Aided	47
Fuel Aided	18
Active Cases thru December 31, 1981	26
Total Active Cases (12 Month Period)	114

## GRAVE REGISTRATIONS

Chapter 115, Sections 7 and 8, Massachusetts General Laws

Interments (12 Month Period)	Total 13
World War I	6
World War II	7

## VETERANS' SERVICES

Applications for all services, including Federal, State, Private, Railroad, Social Security, and the mandatory investigations required to determine need eligibility, Processing of Assignments, Liens and Court Documents, and involvement with MGL Ch. 151, Sec., 46 and 64 of MDES, and State ordered activity involving Chapter 118 E MGL. Total for the calendar year was 1,824.

This year (1981) Federal Benefits paid directly to the Veterans or their Dependents a total of \$2,455,683.00, that amount reported is attributed to the Service work of this Department. Total Veteran population this year is 3,420.

Very truly yours

*Russell F. Winam*  
Russell F. Winam

RFW/hmk

# Report of Custodian of Veterans' Graves

To the Honorable Board of Selectmen:

Pursuant to requirements of Section 9, Chapter 115, of the Massachusetts General Laws, the following is a report of veterans who have passed away and are interred in Reading cemeteries during the calendar year of 1981.

## World War I

<u>Veteran</u>	<u>Lot No.</u>	<u>Cemetery</u>	<u>Date</u>
Allan Giles	76	Forest Glen	January 5, 1981
H. Kingman Abbott	549	Laurel Hill	April 27, 1981
Charles Tasney	1502	Forest Glen	June 17, 1981
Harold Currell	1302	Forest Glen	June 20, 1981
Gould Ruggles	115	Laurel Hill	July 15, 1981
Ralph Wilson	393	Forest Glen	September 28, 1981

Total 6

## World War II

Dana MacNeil	1575	Forest Glen	January 9, 1981
James Connors	1241	Forest Glen	January 14, 1981
Harold Bolton	1597	Forest Glen	February 5, 1981
Robert Duffy	1581	Forest Glen	May 4, 1981
Helen Baker	1078	Laurel Hill	May 12, 1981
Edwin Palmer	1578	Forest Glen	May 19, 1981
Alfred Muse	V.G. #151	Forest Glen	October 17, 1981

Total 7

The following is a summary of all wars. Where a veteran served in one or more wars or conflicts, credit is given for only one:

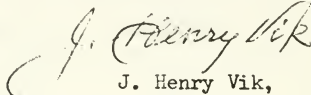
<u>Credited Service</u>	<u>Veterans</u>
Revolutionary War	41
War of 1912	12
Mexican War	2
Civil War	291
Indian War	1
Spanish War	29
State Guard	33
World War I	288
World War II	257
Korean War	22
United States Air Force	4
Viet-Nam Conflict	16
German Occupation Force	2
Fatality at Camp LeJeune	1

Total of All Years and All Wars 999

Veteran Markers Set Free of Charge - 16

The policy of removing all veteran markers ten days after Memorial Day has proved to be advantageous to the town. The markers are replaced a week before this holiday during the ensuing year. Thus they are exposed to theft and breakage only for a short period of time.

Respectfully submitted,

A handwritten signature in cursive script, reading "J. Henry Vik". The signature is written in dark ink and is positioned above the printed name.

J. Henry Vik,  
Custodian of Veterans' Graves

# REPORT OF THE CEMETERY TRUSTEES

## Superintendent's Report

To the Board of Cemetery Trustees

Gentlemen:

The following data is from office records and gives a summary of the operation of this department for the calendar year 1981.

<u>Interments</u>	<u>Laurel Hill</u>	<u>Forest Glen</u>	<u>Total</u>
Adults	18	80	98
Cremation Urns	6	7	13
Stillborns and Children	-	3	3
Total	<u>24</u>	<u>90</u>	<u>114</u>
Total For All Years	7,939	2,493	10,432

### Sale of Lots and Graves

Six Grave Lots	-	2	2
Four Grave Lots	-	4	4
Three Grave Lots	-	4	4
Two Grave Lots	1	34	35
Single and Baby Graves	1	9	10
Veterans Graves (Free of charge to qualifying veterans)	-	1	1
Total	<u>2</u>	<u>54</u>	<u>56</u>

### Total Number of Lots and Graves Sold to Date

Lots	1,418	1,551	2,969
Single and Veterans Graves	1,146	614	1,760

### Installation of Monument Foundations and Setting Markers

Monument Foundations	-	41	41
Markers	5	16	21
Veterans Markers (Set free of charge)	1	15	16

### General Reports on Cemeteries

#### Laurel Hill

All legal procedures prerequisite to selling unused space in certain old lots have been completed (Chapter 114, Section 10A of Massachusetts General Laws). Lots now are available in this cemetery. It is hoped that this program will prolong the need for acquiring more cemetery space within the Town.

Gypsy moths have now migrated into Laurel Hill. Egg clusters within reach have been treated with creosote. This treatment, supplemented with hydraulic spraying in the spring, should control this pest within tolerable limits.

Forest Glen

As with Laurel Hill gypsy moths were very active in this area. Spraying and creosoting procedures were effective in controlling excessive damage to the trees and shrubs. However, it is clear that this problem will continue for some time into the future.

Charles Street

Interior areas totaling approximately 95,000 sq. ft. were limed, fertilized, and seeded.

Along the frontage 237 linear feet of curbing was installed, and 2,400 sq. ft. of tree lawn was graded and seeded.

Contracts were awarded for installation of a fiberglass vandalproof flagpole, and for the fabrication of wrought iron entrance gates. Flagpole and gates, though completed, must await warmer weather before being set in place.

The early onset of winter precluded the planting of shrubs and trees. Here again, this part of the development program had to be postponed until spring.

Addendum

On April 19, 1981, Clifford P. Wadman, Chairman of the Board of Cemetery Trustees, passed away. Mr. Wadman had been a member of the Board since October 18, 1965, assuming the responsibilities of Chairman on April 16, 1975, holding this office until his death. He was a dedicated public servant of great integrity, who, through his period of failing health, never lost interest in the affairs of this department. The loss of his passing is great indeed. Mr. Carl H. Amon, Jr. succeeded Mr. Wadman as Chairman.

At a meeting with the Reading Board of Selectmen, Mrs. Joyce K. Miller was appointed to the Cemetery Board. Her membership brings a great wealth of knowledge of Town affairs and procedures to this department.

Mr. John M. Silvaggi is also a new member of the Cemetery Board. His capabilities will be of value in the difficult years ahead.

I wish to acknowledge the cooperation and assistance rendered to this department by persons in and out of the Town's employ. The aid is sincerely appreciated.

Respectfully submitted,

*J. Henry Vik*

J. Henry Vik,  
Superintendent



The report of the Superintendent as submitted is hereby approved by the Board of Cemetery Trustees and constitutes its Report to the Town.

Carl H. Amon, Jr.,  
Chairman  
John M. Silvaggi,  
Secretary  
Charles E. Ellis, Jr.  
Herbert F. Gent, Jr.  
Fred C. Kenney, Jr.  
Joyce K. Miller

REPORT OF THE  
TOWN FOREST COMMITTEE

February 18, 1982

To the Citizens of Reading,

We submit our report for the year 1981, and through the current date.

Guided tours of the Forest were given by a member of the Committee for several youth groups.

Boy Scouts continued to hike and camp in the Forest throughout the year, and carried out their Good Turns by doing various conservation projects.

Most of the work done in the Forest has been done by volunteers, as the Committee has had no appropriation by Town Meeting since 1973. The balance of the funds of the Committee were taken back into the General Funds of the Town, and the Finance Committee and the Selectmen granted a small amount to the Town Forest Committee for FY '82.

Your Committee will continue to work for the benefit of all persons in Reading in the continued care and use of the Town Forest.

Respectfully submitted,

TOWN FOREST COMMITTEE  
George B. Perry, Chairman  
Irving E. Dickey, Vice Chairman  
Benjamin E. Nichols, Secretary

To the Honorable Board of Selectmen

Gentlemen,

I hereby submit my annual report for the year 1981. 35 petitions were received, of these 19 Special Permits were issued, 6 Variances were granted, 4 petitions were denied, 5 were dismissed or withdrawn without prejudice and in one case no decision was necessary. During the year we heard and acted on the Comprehensive Permit for the Horizon Homes Inc.

Respectfully submitted

John A. Anderson, Chairman  
Board of Appeals

REPORT OF THE  
LAND BANK COMMITTEE

February 18, 1982

To the Citizens of Reading,

We submit our report for the year 1981, and through the current date.

Detailed information has again been added to our files. This has been collected from various sources, and includes copies of newspaper articles, maps, deeds, and many miscellaneous items.

Our Committee has cooperated with, and furnished detailed information to, the Highland School Study Committee, the Highland School Building Committee, the Town Counsel, and various town boards and committees, on requests from them.

The Land Bank Committee continues to be a valuable resource to Reading.

Respectfully submitted,

LAND BANK COMMITTEE  
Benjamin E. Nichols, Chairman  
George W. Cochrane, III  
Leslie D. Stark

Report of the  
HISTORICAL COMMISSION

Expansion of membership took place during the year when the Board of Selectmen appointed the following to one year terms as associated members: Ruth Converse, Shirley Fairchild, Roberta Sullivan and Virginia Hartshorn. Upon the resignation of Susan Theophanis, an original member, Ruth Converse was appointed to fill the remainder of the term. John Gallo was then appointed to associate membership.

In conjunction with the architectural and historical survey compiled in the previous year, the Commission held an informational meeting for citizens, particularly the owners of listed properties, who were given certificates of recognition.

Commission members have assisted in the preservation and reuse of historic buildings by serving on various other town committees. Sharon Ofenstein was appointed as the Commission's representative to the Highland School Study Committee. Members William Fowler, Sharon Ofenstein and Virginia Adams are now serving on the subsequent Highland School Building Committee.

The main efforts of the Commission have been focused on compiling a submission of a Multiple Resource Nomination to the National Register of Historic Places. This project is underway and nearing completion.

Office space has again been shared with the Planning Board but this arrangement does not meet adequate space requirements.

Respectfully submitted,  
John F. McCauley, Chairman  
William M. Fowler, Jr.  
Sharon K. Ofenstein  
Ruth J. Converse  
Virginia M. Adams, Secretary



Honorable Board of Selectmen  
Municipal Building  
Reading, Massachusetts

Members of the Board:

The Police Department consisted of forty-one men at the end of December 1981 - Chief, two Lieutenants, 4 Sergeants, 1 Sergeant-Detective, 1 Safety Officer, 3 Patrolman-Detectives and 29 Patrolmen.

In July, Officer Brian A. Richards, who had been appointed a Patrolman on January 5, 1976, resigned to accept a position in private industry.

Detective John Green, who had been appointed a Patrolman June 8, 1969, and assigned to the Detective Division in December of 1974, retired on a disability pension on July 29, 1981.

On August 7, 1981, Officers Paul K. Sheridan and Murray C. Airhart were retired on disability pensions. Officer Sheridan was appointed a Patrolman September 21, 1969, and Officer Airhart was appointed on May 14, 1973.

On November 30, 1981, Officer Richard L. Wood retired on a disability pension. He was appointed a Patrolman on May 31, 1964.

On September 27, 1981, three new Patrolmen were appointed. Robert N. Buote and Bruce F. Russell were laid-off Police Officers from the City of Everett, and John M. Courtney was a laid-off Police Officer from the Town of Randolph. Officer Buote holds a BA Degree in History and Political Science in addition to a BS Degree in Law Enforcement. Officer Russell holds BA and MBA Degrees and an Associate Degree in Law Enforcement. Officer Courtney has an Associate Degree in Law Enforcement. Since they had received the mandatory training for Police Officers, they were immediately assigned to regular shift duty.

On November 8, 1981, Robert J. Moreschi, who had been laid off from his position as a Registry of Motor Vehicles Inspector, was appointed a Patrolman.

The School Visitation Program, instituted two years ago, continued this year, with Officers Pat O'Brien, Kevin Patterson, Larry Frederick and Ken Jones giving talks in the classrooms and answering students' questions. This program continues to receive high praise from students and teachers.

Our Cadet program was discontinued July 1, 1981, due to Proposition 2½. The two Cadets participating in this program, who were students in Law Enforcement at Northeastern University, handled desk and dispatch duties and proved to be very capable and responsible young men.

During the past year, we were able to implement new Rules and Regulations, and Policies and Procedures, as well as job descriptions and evaluations for all personnel. Each member of the Department has been kept abreast of all new laws, and changes in existing laws that have taken place.

The Tactical Patrol Unit, made up of officers from twenty-two cities and towns in the area, has continued its training in riot control, handling of hazardous waste materials in emergency situations, and hand-to-hand combat. Reading Officers this Unit are Sgt. Silva and Ptl. Cloonan, Jones, Donaghey and Peoples.

The SWAT Team is made up of Reading Officers in the Tactical Unit. Their training equips them to deal with emergencies in the town.

The Honor Guard of five men, which was formed a year ago, has been so well received that we plan to increase the number of men in the future.

The members of the Police Reserve have continued their excellent work during the past year, handling traffic duty at the various churches and serving at special occasions. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens.

Also complementing our regular Police Department is our force of seventeen School Traffic Officers, who supervise the crossing of children on their way to and from school at various locations about town. These Officers have proved to be devoted to their duties and are a great asset to the Department and to the town.

Following are the arrests and services performed:

Arrests .....	164
Persons Held in Protective Custody .....	129
Motor Vehicle Violations .....	3,968
Parking Violations .....	1,955
Juveniles Apprehended .....	99
Juvenile Cases in Court .....	24
Special Investigations .....	399
Auto Accidents Investigated .....	404
T-T Messages Sent .....	Approx.3,500

FEES COLLECTED

Bicycle Decals .....	\$ 20.75
Revolver Permits .....	1,310.00
Firearms Identification Cards .....	368.00

MOTORIZED EQUIPMENT

1 1980 Ford sedan .....	Chief's Car
2 1981 Ford sedans .....	Cruisers
1 1980 Ford sedan .....	Cruiser
1 1979 Chevrolet sedan .....	Cruiser
1 1976 Ford sedan .....	Cruiser

I would like to thank the Board of Selectmen, Town Meeting members, and especially the citizens of the town, for the support shown to the Police Department this past year.

Respectfully submitted,  
  
EDWARD W. MARCHAND  
  
Chief of Police

PLANNING BOARD  
1981 ANNUAL REPORT

In addition to fulfilling its statutory duties, the Board on numerous occasions served in an advisory capacity to other Town Boards and Commissions. This report highlights the year's accomplishments and indicates where effort is continuing toward long-range goals.

- . The West Street Traffic Safety Study, requested by the Board in 1980, was completed by the Metropolitan Area Planning Council. The final report documented accident statistics since 1975 and presented twelve recommendations for Town action. The Board sent copies of this report to the responsible Town departments and urged early action to reduce hazards in this area.
- . The Board opposed a new attempt to rezone the Russell Farm property, this time for apartments, and this was subsequently denied by the Woburn City Council. The proposed hotel/office/parking complex on Mishawum Road, which would adversely affect West Street, has been withdrawn temporarily.
- . The Board found strong citizen support for reuse of the Highland School as a Town Hall or Library. This survey and related information on municipal space needs were passed on to the newly-appointed Highland School Study and Building Committees as these groups evaluated reuse options and developed renovation plans.
- . With the aid of Public Works and the Assessors, the Board identified a significant number of new subdivisions, streets, and lots which should be added to the 1978 Zoning Map. Funds to carry out this legally required updating will be requested in a Special Article.
- . The Board sponsored successful Zoning By-law Articles which extend the residential buffer strip concept into Industrial Districts, require off-street parking for new restaurants, and clarify expiration of non-conformities.
- . A draft by-law enabling cluster zoning developments by means of a Special Permit is being refined in consultation with the Conservation Commission, Board of Public Works, and Board of Selectmen. Additional development options, including Planned Unit Developments, Multi-Family Housing Units, and Condominiums, are also being studied.

- . Although strongly favoring the growth of Elderly Housing, the Board objected to certain safety and neighborhood problems which could be created by one proposed project. Provisions to reduce or eliminate the majority of these negative factors were included as conditions in a Special Permit. The subsequent application for Chapter 121A tax relief has been temporarily withdrawn by the developer.

The Board accepted the resignations of John Zorabedian, Jr. on June 1, and of Ellen C. Childress on September 29. In joint session with the Board of Selectmen and Planning Board, Frank P. Orlando and Maureen Rich were appointed to fulfill the respective unexpired terms until the next election.

Respectfully submitted,

Barry J. Mitchel, Chairman  
Kenneth G. Messina, Clerk  
John Shaw  
Frank P. Orlando  
Maureen Rich



RECREATION DEPARTMENT  
ANNUAL REPORT

The public recreation program in Reading continues to enjoy the support of the general public. New demands that surface from various segments and age groups are addressed by the Recreation Department with new programs, new approaches, and with new enthusiasm.

As a result the general public continues to respond by actively participating in our diversified offerings. Examples of this participation are evident with over 600 youngsters enrolled in our Red Cross swim instruction classes; the Sports Clinic Day Camps with over 400 boys and girls involved; the Men's Softball League with over 300 men on 21 different teams; the summer Middlesex League basketball competition for high school youth on 16 teams with 12 to 15 on each roster; our instructional baseball, basketball and gymnastics clinics with a total participation of well over 500; the ever-popular Youth Basketball program during the winter months for boys and girls in grades 4 to 9 with 33 teams and 4 traveling units of 15 youngsters (600+); the summer supervised playground activities with about 1,000 people of all ages involved on a daily basis; the Hawkes Field House for structured and unstructured participation; and the Grant Municipal Pool for recreational swimming. It's difficult to estimate numbers for the latter two.

Further, the general public has responded with large turnouts for our special events - Theatre in the Green (summer series of dramatic, musical and puppetry shows); Boston Children's Theatre, Boston Globe Ski Exhibition; Austrian Choir presentation; Eddie Pellegrini Clinic; Olympics; Annual Road Race; and many others.

In order to meet the ever-expanding demands of the public, the Recreation Committee is determined to maintain high standards as it relates to personnel, programming, and facilities. These high standards can only be achieved by the support given to us by Town Meeting, general town government and the general public.

First, recreational leadership personnel must be carefully selected. People employed should have training, background, and experience. In order to attract this type of person the salaries of park personnel must be constantly adjusted.

Second, our play areas should be continually maintained and developed so that maximum usage can be accomplished. A great deal of progress has been made in this area through the work and cooperation of the Board of Public Works. However, listed below are some further items that might be considered to upgrade park facilities:

A. Tennis Courts

1. New set of lights at the "old" courts at Birch Meadow.
2. Install lights at the courts at Washington, Memorial and Sturgis.

B. Wading Pools

1. The pools at Washington and Birch Meadow need a complete general overhaul and renovation.

C. Playground Equipment

1. Replace old equipment at the play areas with more imaginative and more up to date units.



- D. Expansion of play areas and greater usage of play areas.
  - 1. Set up the Bear Hill site as a park and picnic area.
  - 2. Develop the Batchelder area or the Emerson St. area into a full scale utility playground facility.
  - 3. Add lighting at the Birch Meadow and Washington Park baseball fields - thus expanding the use of these facilities.
  
- E. Gaining public support and closer working relations with existing athletic, recreational, social groups and town boards. This may be accomplished in the following manner:
  - 1. A stronger coordination with Little League, Pony League, Senior League, Youth Soccer, the various hockey programs, the Creative Arts programs, and other recreational oriented groups.
  - 2. Greater emphasis on programs for young adults and older men and women.
  - 3. Upgrade some of the present programs with new techniques and new approaches.

We fully realize that all the above cannot take place overnight, but with public support they can become a reality in the future.

William J. Hughes, Jr. - Chairman  
John B. Pacino - Superintendent

## Report of the Tree Warden

To The Citizens of Reading:

I submit my report as Tree Warden for 1981.

Twenty-two elm trees infected with Dutch Elm Disease were removed from public property. It was also necessary to remove seventy-four other trees, four of which were removed under Massachusetts General Laws, Chapter eighty-seven, Section three. The remaining seventy were either dead or in a dangerous condition.

Sixty-seven trees were planted on private property, adjacent to the sidewalk and twelve were planted on Commons. An additional twenty-five trees were planted in new developments for the Town of Reading by private contractors.

Low branches and deadwood were removed from public trees as needed. Any wood that is not diseased or insect infected from tree trimming or removals has been left with the abutting property owners for firewood purposes where requested. The remainder of this burnable wood, along with a stockpile of woodchips, is left at the Public Works Garage for the taking on a first-come, first-serve basis.

Respectfully submitted,

Irving E. Dickey, Jr.  
Tree Warden

Report of the Superintendent  
of Pest Control

To The Honorable Board of Selectmen:

I submit my report as Superintendent of Insect Pest Control for 1981.

About one hundred eighty elms were checked for Dutch Elm Disease. The Shade Tree Laboratory at Amherst certified twenty-five of these trees as being diseased and they have been removed to the landfill site for burial in accordance with the General Laws of Massachusetts, Chapter 132. An additional sixty-seven elms were removed from private property that were infested with the elm bark beetle.

Due to the high population of Gypsy Moths in the Town of Reading, causing defoliation, and its associated aesthetic loss; loss of shade and its cooling effects; some tree mortality due to direct and indirect effects of defoliation; devaluation of public shade trees and direct monetary loss from tree mortality. Our control program has been set forth as follows:

1. To protect forested locations and public shade trees in accordance with the General Laws of Massachusetts, Chapter 132, Sections 11 and 13.
2. A Gypsy Moth egg mass survey is used to assess the probable impact; 500 or more egg masses per acre can be expected to result in complete defoliation. A folier spray program is implemented from this information for May of the following year.
3. Limited Aerial spraying to 50 or more continuous forested acres of susceptible tree species, and avoiding residential properties. Roadside spraying to public shade trees during late May and early June by our licensed applicaters. A guide map showing susceptible tree species, and "no spray" locations such as well fields, honey beehives and near private property, as requested.

Respectfully submitted,

Irving E. Dickey, Jr.  
Superintendent of Insect  
Pest Control

## BOARD OF HEALTH

It has been an eventful year at the Board of Health. We have continued our commitment to mental health services through support of E. M. M. H Association, 735, Inc., and E. M. A. R. C. Under the direction of the nurse coordinator, Eleanor Gibbons, various screening and immunization programs, as well as the Child Health Center Services have been provided.

In addition, we have worked hard to reorganize the agency to deal more effectively with present day issues. Many changes have evolved within the Department itself. Changes were made in the use of staff time to improve efficiency. In consultation with a State Epidemiologist, the restaurant swabbing program was eliminated with significant savings to the town and without jeopardizing our current high standard of sanitation.

In addition, several new policies have been formulated to deal with specific problems. These include:

- health education programs

- dumpster regulations

- institution of a new restaurant inspection form to emphasize important sanitary practices

- institution of a monthly column in the Chronicle dealing with community health issues

- preliminary work on an illness profile for Reading School children which may provide direction for future programs and serve as an important information source for town citizens

Given the scope of these policies and being required to make decisions on major health issues affecting our environment, it became necessary to reorganize the structure of the department to create a more modern agency. This has resulted in a Health Director as head of the Department which, in effect, emphasizes the administrative duties of the Chief Health Officer for the town.

Respectfully submitted,

Donald M. Green, M.D., Chm.

# REVENUE SHARING FUNDS

Balance January 1, 1981	482,192.96
Federal Grants 1981	480,454.00
Interest Earned in 1981	76,046.47
Total	1,038,693.43
Disbursed in 1981	412,509.00
Balance, December 31, 1981	<u>626,184.43</u>

# ENERGY AUDIT GRANT

Balance January 1, 1981	-0-
Grant in 1981	9,180.00
Disbursed in 1981	9,180.00
Balance, December 31, 1981	<u>-0-</u>

# COMMUNITY CENTER GRANT

Balance January 1, 1981	-0-
Grant in 1981	15,565.00
Disbursed in 1981	15,565.00
Balance, December 31, 1981	<u>-0-</u>

# LOANS IN ANTICIPATION OF WATER BOND ISSUE

Balance January 1, 1981	-0-
Borrowed in 1981	375,000.00
Total	375,000.00
Disbursed in 1981	-0-
Balance, December 31, 1981	<u>375,000.00</u>

# POLICE STATION ADDITION

Balance January 1, 1981	1,681.71
Disbursed in 1981	1,681.71
Balance, December 31, 1981	<u>-0-</u>



# ANTI-RECESSION PROGRAM

Balance January 1, 1981	5,412.68
Interest Earned in 1981	123.72
Total	<u>5,536.40</u>
Disbursed in 1981	<u>5,536.40</u>
Balance, December 31, 1981	-0-

## STABILIZATION FUND

Balance January 1, 1981	372.45
Appropriation - 1981	700,000.00
Interest Earned in 1981	2,370.61
Total	<u>702,743.06</u>
Disbursed in 1981	-0-
Balance, December 31, 1981	<u>702,743.06</u>

## GENERAL CASH ACCOUNT

Balance January 1, 1981	161,473.92
Receipts	151,601,425.12
Total	<u>151,762,899.04</u>
Disbursed in 1981	<u>151,650,970.54</u>
Balance, December 31, 1981	<u>111,928.50</u>

Balance  
January 1,  
1981

Receipts

Disbursements

Balance  
December 31,  
1981

## TRUST FUNDS

Parker Hospital	725,493.94	71,611.97	3,758.30	793,347.61
Grouard Hospital	329,607.21	34,068.09	7,195.32	356,479.98
Foster Hospital	13,727.01	1,066.16	1,389.48	13,403.69
Public Library	1,289.17	82.00	-	1,371.17
Wadlin Library	2,143.54	195.16	200.00	2,138.70
Appleton Library	5,921.06	356.04	900.00	5,377.10
Appleton-Mansfield Library	15,840.18	1,673.31	1,500.00	16,013.49
Foster Library	13,126.89	1,098.02	1,000.00	13,224.91
Pierce Library	577.18	33.08	-	610.26
Torre Library	1,138.09	38.04	100.00	1,076.13
Tuttle Library	601.13			
Shepardson Library	1,282.97	142.79	-	1,425.76
Nichols Library	2,293.22	126.18	200.00	2,219.40
Babcock Library	-	3,597.72		3,597.72
Sawyer Scholarship	6,368.39	646.47	500.00	6,514.86
Torre Scholarship	4,822.34	623.93	250.00	5,196.27
W. L. Brown Award	1,095.38	131.30	25.00	1,201.68
Parker Scholarship	5,942.46	375.51	350.00	5,967.97
Northern Residents Scholarship	12,690.47	1,167.79	1,000.00	12,858.26
Parker Loan Fund	5,783.16	313.63		6,096.79
Forest Glen Cemetery	364,205.55	54,894.52	16,412.47	402,687.60
Laurel Hill Cemetery	175,907.58	16,090.32	16,125.00	175,872.90

REPORT OF THE TOWN COLLECTOR

Twelve Months Ending December 31, 1981

1982 Real Estate

Estimated Statement Committed		
November 20, 1981	\$6,686,748.62	
Paid to Treasurer		\$6,349,234.59
Uncollected December 31, 1981		337,514.03
	<u>6,686,748.62</u>	<u>6,686,748.62</u>

1981 Real Estate

Balance December 31, 1980	6,621,609.65	
Refunds	55,927.42	
Interest and Costs Collected	17,358.73	
Paid to Treasurer		6,461,995.03
Apotements		27,101.22
Tax Possessions		2,415.39
Subsequent Tax Title		81,946.82
Uncollected December 31, 1981		121,137.34
	<u>6,694,595.80</u>	<u>6,694,595.80</u>

1980 Real Estate

Balance December 31, 1980	134,662.33	
Refunds	1,492.00	
Interest and Costs Collected	11,357.61	
Paid to Treasurer		73,384.54
Apotements		1,363.68
Susequent Tax Title		57,233.54
Uncollected December 31, 1981		15,530.18
	<u>147,511.94</u>	<u>147,511.94</u>

1979 Real Estate

Balance December 31, 1980	70,038.16	
Refunds	1,205.20	
Interest and Costs Collected	773.51	
Paid to Treasurer		3,891.71
Apotements		1,261.20
Tax Title		67,760.96
	<u>72,913.87</u>	<u>72,913.87</u>

1981 Personal Property

Balance December 31, 1980	104,122.85	
Interest and Costs Collected	112.02	
Refunds	57.38	
Paid to Treasurer		101,633.87
Abatements		906.75
Uncollected December 31, 1981		1,751.63
	<u>104,292.25</u>	<u>104,292.25</u>

1980 Personal Property

Balance December 31, 1980	1,314.00	
Interest and costs collected	21.72	
Abatements		40.00
Paid to Treasurer		197.72
Uncollected December 31, 1981		1,098.00
	<u>1,335.72</u>	<u>1,335.72</u>

1979 and Previous Personal Property

Balance December 31, 1980	7,902.77	
Interest and Costs Collected	116.15	
Refunds	58.96	
Abatements		5,311.75
Paid to Treasurer		722.58
Uncollected December 31, 1981		2,043.55
	<u>8,077.88</u>	<u>8,077.88</u>

1981 Excise Motor Vehicle

Committed 1981	531,367.30	
Refunds	5,995.97	
Interest and Costs Collected	4,079.96	
Abatements		31,216.26
Paid to Treasurer		471,624.60
Uncollected December 31, 1981		38,602.37
	<u>541,443.23</u>	<u>541,443.23</u>

1980 Excise Motor Vehicle

Balance December 31, 1980	112,586.70	
Committed 1981	15,841.24	
Refunds	5,048.38	
Interest and Costs Collected	3,818.60	
Abatements		7,786.93
Paid to Treasurer		77,224.37
Uncollected December 31, 1981		52,283.62
	<u>137,294.92</u>	<u>137,294.92</u>

1979 Excise Motor Vehicle

Balance December 31, 1980	48,581.07	
Refunds	234.06	
Interest and Costs Collected	1,827.32	
Abatements		901.22
List to Assessors		37,286.59
Paid to Treasurer		12,454.64
	<u>50,642.45</u>	<u>50,642.45</u>

1978 Excise Motor Vehicle

Balance December 31, 1980	33,712.01	
Refunds	69.30	
Interest and Costs Collected	509.93	
Abatements		93.50
List to Assessors		31,306.76
Paid to Treasurer		2,890.98
	<u>34,291.24</u>	<u>34,291.24</u>

1977 Excise Motor Vehicle

Balance December 31, 1980	38,174.29	
Refunds	19.80	
Interest and Costs Collected	69.25	
List to Assessors		38,007.63
Paid to Treasurer		255.71
	<u>38,263.34</u>	<u>38,263.34</u>

Unapportioned Betterments

Balance December 31, 1980	40,336.38	
Committed 1981	12,289.53	
Abatements		992.80
Added to 1982 Taxes		29,018.24
Paid to Treasurer		12,527.59
Uncollected December 31, 1981		10,087.28
	<u>52,625.91</u>	<u>52,625.91</u>

Advance Payments - Betterments

Committed 1981	5,264.29	
Interest and Costs Collected	25.59	
Paid to Treasurer		5,289.88
	<u>5,289.88</u>	<u>5,289.88</u>

Departmental - Public Works

Balance December 31, 1980	4,044.38	
Committed 1981	3,676.33	
Paid to Treasurer		3,926.01
Uncollected December 31, 1981		3,794.70
	<u>7,720.71</u>	<u>7,720.71</u>



Deferred Real Estate Taxes

Committed 1981	1,504.00	
Paid to Treasurer		1,504.00

Water Use and Sewer Rental

Balance December 31, 1980	292,697.23	
Committed 1981	1,724,407.43	
Refunds	2,439.67	
Abatements		9,567.05
Added to 1982 Taxes		146,299.51
Paid to Treasurer		1,379,290.22
Discount for Timely Payments		131,026.35
Uncollected December 31, 1981		353,361.20
	<u>2,019,544.33</u>	<u>2,019,544.33</u>

Savings Bank Interest

Earned 1981	262.00	
Paid to Treasurer		262.00

Municipal Lien Certificates

Certificates	5,627.00	
Paid to Treasurer		5,627.00

C. DEWEY SMITH

Town Collector

REPORT OF THE TOWN ACCOUNTANT  
RAFAEL W. McDONALD

In accordance with Section 61, Chapter 41 of the General Laws, submitted herewith is the financial report of the Accounting Department.

The following schedules and exhibits are the results for the financial year ending June 30, 1981.

EXHIBIT A: Total by classification of summary of Appropriations, Transfers, Expenditures and distribution of balances for the year ended June 30, 1981.

SCHEDULE A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8: Summary of Appropriations, Transfers and Expenditures by department.

EXHIBIT B: Statement of activity - Revolving Accounts.

EXHIBIT C: Statement of activity - State and Federal Grants.

EXHIBIT D: Statement of Encumbered funds brought forward July 1, 1980.

EXHIBIT E: Statement of Estimated and Actual Local Receipts Fiscal 1981.

EXHIBIT F: Statement of Estimated and Actual State Receipts Fiscal 1981.

Also, attached herewith, the Certified Audit of the firm of Arthur Anderson & Company.

## BALANCES FOR THE YEAR ENDED JUNE 30, 1981

ADD TO BE RAISED BY TAXATION - NOTE A	968.68
LESS RETURNED TO OVERLAY SURPLUS - NOTE B	86,778.42
LESS TO REVOLVING ACCOUNTANTS - NOTE C	1,600.00

NET CLOSED TO REVENUE

NOTE A - NON CONTRIBUTORY PENSION  
NOTE B - RESERVE FUND BALANCE  
NOTE C - CIVIL DEFENSE

## TOWN OF READING:

## SUMMARY OF APPROPRIATIONS, TRANSFERS &amp; EXPENDITURES

## SCHEDULE A-1

APPROPRIATIONS	RESERVE FUND	FREE CASH	OTHER AVAILABLE FUNDS	TOTAL	EXTENDED	BALANCE	ENCUMBERED	CLOSED TO REVENUE
<b>GENERAL GOVERNMENT</b>								
BOARD OF SELECTMEN SALARIES	57,665.00			57,665.00	57,420.79	244.21		244.21
BOARD OF SELECTMEN EXPENSES	6,658.00			6,658.00	6,612.49	45.51		45.51
BOARD OF SELECTMEN MISCELLANEOUS	43,100.00			44,550.00	44,463.28	86.72		86.72
BOARD OF SELECTMEN BLUE CROSSES/BLUE SHIELD INSUR. STUDY		1,450.00		1,000.00		1,000.00		1,000.00
BOARD OF SELECTMEN GROUP HEALTH INSUR. STUDY		2,000.00		2,000.00		1,000.00		1,000.00
TOWN ACCOUNTANT SALARIES	42,243.00			42,243.00	39,725.44	2,517.56		2,017.56
TOWN ACCOUNTANT EXPENSES	2,005.00			2,180.00	2,081.57	98.43		98.43
TOWN TREASURER SALARIES	49,157.00	175.00		49,332.00	47,517.89	1,814.11		1,639.11
TOWN TREASURER EXPENSES	9,475.00			9,475.00	9,360.24	114.76		
TOWN TREASURER TAX TITLE	4,000.00			4,678.33	4,484.42	193.91		193.91
TOWN COLLECTOR SALARIES	49,225.00	678.33		49,903.33	49,031.39	871.94		871.94
TOWN COLLECTOR EXPENSES	11,600.00			11,600.00	11,375.77	224.23		224.23
TOWN COLLECTOR ELECTRONIC DATA PROCESSING		10,500.00		10,500.00	9,350.68	1,149.32		1,149.32
TOWN COLLECTOR COLLECTION OF BACK TAXES	6,500.00			6,500.00	6,358.82	1,141.18		2,141.18
BOARD OF ASSESSORS SALARIES	58,981.00			58,981.00	57,772.94	1,208.06		1,208.06
BOARD OF ASSESSORS EXPENSES	7,500.00	32,700.00		40,200.00	12,122.29	28,077.71		179.19
TOWN CLERK SALARIES	36,445.00			36,445.00	35,693.73	751.27		751.27
TOWN CLERK EXPENSES	7,900.00	2,050.00		9,950.00	9,942.74	7.26		7.26
BOARD OF REGISTRARS SALARIES	984.00			984.00	984.00			
ELECTION AND REGISTRATION	36,900.00	2,330.00		39,230.00	39,233.77	16.23		16.23
TOWN COUNSEL SALARY & EXPENSE	47,000.00			47,000.00	25,819.48	21,180.52		21,180.52
ART. 10 STM PRIOR YEAR LEGAL EXP.		10,557.83		10,557.83	10,557.83			
ART. 11 STM 4/13/81		12,892.00		12,892.00	12,892.00			
BOARD OF APPEALS SALARY & EXPENSE	1,800.00	500.00		2,300.00	2,290.12	9.88		9.88
PLANNING BOARD SALARIES	4,959.00			4,959.00	4,844.02	114.98		114.98
PLANNING BOARD EXPENSES	1,205.00			1,205.00	924.60	280.40		30.40
PERSONNEL BOARD SALARIES	16,571.00			16,571.00	16,571.00		250.00	
PERSONNEL BOARD EXPENSES	300.00			300.00	216.14	83.86		83.86
FINANCE COMMITTEE SALARIES	1,575.00			1,575.00	1,575.00			
FINANCE COMMITTEE EXPENSES	350.00			350.00	342.82	7.18		7.18
FINANCE COMMITTEE C.P.A. AUDIT	12,500.00			12,500.00	10,000.00	2,500.00		
BUILDING MAINTENANCE SALARIES	54,369.00	3,000.00		57,369.00	56,852.36	516.64		516.64
BUILDING MAINTENANCE EXPENSES	87,415.00	500.00		87,915.00	87,828.24	86.76		86.76
BLDG. RADIO EQUIP. ART. 33 ATH 81	4,000.00			4,000.00	3,857.90	142.10		142.10
POLICE ANNEX ROOF ART. 32 ATH 81	10,000.00			10,000.00	8,495.19	1,504.81		1,504.81
ENERGY RELATED IMPROV. ART. 31 ATH 81	20,000.00			20,000.00	10,151.06	9,848.94		9,848.94
ART. 3 STM MUN BLDG. & LIBRARY MAINT		3,800.00		3,800.00	2,538.00	1,262.00		1,262.00
ART. 5 STM REN & IMP COMN CENTER		2,500.00		2,500.00	1,936.70	3,853.67		3,853.67
ART. 4 STM BLDG MAINT ENERGY IMP		20,000.00		20,000.00		20,000.00		20,000.00
<b>SPECIAL ARTICLES</b>								
CARE OF OLD SOUTH CLOCK	350.00			350.00	350.00			
WOBURN ODOR ART. 38 ATH 81	20,000.00			20,000.00	16,684.81	3,315.19		3,315.19
ART. 18 CONSULTANTS WOBURN ODOR		20,000.00		20,000.00		20,000.00		20,000.00
CHRISTMAS LIGHTS ART. 36 ATH 81	500.00			500.00		500.00		500.00
SALE OF PROSPER ST. SCHOOL ART. 46 ATH 81	100.00			100.00	49.50	50.50		50.50
SALE OF LAND-JOHN STREET	100.00			100.00	60.50	39.50		39.50
<b>GENERAL GOVERNMENT TOTAL</b>								
713,432.00	46,403.33	80,249.83	3,290.37	843,375.53	717,369.52	126,006.01	117,307.80	8,698.21

## PROTECTION OF PERSONS AND PROPERTY

POLICE SALARIES	992,890.00	992,890.00	982,226.51	10,663.49	10,663.49
POLICE EXPENSES	90,992.00	100,992.00	90,887.03	10,104.97	10,104.97
POLICE SCHOOL TRAFFIC	38,766.00	38,766.00	33,154.00	5,612.00	5,612.00
POLICE & FIRE INDEMNIFICATION	5,000.00	21,500.00	18,493.00	3,007.00	3,007.00
HYDRANT RENTAL	54,640.00	54,640.00	54,640.00		
STREET LIGHTING	108,465.00	108,465.00	108,465.00		
FIRE SALARIES	1,060,287.00	1,060,287.00	1,047,549.07	12,737.93	12,737.93
FIRE EXPENSES	40,764.00	40,764.00	40,530.42	233.58	233.58
FIRE ALARM SALARIES	8,000.00	8,000.00	6,953.28	1,046.72	1,046.72
FIRE ALARM EXPENSES	3,500.00	3,500.00	3,431.12	68.88	68.88
BUILDING INSPECTOR SALARIES	40,531.00	40,531.00	39,736.01	794.99	794.99
BUILDING INSPECTOR EXPENSES	3,410.00	3,410.00	3,363.37	46.63	46.63
SEALER OF WEIGHTS & MEASURE SALARIES	2,600.00	2,600.00	2,600.00		
SEALER OF WEIGHTS & MEASURE EXPENSES	405.00	405.00	404.88	.12	.12
DOG OFFICER SALARIES	11,758.00	11,758.00	9,028.02	2,729.98	2,729.98
DOG OFFICER EXPENSES	6,332.00	6,332.00	3,582.87	2,749.13	2,749.13
CIVIL DEFENSE SALARY & EXPENSE	2,600.00	2,600.00	1,000.00	1,600.00	1,600.00
CONSERVATION COMMISSION SALARIES	18,692.00	18,692.00	18,320.11	371.89	371.89
CONSERVATION COMMISSION EXPENSES	11,356.00	11,356.00	4,475.45	6,880.55	6,880.55
SPECIAL ARTICLES					
POLICE DEPT. UNIFORMS	10,550.00	10,550.00	8,248.70	2,301.30	2,301.30
POLICE CRUISER REPLACEMENT	24,000.00	24,000.00	7,100.00	16,900.00	16,900.00
FIRE STATION FLOOR	20,000.00	20,000.00	16,747.55	3,252.45	3,252.45
FIRE CLOTHING ALLOW	5,600.00	5,600.00	1,277.63	4,322.37	4,322.37
FIRE AUXILIARY CLOTHING ALLOW	750.00	750.00	150.79	599.21	599.21
FIRE ENGINE REPLACEMENT	100,000.00	100,000.00		100,000.00	100,000.00
FIRE DEPT. PICK-UP TRUCK	9,000.00	9,000.00	8,880.00	120.00	120.00
TOTAL PROTECTION	2,670,888.00	26,500.00	2,697,388.00	2,511,364.81	173,820.31
				186,023.19	12,202.88



A-3

GENERAL SERVICES	APPROPRIATIONS	RESERVE FUND	FREE CASH	OTHER AVAILABLE FUNDS	TOTAL	EXTENDED	BALANCE	ENCUMBERED	CLASSED TO REVENUE
HEALTH AND SANITATION									
SALARIES	32,426.00				32,426.00	32,425.24	.76		.76
EXPENSES	3,880.00	742.50			4,622.50	4,598.32	24.18		24.18
CARE OF CONTAGIOUS DISEASE	2,360.00				2,360.00	2,360.00			
FLUORIDATION	7,950.00				7,950.00	6,408.25	1,541.75	1,541.75	
MOSQUITO CONTROL	15,000.00				15,000.00	8,398.87	6,601.13		6,601.13
735 PROGRAM	23,400.00				23,400.00	21,450.00	1,950.00	1,950.00	
EASTERN MIDDLESEX MENTAL HEALTH	6,700.00				6,700.00	6,700.00			
NURSING SERVICES	4,485.00				4,485.00	4,476.16	8.84		8.84
ANIMAL INSPECTION SALARY	800.00				800.00	620.00	180.00		180.00
EASTERN MIDDLESEX ASSOC. FOR RETARDED CITIZENS	6,693.00				6,693.00	6,693.00			
TOTAL HEALTH AND SANITATION	103,694.00	742.50			104,436.50	94,129.84	10,306.66	3,491.75	6,814.91
VETERANS BENEFITS SALARIES	23,669.00				23,669.00	23,668.12	.88		.88
VETERANS BENEFITS EXPENSES	2,083.00				2,083.00	2,083.00			
VETERANS BENEFITS AID	55,000.00	20,000.00			75,000.00	61,299.88	13,700.12	13,373.51	326.61
TOTAL VETERANS BENEFITS	80,752.00	20,000.00			100,752.00	87,051.00	13,701.00	13,373.51	327.49
CEMETERIES SALARIES	91,275.00			* 7,250.00	98,525.00	97,850.97	674.03		674.03
CEMETERIES EXPENSES	16,139.00				16,139.00	16,132.87	6.13		6.13
CARE OF VETERANS GRAVES	1,600.00				1,600.00	1,318.60	281.40	281.40	
CEMETERY DEVELOPMENT	30,000.00				30,000.00	29,989.83	10.17		10.17
NEW TRACTOR WITH BACKHOE ART. 21			25,000.00		25,000.00	18,228.29	6,771.71	6,771.71	
TOTAL CEMETERY	139,014.00		25,000.00	7,250.00	171,264.00	163,520.56	7,743.44	7,053.11	690.33
(*From Trusts)									

135

A-5

	APPROPRIA- TIONS	RESERVE FUND	FREE CASH	OTHER AVAILABLE FUNDS	TOTAL	EXPENDED	BALANCE	ENCUMBERED	CLOSED TO REVENUE
EDUCATION									
SCHOOL DEPT. GENERAL SALARIES	7,336,924.25			568.12	7,337,492.37	7,159,526.91	177,965.46	177,965.46	
SCHOOL DEPT. SPECIAL NEEDS SALARIES	537,139.00			(7,759.99)	529,379.01	512,160.89	17,238.12	7,680.88	9,557.24
SCHOOL DEPT. ADULT EDUCATION SALARIES	7,000.00				7,000.00	7,000.00			
SCHOOL DEPT. GENERAL EXPENSES	1,477,270.88			(14,040.01)	1,463,230.87	1,380,425.21	82,805.66	82,752.59	53.07
SCHOOL DEPT. SPECIAL NEEDS EXPENSES	265,379.00			21,489.75	286,868.75	286,434.85	433.90	433.90	
SCHOOL DEPT. ATHLETIC EXPENSES	45,656.00				45,656.00	45,656.00			
SCHOOL DEPT. TOTAL	9,669,369.13			257.87	9,669,627.00	9,391,183.86	278,443.14	268,832.83	9,610.31

NORTHEAST REGIONAL VOCATIONAL SCHOOL

230,472.00

230,472.00

230,471.36

.64

.64

APPROPRIA- TIONS	RESERVE FUND	FREE CASH	OTHER AVAILABLE FUNDS	TOTAL	EXPENDED	BALANCE	ENCUMBERED	CLOSED TO REVENUE
<b>BOARD OF PUBLIC WORKS</b>								
PUBLIC WORKS SALARIES	813,574.00			813,574.00	776,456.00	37,118.00		37,118.00
PUBLIC WORKS EXPENSES	450,430.00			450,430.00	417,271.70	33,158.30	20,704.90	12,453.40
PUBLIC WORKS SNOW & ICE SALARIES	94,652.00			94,652.00	69,715.74	24,936.26		24,936.26
PUBLIC WORKS SNOW & ICE EXPENSES	62,348.00			62,348.00	60,736.53	1,611.47		1,611.47
PUBLIC WORKS WATER CONST & MAINT SALARIES	303,795.00			303,795.00	301,712.42	2,082.58		2,082.58
PUBLIC WORKS WATER CONST & MAINT EXPENSES	435,139.00			435,139.00	429,643.58	5,495.42	429.81	5,065.61
PUBLIC WORKS RUBBISH COLLECTION SALARIES	2,280.00			2,280.00	2,103.73	176.27		176.27
PUBLIC WORKS RUBBISH COLLECTION EXPENSES	219,405.00			219,405.00	218,410.00	995.00		995.00
PUBLIC WORKS LANDFILL SALARIES	23,204.00			23,204.00	23,204.00			
PUBLIC WORKS LANDFILL EXPENSES	16,650.00			16,650.00	15,207.94	1,442.06	1,442.01	.05
PUBLIC WORKS RECYCLING SALARIES	2,448.00			2,448.00	2,448.00			
PUBLIC WORKS NEW EQUIPMENT EXPENSES	90,300.00		*10,830.00	101,130.00	66,272.90	34,857.10		34,857.10
*SALE OF EQUIPMENT								
PARK CONST 1980-81 SAL & EXP ART. 39	25,500.00			25,500.00	22,470.87	3,029.13	3,029.13	
STATE RD CONST 1980-81 SAL & EXP ART. 49	49,728.00			49,728.00	47,425.91	2,302.09	2,302.09	
ROAD RECONST SAL & EXPENSE 1980-81	243,500.00			243,500.00	232,130.57	11,369.43	11,369.43	
IHP & CONST TOWN WAYS CHAP. 329		54,231.00		54,231.00	1,512.50	52,718.50	52,718.50	
IHP & CONST TOWN WAYS CHAP. 570		29,994.00		29,994.00	1,512.50	28,481.50	28,481.50	
CITYSY MOTH ART. 23 STM 80		4,450.00		4,450.00	4,450.00			
WATER SIS IMPROVEMENTS ART. 20 80			125,000.00	125,000.00	79,010.88	45,989.12	45,989.12	
<b>TOTAL BOARD OF PUBLIC WORKS</b>								
	2,832,953.00	88,675.00	135,830.00	3,057,458.00	2,771,695.77	285,762.23	166,466.49	119,295.74

A-7

UNCLASSIFIED  
UNEMPLOYMENT BENEFITS  
 GROUP INSURANCE  
 SURETY, FIRE & CASUALTY INSURANCE

30,000.00	20,882.90	30,000.00	12,996.00	17,004.00	17,004.00
489,005.00		509,887.90	480,093.01	29,794.89	29,794.89
418,200.00		418,200.00	323,619.16	94,580.84	22,000.00
					72,580.84
937,205.00	20,882.90	958,087.90	816,708.17	141,379.73	68,798.89
					72,580.84

UNCLASSIFIED TOTAL

PENSIONS  
NON-CONTRIBUTORY  
 CONTRIBUTORY RETIREMENT

148,323.00		148,323.00	149,291.68	(968.68)	(968.68)
866,151.00		866,151.00	866,151.00		
1,014,474.00		1,014,474.00	1,015,442.68	(968.68)	(968.68)

PENSIONS TOTAL

DEBT & INTEREST  
 MATURING DEBT  
 INTEREST

1,165,000.00		1,165,000.00	1,165,000.00		
488,557.00		488,557.00	467,832.50	20,724.50	20,724.50
1,653,557.00		1,653,557.00	1,632,832.50	20,724.50	20,724.50

DEBT AND INTEREST TOTAL

RESERVE FUND  
 UNPAID BILLS PRIOR YEAR

200,000.00	(115,221.58)	84,778.42		84,778.42	84,778.42
1,088.95		1,088.95	150.00	938.95	938.95

GRAND TOTAL UNCLASSIFIED

3,806,324.95	20,882.90	3,711,986.27	3,465,133.35	246,852.92	68,798.89
	(115,221.58)				178,054.03



## TOWN OF READING, MASS.

STATEMENT OF STATE AND COUNTY PAYMENTS FISCAL 1981

	<u>ASSESSMENT</u>	<u>PAID</u>	<u>OVER</u>	<u>SHORT</u>
<u>COUNTY:</u>				
COUNTY TAX	397,608.81			
COUNTY HOSPITAL	-0-	419,563.22	21,954.41	
<u>STATE ASSESSMENTS:</u>				
SPECIAL EDUCATION	19,000.00			19,000.00
STATE EXAMINATION RETIREMENT SYSTEM	3,165.70			
MOTOR VEHICLE EXCISE	3,085.65			
STATE RECREATION AREAS	114,329.36			
AIR POLLUTION CONTROL DIST.	3,482.54			1,525.04
METROPOLITAN AREA PLANNING COUNCIL	3,540.45			698.59
IPSWICH RIVER WATERSHED DIST.	54.33			47.43
MASS BAY TRANSIT AUTH.	408,000.00	397,303.68		10,696.32
METROPOLITAN SEWERAGE COM.	218,985.95	197,639.16		21,346.79
	<u>\$1,171,252.79</u>	<u>\$1,139,893.03</u>	<u>\$21,954.41</u>	<u>\$53,314.17</u>

## TOWN OF READING, MASS.

## EXHIBIT B

## STATEMENT OF ACTIVITY REVOLVING ACCOUNTS

JULY 1, 1980 THRU JUNE 30, 1981

	BALANCE 7-1-80	RECEIPTS	TOTAL	EXPENDITURES	FUND BALANCE 6-30-81
COMMUNITY CENTER BLDG. FUND	2,528.32	12,747.26	15,275.58	13,088.27	2,187.31
LIBRARY BOOK FUND	113.59	3,337.04	3,450.63	2,808.18	542.45
SCHOOL REPLACEMENT REVOLVING CHP 44,53,2 INSURANCE	1,292.21		1,292.21		1,292.21
SCHOOL REPLACEMENT REVOLVING CHP 44,53,2 BOOKS & MATERIALS	4,905.28	5,991.79	10,897.07	3,633.41	7,263.66
POLICE REPLACEMENT REVOLVING CHP 44,53,2	219.47	6,349.67	6,569.14	6,367.11	202.03
DFW REPLACEMENT REVOLVING CHP 44,53,2	520.12	1,543.68	2,063.80	197.15	1,866.65
POLICE OFF DUTY DETAILS	(2,630.37)	88,759.63	86,129.26	87,742.40	(1,613.14)
SCHOOL LUNCH REVOLVING	40,579.87	507,604.58	548,184.45	474,065.02	74,119.43
SCHOOL ATHLETIC REVOLVING	10,764.88	8,871.13	19,636.01	17,459.82	2,176.19
CIVIL DEFENSE REVOLVING FUND	1,764.94	1,600.00	3,364.94	893.89	2,471.05
ADULT EDUCATION REVOLVING ACCOUNT	5,147.50	20,394.00	25,541.50	14,806.65	10,734.85
COMMUNITY CENTER REVOLVING CHP 44		495.00	495.00		
FIRE REPLACEMENT REVOLVING CHP 44,53,2		408.94	408.94	408.94	
	\$65,205.81	\$658,102.72	\$723,308.53	\$621,965.84	\$101,342.69

## EXHIBIT C

## STATEMENT OF ACTIVITY STATE &amp; FEDERAL GRANTS

JULY 1, 1980 THRU JUNE 30, 1981

	BALANCE 7-1-80	RECEIPTS	TOTAL	EXPENDITURES	FUND BALANCE 6-30-81
PL 874 FEDERAL AID TO SCHOOLS	51,424.80	27,551.91	78,976.71	50,000.00	28,976.71
SCHOOL PL 94-142 PROJECT 240-179-1-0246-2		33,573.00	33,573.00	33,573.00	
SCHOOL PL 94-142 PROJECT 240-181-1-0246-2		18,655.00	18,655.00	18,655.00	
SCHOOL PL 94-142 PROJECT 240-180-1-0246-2		42,372.00	42,372.00	41,025.06	1,346.94
SCHOOL PL 89-313 PROJECT 200-040-1-0246-2		17,850.00	17,850.00	16,745.60	1,104.40
ESEA TITLE I PROJECT 81-246-211		57,558.00	57,558.00	53,478.89	4,079.11
SCHOOL PL 94-405 INDO CHINA		824.00	824.00	824.00	
SCHOOL PL 94-482 PROJECT 400-071-81-0246-2-03-505		6,843.00	6,843.00	6,743.49	99.51
SCHOOL PL 94-482 PROJECT 400-071-81-0246-2-02-505		3,859.00	3,859.00	3,442.44	416.56
SCHOOL PL 94-482 PROJECT 400-071-81-0246-2-01-505		14,277.00	14,277.00	12,597.46	1,679.54
SCHOOL PL 94-142 TITLE IV-B PROJECT 80-246-15N	2,695.72		2,695.72	2,695.72	
SCHOOL PL 95-561 TITLE IX PROJECT 350-056-1-0246-2		1,180.00	1,180.00	1,108.12	71.88
SCHOOL PL 94-142 TITLE IV-B PROJECT 80-246-16N	.10		.10		
SCHOOL PL 89-313 TITLE I #ED-80-7N	2,122.50		2,122.50	2,122.50	
ESEA TITLE I PROJECT 80-246-211	183.10		183.10	183.10	
SCHOOL PL 94-482 PROJECT 80-246-505-044-2	2,260.25		2,260.25	2,260.25	
SCHOOL PL 94-482 PROJECT 80-246-505-045-2	7,677.61		7,677.61	7,677.61	
SCHOOL CII PROJECT 80-36-05-10	386.60		386.60	386.60	
SCHOOL CII PROJECT 80-36-05-10	719.24		719.24	43.71	675.53
PL 95-561 SCHOOL LIBRARY GRANT	1,423.67	13,388.00	14,811.67	11,440.41	3,371.26
SCHOOL PL 95-561 TITLE II PROJECT 80-102-08-13	28.90		28.90	28.90	
SCHOOL PL 95-561 TITLE IX PROJECT 350-024-1-0246-2	900.00	900.00	900.00	900.00	
METCO CHAPTER 506	12,318.74	117,100.00	129,418.74	115,790.48	13,628.26
PUBLIC LIBRARY I.S.C.A.	2,423.70	1,000.00	3,423.70	3,423.70	
COUNCIL ON AGING ELDER AFFAIRS		4,650.00	4,650.00	3,137.46	1,512.54
CONSERVATION COMM. - PINEVALE PARK	1,065.52		1,065.52	1,065.52	
	\$84,730.45	\$361,580.91	\$446,311.36	\$389,349.12	\$56,962.24

TOWN OF READING, MASS.

**EXHIBIT D**

DISPOSITION OF ENCUMBERED FUNDS BROUGHT FORWARD AT JULY 1, 1980

	JUNE 30, 1980	BALANCE 7-1-80	PRIOR	TOTAL	CLOSED	1980	1979	PRIOR	USED AS
		JUNE 30, 1979		EXTENDED	BALANCE	FORWARD	FORWARD	FORWARD	AVAILABLE FUNDS
BOARD OF SELECTMEN SPECIAL COMMITTEES	151.86			42.00	109.86	109.86			
BOARD OF SELECTMEN TELEPHONE	233.22			233.22					
BOARD OF SELECTMEN XEROX	201.78			201.78					
BOARD OF SELECTMEN MEMORIAL DAY OBSERVANCE	235.99			180.00	55.99				56.00
BOARD OF SELECTMEN ART & EMERGENCY FUEL ASST.	3,000.00				3,000.00	3,000.00			
BOARD OF SELECTMEN INSURANCE REVIEW	3,000.00			2,500.00		500.00			
BOARD OF SELECTMEN ENERGY CONSULTATION	7,300.00			660.37	6,639.63	6,639.63			
TOWN ACCOUNTANT SALARIES	300.00			300.00					
TOWN TREASURER EXPENSES	1,655.00			1,655.00					
TOWN TREASURER TAX TITLE	436.69			436.69					
PLANNING BOARD EXPENSES	600.00			586.01	13.99				
LAW COMMITTEE LEGAL SERVICES FEES	4,209.33			4,209.33					
LAW COMMITTEE EXPENSE	1,089.33			1,089.33					
BUILDING MAINTENANCE EXPENSE	190.39			190.39					
HEATING SYSTEM COMMUNITY CENTER	3,716.17			1,088.22	2,627.95				2,627.00
CHRISTMAS LIGHTS	1,000.00			349.40	1,013.10	1,000.00	13.10		
WOBURN ODOR	5,000.00			5,000.00					
POLICE & FIRE INDEMNIFICATION	6,821.49			6,821.49					
POLICE DEPT. EXPENSES	1,700.00			1,700.00					
FIRE DEPT. EXPENSES	1,592.36			1,592.36					
FIRE DEPT. EXHA	8,000.00			8,000.00					
CONSERVATION COMMISSION EXPENSES	1,397.15			1,397.15					
POLICE DEPT. UNIFORMS	1,367.34			1,367.34					
FIRE DEPT. UNIFORMS	3,461.32			3,461.32					
POLICE DEPT. SECURITY SYSTEM	3,587.95			3,587.95					
FIRE STATION STUDY	2,121.25			2,121.25					2,121.00
PUBLIC WORKS EXPENSES	65,313.90			65,059.14	254.76				235.00
PUBLIC WORKS WATER DEPT. EXPENSES	18,252.69			27,288.69	127.14				127.00
PUBLIC WORKS PURCHASE NEW EQUIPMENT	57,274.00			56,995.00	279.00				279.00
PUBLIC WORKS EXPENSES SANITARY LANDFILL & RECY.	11,484.53			11,484.53					
STREET BETTERMENT PASTURE ROAD	1,363.85			559.13	804.72				805.00
WATER SYSTEM IMPROVEMENT	54,735.55			54,735.55					
GYPSY MTH CONTROL	499.75			499.75					500.00
CASUALTY INSURANCE	129,864.46			129,864.46					129,864.46
GROUP INSURANCE	4,846.12			4,846.12					
FLUORIDATION	2,200.00			2,200.00					
MOSQUITO CONTROL	131.63			131.63					
VETERANS BENEFITS AID	2,175.64			2,175.64					
EXPENSES + RELEASE SURPLUS GRAVES	705.00			400.00	305.00	305.00			
EXETER DEVELOPMENT	12,949.61			12,949.61					
LEGISLATIVE EXPENSES	8,000.00			5,365.00	2,635.00	2,635.00			
LEGISLATIVE COMMITTEE EXPENSES	1,831.05			1,807.90	43.15	2,635.00			
COUNCIL ON ACTION PROGRAM	536.25			536.25					
HISTORICAL COMMISSION SALARY	4,800.00			4,800.00					
HISTORICAL COMMISSION EXPENSES	579.39			579.39					
SCHOOL DEPT. SALARIES GEN'L & SPECIAL NEEDS	207,193.51			192,871.39	14,322.12	14,322.00			14,322.00
SCHOOL DEPT. GENERAL EXPENSES	19,548.93			19,518.57	30.36	30.00			30.00
SCHOOL DEPT. SPECIAL NEEDS EXPENSES	5,947.70			5,292.24	655.46	656.00			656.00
SCHOOL CONSTRUCTION COMMITTEE	11,850.00			11,850.00					





DPM MISC & RUBBISH DISPOSAL		300.19	300.19
H & S RECYCLING:	4,000.00	2,248.93	1,751.07
H & S TOWN DMP FEES	3,000.00	2,978.55	21.45
H & S MILK & FOOD INSPECTOR		220.00	220.00
H & S DRAIN LAYER FEES	4,000.00	3,050.00	
LIBRARY FINES	10,000.00	11,622.18	1,622.18
LIBRARY COPY SERVICE	8,000.00	7,941.01	950.00
LIBRARY SALE OF BOOKS		14.32	58.99
LIBRARY MISCELLANEOUS		67.83	
CEMETERY MISCELLANEOUS	25,000.00	28,258.34	3,258.34
RECREATION COMM SWIMMING POOL FEES	1,500.00	962.00	
RECREATION COMM PROGRAM FEES	6,500.00	12,246.50	5,746.50
HISTORICAL COMMISSION		433.80	
COUNCIL ON AGING VAN PARES		583.00	
SCHOOL TUITION-SUMMER & OTHER TOWNS		1,230.00	
SCHOOL RENTALS/CUSTODIANS	28,500.00	32,217.70	1,230.00
SCHOOL-TELEPHONE	1,500.00	552.34	3,717.70
SCHOOL-VANDALISM		437.00	
SCHOOL-SALE OF JUNK		70.94	437.00
SCHOOL-WELDING MACHINE		237.50	70.94
SCHOOL MISCELLANEOUS		449.10	237.50
DPM WATER RATES	800,000.00	831,432.19	449.10
SEWER RATES	400,000.00	305,303.12	31,432.19
INTEREST TAX TITLES	10,000.00	18,482.07	
INTEREST CASH INVESTMENTS	356,000.00	553,885.61	94,696.88
INTEREST TOWN COLLECTORS CASH		250.59	
INTEREST PERSONAL PROPERTY & R.E. TAX	30,000.00	32,211.59	8,482.07
INTEREST MOTOR VEHICLE EXCISE	6,000.00	5,496.69	197,885.61
INTEREST SCHOOL CAFETERIA CASH		1,082.23	250.59
INTEREST SPECIAL ASSESSMENTS		29.72	2,211.59
DEPT OF ENVIRONMENTAL QUALITY		61.37	1,082.23
DEPT OF NATURAL RESOURCES		946.50	29.72
DEPT NAT RESOURCES-COUNT SHADE TREES		9,427.45	61.37
UNIDENTIFIED CHECK		244.08	946.50
READING RIFLE CLUB		92.50	9,427.45
REIMBURSE VETERANS BENEFITS PRIOR YR		3,307.02	244.08
MASS HISTORICAL COMMISSION GRANT		3,273.00	92.50
REIMBURSE NON-COURT		520.25	3,307.02
GROUP INS DIVIDENDS		6,012.00	3,273.00
MOTOR VEHICLE EXCISE 1981	825,000.00	340,484.01	520.25
MOTOR VEHICLE EXCISE 1980	350,000.00	358,253.44	6,012.00
MOTOR VEHICLE EXCISE 1979	25,000.00	25,713.35	8,253.44
			713.35
			484,515.99

145

## STATEMENT OF ESTIMATED &amp; ACTUAL RECEIPTS FROM STATE FISCAL 1981

## EXHIBIT F

	ESTIMATED	ACTUAL		OVER	SHORT
LOSS OF TAXES LAND CH 58, L3-178	82,316.00	81,403.92			912.08
LOSS OF TAXES VETERANS CL 22A-22E	26,668.00	21,492.13			5,155.87
LOSS OF TAXES WIDOWS CL 17 & C-37	1,537.00	1,400.00			137.00
LOSS OF TAXES BLIND PERSONS CL 37	1,919.00	1,050.00			869.00
ELDERLY PERSONS CL 41, CH 967, S.2	26,312.00	26,124.58			187.42
STATE SCHOOL AID G.L. CH 70	2,039,116.00	2,026,138.00			12,978.00
STATE OUTSIDE VOC SCHOOL TRAN CH 74, 81	569.00	364.00			205.00
STATE TRANSP. OF PUPILS CH 71, 7A6, 37D	14,041.00	19,260.00	5,219.00		
SCHOOL BLDG. ASSISTANCE - BARRACKS	13,813.00	13,812.88			.12
SCHOOL BLDG. ASSISTANCE - HIGH ADDITION	140,748.00	140,748.52	.52		
SCHOOL BLDG. ASSISTANCE - J. W. KILLIAN	33,080.00	33,080.00			
SCHOOL RELATED TRANSP CH 71, A, 718, SS13	55,295.00	53,633.00			1,662.00
SCHOOL SPECIAL NEEDS RECREATION CH 71B, S.11	859.00				859.00
TUITION STATE WARDS CH 76, 769 G.L. CH 74B	11,714.00	11,848.00			11,714.00
STATE PUBLIC LIB. CH 78 - APPROPRIATION	11,848.00	117,100.00			70,817.00
STATE RACIAL RURAL NETCO CH 76, S.12A	187,917.00				25,045.00
STATE SCHOOL LUNCH PROGRAM	25,045.00				
STATE LOCAL AID ADDITIONAL ASSISTANCE	607,819.00	407,819.00	30.00		
STATE LOCAL AID LOTTERY CH 29, 2D ETC	173,692.00	210,605.00	36,913.00		
STATE MASS TRANS AID RRIA PRIZE	45,600.00	45,600.00			
STATE HIGHWAY CH 81, S.31, CH 497	76,732.00	76,786.00	54.00		
STATE VETERANS BENEFITS	26,809.00	27,815.54	1,006.54		
URBAN REDEVELOPMENT CORP EXCISE CH 12A	600.00	4,415.00	3,815.00		
	\$3,604,029.00	\$3,320,525.57	\$47,038.06		\$130,541.49

NOTE A - This shortage offset by \$19,000.00 not paid on State Assessment for Special Education

NOTE B - This shortage offset by \$11,716.00 check received in July

NOTE C - This shortage offset by money going directly to School Cafeteria Account

TOWN OF READING, MASSACHUSETTS

INDEX TO FINANCIAL STATEMENTS

JUNE 30, 1981

	<u>Page</u>
Auditors' Report	1
Auditors' Report on Compliance with Federal Revenue Sharing Act and Regulations	3
Notes to Financial Statements	4
Combining Financial Statements - All Funds:	
Balance Sheet	16
Statement of Changes in Fund Balances	18
General Fund:	
Balance Sheet	19
Statement of Changes in Surplus Revenue and Continued Appropriations, Municipal Light Department Fund Balance and Overlay Surplus	20
Statement of Changes in Designated and Restricted Fund Balances	21
Statement of Revenues, Transfers and Expenditures	22
Federal Revenue Sharing Fund:	
Statement of Assets, Liabilities and Fund Balance and Revenues, Transfers and Changes in Fund Balance	23
Capital Projects Fund:	
Statement of Receipts, Transfers and Expenditures and Changes in Fund Balance	24
Special Assessments Fund:	
Statement of Changes in Fund Balance	25

TOWN OF READING, MASSACHUSETTS

INDEX TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

	<u>Page</u>
General Long-Term Debt and Interest Group of Accounts:	
Statement of General Long-Term Debt	26
Outstanding Debt Service	28
Trust Funds:	
Balance Sheet	29
Statement of Changes in Trust Fund Balance	30
Exhibits:	
Auditors' Report on Exhibits	31
Reconciliation of Treasurer's Cash	32
Schedule of Taxes and Water and Sewer Rates	33



ARTHUR ANDERSEN & Co.  
BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,  
Town of Reading, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF READING, MASSACHUSETTS as of June 30, 1981 and for the year then ended, as listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts, which vary in certain respects from generally accepted accounting principles. The most significant differences relate to the use of: (1) the cash basis method of recording pension expenses for employees and (2) the modified cash basis for recording the operations of the Town's municipal light and water departments. Under generally accepted accounting principles, pension costs should be determined by actuarial methods instead of the cash or "pay-as-you-go" basis as described in Note 3 to the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1981, had the Town followed an actuarial method of accounting for pension costs. As described in Note 1(g), the Town should account for the activities of the municipal light and water departments in separate enterprise (self-supporting) funds on an accrual basis.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town has not maintained historical cost records of its fixed assets. Generally accepted accounting principles require the maintenance of a record of general fixed assets.

As discussed more fully in Note 7 to the financial statements, the Town is involved in numerous legal actions. Town counsel is unable to express an opinion as to the probable outcome of these actions. In the opinion of Town management, the ultimate outcome of these cases will not have a materially adverse effect on the Town's financial condition.

In our opinion, except for the effect of: (1) not providing for pension costs on an actuarial basis, (2) not presenting the municipal light and water departments in separate enterprise funds on an accrual basis and (3) not maintaining a record of general fixed assets, and subject to the effect, if any, of the outcome of matters referred to in the preceding paragraph, the financial statements referred to above present fairly the financial position of the Town of Reading, Massachusetts, as of June 30, 1981, and the changes in its fund balances, and its revenues, transfers and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Arthur Andersen & Co.*

October 16, 1981.

ARTHUR ANDERSEN & Co.

BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,

Town of Reading, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF READING, MASSACHUSETTS for the year ended June 30, 1981, and have issued our report thereon dated October 16, 1981, in which our opinion is qualified with respect to the effect of: (1) not providing for pension costs on an actuarial basis; (2) not presenting the Town's municipal light and water departments in separate enterprise funds on an accrual basis; (3) not maintaining a record of general fixed assets; and (4) the outcome of various legal actions against the Town. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we also: (1) performed tests of compliance with the Revenue Sharing Act and regulations as required by Section II.C.3. of the Audit Guide and Standards for Revenue Sharing and Antirecession Fiscal Assistance Fund Recipients (Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury, and (2) compared the data prepared by the Bureau of Census and submitted to the Town of Reading for confirmation with the records of the Town of Reading, Massachusetts as required by Section II.C.4. of the Guide.

Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data prepared by the Bureau of Census and submitted to the Town of Reading for confirmation with the records of the Town of Reading, Massachusetts for the year ended June 30, 1981.

*Arthur Andersen & Co.*

October 16, 1981.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(1) Summary of Significant Accounting Policies

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System which is promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Reading, Massachusetts, except for those transactions involving the Reading Housing Authority and the Retirement System which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or groups of accounts-

1. The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are surplus revenue, designated and restricted funds and overlay surplus.

- Surplus revenue is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.
- Designated funds (also referred to as revolving funds) are used to account for financial transactions related to specific activities such as school lunch and athletic programs, adult education programs, etc. These funds are available to fund future operations as prescribed by the Town.
- Restricted funds are used to account for gifts and grants from outside sources. Funds must be expended in accordance with the provisions of these grants.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(b) Fund Accounting (Continued)

- Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. Overlay surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

2. The General Long-Term Debt and Interest Group of Accounts reflects the liabilities for long-term debt and retirements thereof. The balance payable on long-term debt is partially offset by resources to be provided through taxation in future years for the retirement of the unmatured bonds.

The Town is reimbursed for portions of the debt service requirements which were incurred to finance the construction of schools. The reimbursements for the school construction debt are received from the state under terms of state law. The state reimburses the Town over the period of the debt service. These reimbursements are included in General Fund Revenue when received from the state.

3. The Trust Funds provide an accounting for money and property received and held by the Town, as trustee or custodian, for individuals, private organizations and other governmental agencies.
4. The Capital Projects Fund accounts for the renovation or construction of certain significant capital facilities financed by a combination of long-term debt, federal and state grants and tax levies. Other acquired capital facilities financed through tax levies are reflected as expenditures in the general fund statement of revenues, transfers and expenditures.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(b) Fund Accounting (Continued)

5. The Federal Revenue Sharing Fund reflects the receipt of funds by the Town under this program and the disbursement of such funds in accordance with federal guidelines.
6. The Special Assessments Fund is used to account for the amounts levied against individual property owners for street, water, sidewalk and sewer betterments payable over future periods through 2000.

The General Fund balance sheet includes the current portion of unpaid assessments due.

(c) Accounting for Revenues

1. Real estate and personal property tax levies are recorded as revenue in amounts equal to the total taxes levied for the period, less a provision for abatements.
2. Motor vehicle excise taxes are billed at various times during the year when billing information is received from the State Registry of Motor Vehicles. Revenue is recorded when cash is received.
3. Municipal light, water and sewer revenue, state grants, departmental fees and charges, interest and other revenue are recognized when the related cash is collected.
4. Receipts from sources such as federal grants (except for Federal Revenue Sharing), school lunch, restricted state grant programs and other restricted activities are recorded as restricted or designated fund receipts when received and are not included in Town revenue.



TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund.

(e) Investments

Investments are stated at cost, which approximates market value except for bonds held by various trust fund accounts. The cost of these bonds exceeded their market value as of June 30, 1981 by approximately \$465,000. It is the intent of the Town to hold these bonds until their maturity.

(f) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made.

(g) Accounting for Municipal Light Department and  
Water Department Activities

Both the Municipal Light Department and Water Department activities are included in the books and records of the Town as part of the General Fund. Revenues are recorded on a cash basis. As described above, fixed assets are not recorded or depreciated on the books of the Town. Generally accepted accounting principles require that self-supporting departments be accounted for in separate enterprise funds on an accrual basis.

Information for the Water Department is not available to quantify the difference between enterprise (accrual) fund accounting and the accounting method presently followed by the Town.

Financial statements of the Municipal Light Department have been prepared from the books and records of that department as of December 31, 1980 and for the year then ended. These books and records, which are separate from the books and records of the Town, are maintained substantially in accordance with the Uniform System

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(g) Accounting for Municipal Light Department and  
Water Department Activities (Continued)

of Accounts for Electric Utilities required by the Massachusetts Department of Public Utilities. The condensed financial information shown below was extracted from the financial statements prepared from the books and records of the Municipal Light Department. Such financial statements were examined by independent public accountants whose opinion was qualified as to the effect of providing depreciation expense based on cash flow, not accruing unbilled electric service and including actual and accrued bond principal payments as an operating expense. Condensed financial information of the Municipal Light Department as of December 31, 1980 and for the year then ended is as follows:

<u>Balance Sheet</u>	<u>December 31, 1980</u>
Assets:	
Electric utilities property	\$18,535,222
Less- Accumulated depreciation	8,445,892
	-----
	\$10,089,330
Other assets	7,839,959
	-----
	\$17,929,289
	=====
Capitalization and Liabilities:	
Reinvested earnings	\$12,715,053
Long-term debt	1,070,000
Other liabilities	4,144,236
	-----
	\$17,929,289
	=====
<u>Earnings</u>	
Electric Operating Revenues	\$25,147,221
	=====
Operating Income	\$ 1,127,769
	=====
Net Earnings	\$ 1,487,003
	=====

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(2) Surplus Revenue

In order to prepare the accompanying financial statements in accordance with generally accepted accounting principles, certain adjustments have been made to surplus revenue as follows:

Surplus revenue under the Massachusetts Statutory Accounting System, as previously reported	\$1,393,381
Reclassification to restricted fund balance	(99,844)
	-----
Surplus revenue under the Massachusetts Statutory Accounting System, as adjusted	\$1,293,537
Revenue adjustments-	
State aid adjustment	(11,714)
Other	158
Reclassification of budgetary surplus and deficits-	
State and county overestimates, net	14,713
Overdrawn appropriation	(969)
	-----
Surplus revenue, per financial statements	\$1,295,725
	=====

Under the Massachusetts Statutory Accounting System, the budgetary surplus and deficit would be reflected on the balance sheet.

Overestimates of state and county assessments result from an excess of amounts appropriated by the Town during the current year over actual expenditures for such purposes. These amounts were used to reduce the 1982 tax levy.

The overdrawn appropriation represents amounts expended in excess of amounts appropriated and was raised in the 1982 tax levy.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(2) Surplus Revenue (Continued)

Revenue adjustments result primarily from timing differences in the recording of certain revenues and expenditures. The reclassification to restricted fund balance represents an adjustment to reflect the receipt of restricted funds as such and not as components of unrestricted surplus revenue.

(3) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all of the other employees of the Town, including the employees at the Reading Municipal Light Department, are participants in the Town of Reading Retirement System. Under the provisions of this system, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes to this system an annual amount determined by the Commonwealth of Massachusetts Division of Insurance primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go"). The Town's contribution for the year ended June 30, 1981 was \$866,151 of which \$190,481 related to the Reading Municipal Light Department. The \$190,481 was paid by the Light Department and was not raised in the Town's tax levy.

The Town accounts for retired former employees who were never subject to the Retirement System separately, and makes an annual estimate for retirement costs which are paid out of the general appropriated funds of the Town. These employees are not included in the actuarial valuation provided by the Commonwealth and there is no available estimate of such actuarial liability. Payments to these retirees amounted to \$149,292, including \$43,168 for Reading Municipal Light Department retirees, in 1981.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(3) Pension Plans (Continued)

The following represents the benefit and asset information for the Town of Reading Retirement System as of January 1, 1979, the date of the latest actuarial valuation:

Actuarial present value of accumulated benefits:	
Vested	\$16,863,000
Nonvested	1,437,000
	-----
Total	\$18,300,000
	=====
 Net assets available for benefits	 \$ 3,933,000
	=====

Information is not available to segregate the actuarial present value of accumulated benefits and net assets between Town employees and employees of the Reading Municipal Light Department.

The principal actuarial assumptions used in the valuation are as follows:

Amortization of unfunded actuarial liability	40-Year period
Mortality	1971 Group Annuity Mortality Table
Investment return	7% Per annum
Increase in payroll cost	10% Per annum

Based on the latest actuarial valuation, the following is a comparative analysis of estimated pension payments for the next ten fiscal years on a "pay-as-you-go" versus actuarial funding basis for employees participating in the Town of Reading Retirement System:

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(3) Pension Plans (Continued)

Fiscal Year Ending	"Pay-as-you-go"		Actuarial Funding	
	Contribution	Percent of Payroll	Contribution	Percent of Payroll
1982	\$1,137,155	20.6%	\$ 953,918	17.3%
1983	1,253,319	21.8	1,169,706	20.3
1984	1,367,141	22.7	1,463,197	24.3
1985	1,481,192	23.5	1,843,657	29.3
1986	1,625,825	24.7	1,926,620	29.3
1987	1,776,503	25.9	2,013,316	29.3
1988	1,920,335	26.7	2,103,914	29.3
1989	2,071,498	27.6	2,198,588	29.3
1990	2,252,408	28.7	2,297,522	29.3
1991	2,435,675	29.7	2,400,908	29.3

The projection of the actuarial funding contribution assumed that the Town would commence a five-year phase-in to full forty-year amortization of the unfunded actuarial liability starting in fiscal year 1981, as recommended by the Commonwealth of Massachusetts' Retirement Law Commission. At present, the Town does not plan to implement the five-year phase-in amortization method, but will continue to fund pension costs under the "pay-as-you-go" method.

Generally accepted accounting principles require that the minimum cost charged each year for pension expense should be the normal cost (determined on an actuarial basis) plus interest on the unfunded past service cost.



TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(4) Loans Authorized and Unissued

Loans authorized and unissued consisted of the following at June 30, 1981:

	<u>Fiscal Year Authorized</u>	<u>Amount</u>
Water System Improvements	1979	\$ 200,000
Water System Improvements	1981	2,500,000
		-----
Total		\$2,700,000
		=====

(5) 1982 Budget

The Town authorized a fiscal 1982 operating and capital budget totaling \$23,640,883, which will be financed from the following sources:

Tax levy	\$13,601,699
Federal Revenue Sharing Fund	551,223
Available funds	1,358,569
State and local receipts	8,129,392
	-----
	\$23,640,883
	=====

Included in this authorization is an additional \$700,000 in state aid which was made available to the Town for fiscal 1982 as a result of budget revisions made by the Commonwealth. A special Town Meeting was held at which time it was voted to place the additional aid in a stabilization fund which can be used in future years to fund expenditures which might otherwise be funded by the tax levy.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(6) Restricted Cash

Under Massachusetts law, the Reading Municipal Light Department (RMLD) is required to maintain a restricted cash fund to finance plant additions. An amount of cash equal to the annual depreciation provision is added to the fund each year. The fund may be used to repay bonds or other indebtedness issued to pay for the cost of plant additions, but only upon approval of the Department of Public Utilities.

The depreciation fund is reflected in the accompanying balance sheet as a temporary investment of \$1,559,351. The RMLD is permitted to, and does, maintain the balance in a term savings account. The interest earnings on these investments are credited to the fund.

(7) Other Commitments and Contingencies

(a) Accumulated Sick Pay

Town employees generally are entitled, by contract, to 15 days of sick leave per year which, if not taken, may be accumulated to a maximum of 180 days for school teachers, 165 days for certain other school department employees and 90 days for all other eligible Town employees. The sick pay may be taken in a subsequent year or paid (up to a maximum amount of 50% of unused sick pay) upon death or retirement. Certain employees are entitled to receive this benefit following a specified number of years of service. The Town does not accrue sick pay but has estimated the potential liability for accumulated sick pay as of June 30, 1981 to be approximately \$3,360,000, of which approximately 50%, or \$1,680,000, could become payable by the Town in cash upon death or retirement.

(b) Pending Arbitration Claim

In connection with the sewer construction project, one of the project contractors has filed an arbitration claim seeking approximately \$365,000 in damages. In the opinion of legal counsel, it is premature to predict the ultimate outcome of this case.

TOWN OF READING, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1981

(Continued)

(7) Other Commitments and Contingencies (Continued)

(c) Pending Lawsuits

The Town has been named as a defendant in numerous other lawsuits at June 30, 1981. Town counsel is unable to predict the probable outcome of these cases. In the opinion of Town management, the ultimate outcome of these cases will not have a materially adverse effect on the Town's financial condition.

TOWN OF READING, MASSACHUSETTS

COMBINING BALANCE SHEET - JUNE 30, 1981

	General Fund	Federal Revenue Sharing Fund	Capital Projects Fund	General Long-Term Debt	Trust Funds	Special Assessments Fund	Combined (Memorandum Only) June 30, 1981	June 30, 1980
ASSETS:								
Cash	\$ 675,546	\$ 667	\$ -	\$ -	\$ 56,161	\$ -	\$ 732,374	\$ 2,161,567
Temporary investments	9,234,206	359,000	-	-	-	-	9,593,206	7,077,795
Investments	-	-	-	-	1,679,613	-	1,679,613	1,554,725
Property taxes receivable	242,194	-	-	-	-	-	242,194	244,901
Municipal light billings	3,958,585	-	-	-	-	-	3,958,585	2,940,071
Motor vehicle excise taxes receivable	279,691	-	-	-	-	-	279,691	421,656
Other receivables	858,345	-	-	-	-	-	858,345	703,371
Grants receivable	-	120,113	-	-	-	-	120,113	98,920
Due from (to) other funds	(61,258)	(1,040)	62,298	-	-	-	-	-
Apportioned assessments not currently due	-	-	-	-	-	462,162	462,162	537,019
Amount to be provided for retirement of bonds:								
From tax levy	-	-	-	7,345,274	-	-	7,345,274	8,452,633
From state reimbursements (Note 1)	-	-	-	1,779,726	-	-	1,779,726	1,967,367
	\$15,187,309	\$478,740	\$62,298	\$9,125,000	\$1,735,774	\$462,162	\$27,051,283	\$26,160,025

The accompanying notes are an integral part of these financial statements.

COMBINING BALANCE SHEET - JUNE 30, 1981  
(Continued)

	General Fund	Federal Revenue Sharing Fund	Capital Projects Fund	General Long-term Debt	Trust Funds	Special Assessments Fund	Combined (Memorandum Only) June 30, 1981	June 30, 1980
LIABILITIES AND FUND BALANCES:								
Accounts payable	\$ 506,029	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 506,529	\$ 355,351
Accrued payroll and withholdings	419,496	-	-	-	-	-	419,496	354,091
Other liabilities	83,143	-	-	-	-	-	83,143	48,632
Municipal light department payables	4,423,165	-	-	-	-	-	4,423,165	2,224,537
Temporary borrowings	-	-	125,000	-	-	-	125,000	115,000
Revenue reserved until collected	5,096,621	-	-	-	-	-	5,096,621	4,065,098
Bonds payable	-	-	-	9,125,000	-	-	9,125,000	10,420,000
Fund balances--								
Restricted	187,111	478,740	(62,702)	-	1,735,274	-	2,338,423	2,320,615
Designated	102,046	-	-	-	-	-	102,046	64,574
Overlay surplus	378,710	-	-	-	-	-	378,710	268,931
Unrestricted--								
Surplus revenue	1,295,725	-	-	-	-	-	1,295,725	2,100,474
Continued appropriations	678,110	-	-	-	-	-	678,110	383,774
Municipal light surplus revenue	2,017,123	-	-	-	-	-	2,017,123	2,901,929
Special assessments	-	-	-	-	-	462,162	462,162	537,019
	\$15,187,309	\$478,740	\$ 62,298	\$9,125,000	\$1,735,774	\$462,162	\$27,051,283	\$26,160,025

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

COMBINING STATEMENT OF CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 1981

	General Fund				Federal	Capital	Special	Trust	Combined (Memorandum Only)	
	Surplus	Overlay	Municipal	Designated	Revenue	Projects	Assessments	Funds	June 30, 1981	June 30, 1980
	Revenue	Surplus	Light	Restricted	Sharing	Fund	Fund			
FUND BALANCE, BEGINNING OF YEAR	\$ 2,100,474	\$268,931	\$ 2,901,929	\$ 64,574	\$ 212,659	\$ 369,602	\$ 123,460	\$1,614,894	\$ 8,193,542	\$ 10,328,584
Revenues and receipts	20,031,058	175,000	30,884,752	660,335	505,771	520,620	101,652	167,436	53,046,624	47,500,168
New apportionments	-	-	-	-	-	-	-	-	29,677	81,998
Transfers (to) from other funds	521,124	(65,221)	-	-	(106,489)	(411,482)	98,318	(36,250)	-	-
Operating expenditures	(21,048,931)	-	(31,769,558)	(622,863)	(424,830)	-	(386,105)	(10,806)	(54,263,093)	(49,801,962)
Apportionments added to taxes and prepayments	-	-	-	-	-	-	-	-	(104,534)	(118,407)
Other, net	(308,000)	-	-	-	-	-	(27)	-	(308,027)	203,161
FUND BALANCE, END OF YEAR	\$ 1,295,725	\$378,710	\$ 2,017,123	\$ 102,046	\$ 187,111	\$ 478,740	\$ (62,702)	\$1,735,274	\$ 6,594,189	\$ 8,193,542

The accompanying notes are an integral part of these financial statements.



<u>GENERAL FUND</u>					
		<u>BALANCE SHEET</u>	-	<u>JUNE 30, 1981</u>	
<u>ASSETS</u>					<u>LIABILITIES AND FUND BALANCES</u>
CASH:		\$ 626,771		ACCOUNTS PAYABLE	\$ 506,029
Checking		<u>48,775</u>	\$ 675,546	ACCRUED PAYROLL	332,467
Savings				PAYROLL WITHHOLDINGS	87,029
TEMPORARY INVESTMENTS (Note 6)			9,234,206	OTHER LIABILITIES	83,143
				MUNICIPAL LIGHT DEPARTMENT PAYABLES	4,423,165
PROPERTY TAXES RECEIVABLE:		\$ 307,233		DUE TO (FROM) OTHER FUNDS:	\$ 62,298
Levy of 1981		50,380	242,194	Capital projects fund	(1,040)
Prior years		<u>(115,419)</u>		Federal revenue sharing fund	61,258
Less- Allowance for abatements				REVENUE RESERVED UNTIL COLLECTED	5,096,621
					-----
OTHER RECEIVABLES, TAX TITLES AND POSSESSIONS:		\$3,958,585		FUND BALANCES (Note 1):	\$10,589,712
Municipal light billings		279,691		Unrestricted-	-----
Motor vehicle excise		295,524		General Government-	
Water and sewer billings		81,267		Surplus revenue (Note 2)	\$1,295,725
Special assessments currently due		12,560		Continued appropriations	678,140
Water and sewer liens		246,098		Municipal light surplus revenue (Note 6)	<u>2,017,123</u>
Tax titles and possessions		188,930	5,096,621	Overlay surplus	378,710
Departmental and other		<u>33,966</u>		Designated	102,046
Deferred real estate				Restricted	187,111
			2,700,000		-----
LOANS AUTHORIZED			(2,700,000)		-----
Less- Loans authorized and unissued (Note 4)			<u>\$15,248,567</u>		\$ 4,658,855
					-----
					\$15,248,567
					=====

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

GENERAL FUND

STATEMENT OF CHANGES IN SURPLUS REVENUE AND  
CONTINUED APPROPRIATIONS, MUNICIPAL LIGHT DEPARTMENT

FUND BALANCE AND OVERLAY SURPLUS

FOR THE YEAR ENDED JUNE 30, 1981

	<u>General Government Surplus Revenue and Continued Appropriations</u>	<u>Municipal Light Department Fund Balance</u>	<u>Overlay Surplus</u>
BALANCE - JUNE 30, 1980 (including continued appropriations of \$383,774)	\$2,484,248	\$2,901,929	\$268,931
Excess of expenditures over revenues and transfers	(496,749)	(884,806)	-
tax title activity, net	(45,473)	-	-
Transfer from allowance for abatements	-	-	175,000
Other	31,839	-	(65,221)
	-----	-----	-----
BALANCE - JUNE 30, 1981 (including continued appropriations of \$678,140)	\$1,973,865 =====	\$2,017,123 =====	\$378,710 =====

The accompanying notes are an integral  
part of these financial statements.

GENERAL FUND

STATEMENT OF CHANGES IN DESIGNATED AND RESTRICTED FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 1981

	Designated Funds			Restricted Funds				
	School Lunch	Other	Total	METCO	PL 874 Federal Impact	State Aid to Highway	ESEA Title I	Other
FUND BALANCE JUNE 30, 1980	\$ 40,580	\$ 23,994	\$ 64,574	\$ 12,319	\$ 51,425	\$ (8,776)	\$ 2,260	\$ 155,431
Receipts from grants and other sources	507,605	152,730	660,335	117,100	27,552	23,709	57,558	279,852
Program disbursements	(474,065)	(148,798)	(622,863)	(115,790)	(50,000)	(28,664)	(55,739)	(174,637)
Interfund transfers	-	-	-	-	-	-	-	(106,489)
FUND BALANCE JUNE 30, 1981	\$ 74,120	\$ 27,926	\$ 102,046	\$ 13,629	\$ 28,977	\$ (13,731)	\$ 4,079	\$ 154,157

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES

FOR THE YEAR ENDED JUNE 30, 1981

	Town Government				Municipal Light Department	Total
	Continued Appropriation July 1, 1980	1981 Budget	1981 Appropriations June 30, 1981	Combined	1981 Actual	
REVENUES:						
Property taxes, net of provision for abatements of \$384,210		\$12,928,479		\$12,928,479	\$	\$12,928,479
Motor vehicle excise taxes		1,200,000		1,200,000	-	1,200,000
Water and sewer		1,200,000		1,200,000	-	1,200,000
State aid		1,404,029		1,404,029	-	1,404,029
Interest		422,000		422,000	-	422,000
Departmental and other		1,073,870		1,073,870	-	1,073,870
Municipal Light Department		-		-	30,884,752	30,884,752
		\$20,228,378		\$20,228,378	\$30,884,752	\$50,915,810
TRANSFERS (TO) FROM:						
Federal Revenue Sharing Fund		411,482		411,482	-	411,482
Restricted Funds		106,489		106,489	-	106,489
Trust Funds		36,250		36,250	-	36,250
Capital Projects Fund		(98,318)		(98,318)	-	(98,318)
Overlay Surplus		65,221		65,221	-	65,221
		\$20,749,502		\$20,749,502	\$30,884,752	\$51,436,934
EXPENDITURES:						
General government	\$ 12,682	\$ 843,175	\$120,570	\$ 747,487	\$ 736,091	\$ 736,091
Protection of persons and property	10,049	2,697,388	173,820	2,551,617	2,543,290	2,543,290
Health and sanitation	2,312	104,416	3,492	103,276	96,462	96,462
Public works	218,087	3,057,458	170,228	3,105,117	2,854,072	2,854,072
Veterans services	2,176	100,752	13,374	89,554	89,226	89,226
Education	51,668	9,900,099	106,140	9,845,627	9,821,008	9,821,008
Library	8,000	302,111	2,615	307,476	299,008	299,008
Cemeteries	13,655	171,264	7,053	177,066	176,870	176,870
Penalons	-	780,825	-	780,825	781,794	781,794
Debt service	-	1,653,557	-	1,653,557	1,632,832	1,632,832
State and county assignments	-	1,171,251	-	1,171,251	1,139,893	1,139,893
Insurance and other	25,125	1,004,249	72,828	956,546	878,385	878,385
Municipal Light Department operations		-	-	-	31,275,554	31,275,554
	\$383,774	\$21,706,767	\$678,140	\$21,492,401	\$21,048,911	\$21,048,911
					\$31,769,558	\$31,769,558
					\$ (884,806)	\$ (884,806)
					\$ (496,749)	\$ (496,749)

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

FEDERAL REVENUE SHARING FUND

STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE AT  
JUNE 30, 1981 AND REVENUES, TRANSFERS AND CHANGES  
IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 1981

<u>ASSETS</u>		<u>LIABILITIES AND FUND BALANCE</u>	
CASH	\$ 667	DUE TO GENERAL FUND	\$ 1,040
ENTITLEMENT RECEIVABLE	120,113	FUND BALANCE	478,740
TEMPORARY INVESTMENTS	359,000		
	-----		-----
	\$479,780		\$ 479,780
	=====		=====

REVENUES, TRANSFERS AND CHANGES IN FUND BALANCE

FUND BALANCE JUNE 30, 1980		\$ 369,602
REVENUES:		
Federal grants	\$456,936	
Investment earnings	<u>63,684</u>	520,620
TRANSFERS TO GENERAL FUND		(411,482)
		-----
FUND BALANCE JUNE 30, 1981		\$ 478,740
		=====

The accompanying notes are an integral  
part of these financial statements.

TOWN OF READING, MASSACHUSETTS

CAPITAL PROJECTS FUND

STATEMENT OF RECEIPTS, TRANSFERS AND EXPENDITURES AND CHANGES IN FUND BALANCE

FOR THE YEAR ENDED JUNE 30, 1981

	Sewer Construction (Note 7)	Water System Improvements	Police Station Improvements	Community Center Renovations	Total
FUND BALANCE JUNE 30, 1980	\$ 150,228	\$ (45,264)	\$ 2,857	\$ 15,639	\$ 123,460
Receipts	101,652	-	-	-	101,652
Transfers (to) from General Fund	-	100,000	(1,682)	-	98,318
Expenditures	(235,571)	(133,747)	(1,175)	(15,612)	(386,105)
Other	-	-	-	(27)	(27)
FUND BALANCE JUNE 30, 1981	\$ 16,309	\$ (79,011)	\$ -	\$ -	\$ (62,702)

The accompanying notes are an integral part of these financial statements.



## SPECIAL ASSESSMENTS FUND

## STATEMENT OF CHANGES IN FUND BALANCE

FOR THE YEAR ENDED JUNE 30, 1981

	Sewer Betterments	Sewer Connections	Street Betterments	Sidewalk Betterments	Water Main Connections	Total
FUND BALANCE JUNE 30, 1980	\$227,164	\$210,866	\$91,742	\$6,233	\$1,014	\$537,019
New apportionments	18,444	10,010	87	182	954	29,677
Added to taxes	(44,049)	(42,752)	(8,267)	(986)	(166)	(96,220)
Prepayments	(2,894)	(3,763)	(1,657)	-	-	(8,314)
FUND BALANCE JUNE 30, 1981	\$198,665	\$174,361	\$81,905	\$5,429	\$1,802	\$462,162

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

GENERAL LONG-TERM DEBT AND INTEREST GROUP OF ACCOUNTS

STATEMENT OF GENERAL LONG-TERM DEBT

JUNE 30, 1981

Description	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1981
INSIDE DEBT LIMIT:					
Sewer Debt:					
Sewer construction	7-15-68	1989	\$ 800,000	4.40%	\$ 320,000
Sewer construction	6-15-69	1990	520,000	5.30	220,000
Sewer construction	11-15-70	1991	800,000	6.00	400,000
Sewer construction	7-15-72	1983	980,000	4.25	180,000
Sewer construction	7-01-75	1986	1,280,000	5.80	630,000
Sewer construction	10-01-78	1983	190,000	5.20	90,000
Sewer construction	8-01-79	1990	1,415,000	5.20	1,270,000
			-----	-----	-----
			\$5,985,000	-----	\$3,110,000
			-----	-----	-----
GENERAL DEBT:					
Incinerator construction	11-15-70	1991	\$1,450,000	6.00	\$ 700,000
Public Works - Building	7-01-75	1985	140,000	5.80	60,000
			-----	-----	-----
			\$1,590,000	-----	\$ 760,000
			-----	-----	-----

The accompanying notes are an integral part of these financial statements.

## GENERAL LONG-TERM DEBT AND INTEREST GROUP OF ACCOUNTS

## STATEMENT OF GENERAL LONG-TERM DEBT

JUNE 30, 1981

(Continued)

Description	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1981
<b>OUTSIDE DEBT LIMIT:</b>					
Water Debt:					
Water treatment plant	8-01-61	1982	\$ 470,000	3.30%	\$ 20,000
Water aqueduct and mains	8-15-64	1985	320,000	3.10	60,000
Water reservoir	4-01-68	1982	70,000	4.50	5,000
Water reservoir	4-01-68	1983	150,000	4.50	20,000
Water systems development	10-01-72	1983	400,000	4.50	80,000
			-----		-----
			\$ 1,410,000		\$ 185,000
			-----		-----
School Debt:					
Alice Barrows School	7-15-63	1984	\$ 660,000	3.00	\$ 90,000
Killam School	7-15-68	1989	1,600,000	4.40	630,000
Memorial High School Addition	4-15-70	1989	1,105,000	6.20	445,000
Memorial High School Addition	4-15-70	1990	2,930,000	6.20	1,305,000
Memorial High School Addition	3-15-71	1991	2,800,000	4.75	1,400,000
			-----		-----
			\$ 9,095,000		\$3,870,000
			-----		-----
Light Department Debt:					
Enlargement - Municipal Plant	11-15-70	1991	\$ 600,000	6.00	\$ 300,000
Enlargement - Municipal Plant	8-01-79	1990	1,000,000	5.20	900,000
			-----		-----
			\$ 1,600,000		\$1,200,000
			-----		-----
			\$19,680,000		\$9,125,000
			=====		=====
Total					

The accompanying notes are an integral part of these financial statements.

TOWN OF READING, MASSACHUSETTS

GENERAL LONG-TERM DEBT AND INTEREST GROUP OF ACCOUNTS

OUTSTANDING DEBT SERVICE

JUNE 30, 1981

For the Year Ending June 30,	Current Year Debt Service (Note 1)	Balance at Yearend		
		Total	Principal	Interest
1981	\$1,826,858	\$11,289,970	\$9,125,000	\$2,164,970
1982	1,754,842	9,535,128	7,835,000	1,700,128
1983	1,624,138	7,910,990	6,610,000	1,300,990
1984	1,388,897	6,522,093	5,560,000	962,093
1985	1,303,328	5,218,765	4,540,000	678,765
1986	1,218,875	3,999,890	3,550,000	449,890
1987	1,043,805	2,956,085	2,685,000	271,085
1988	997,180	1,958,905	1,820,000	138,905
1989	940,865	1,018,040	965,000	53,040
1990	727,190	290,850	280,000	10,850
1991	290,850	-	-	-

The accompanying notes are an integral  
part of these financial statements.

TOWN OF READING, MASSACHUSETTS

TRUST FUNDS

BALANCE SHEET                      -                      JUNE 30, 1981

ASSETS

CASH - Savings accounts	\$	56,161
INVESTMENTS:		
Stock and bonds (Note 1)		1,679,613
		-----
Total assets		\$1,735,774
		=====

LIABILITIES AND FUND BALANCE

ACCOUNTS PAYABLE	\$	500
FUND BALANCE		1,735,274
		-----
Total liabilities and fund balance		\$1,735,774
		=====

The accompanying notes are an integral  
part of these financial statements.

TOWN OF READING, MASSACHUSETTS

TRUST FUNDS

STATEMENT OF CHANGES IN TRUST FUND BALANCE

FOR THE YEAR ENDED JUNE 30, 1981

FUND BALANCE JUNE 30, 1980	\$1,614,894
Gifts and bequests	20,957
Interest and dividend income	146,479
Disbursements	(10,806)
Transfers to General Fund	(36,250)
FUND BALANCE JUNE 30, 1981	----- \$1,735,274 =====

The accompanying notes are an integral  
part of these financial statements.



ARTHUR ANDERSEN & Co.  
BOSTON, MASSACHUSETTS

AUDITORS' REPORT ON EXHIBITS

To the Honorable Board of Selectmen,  
Town of Reading, Massachusetts:

Our examination has been made primarily for the purpose of forming the opinion stated on pages 1 and 2 of this report. The data contained on pages 32 and 33, although not considered necessary for a fair presentation of financial position, revenues and expenditures, receipts and disbursements and changes in fund balances, is presented as supplementary information and has been subjected to the tests and other auditing procedures applied in the examination of the basic financial statements. In our opinion, this data is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Arthur Andersen & Co.*

October 16, 1981.

TOWN OF READING, MASSACHUSETTS

RECONCILIATION OF TREASURER'S CASH

JUNE 30, 1981

SUMMARY OF TRANSACTIONS

Balance July 1, 1980	General Fund	\$2,075,659.26	
	Federal Revenue		
	Sharing Fund	6,722.08	
	Trust Funds	60,689.67	
	Capital Projects Fund	<u>18,495.82</u>	\$ 2,161,566.83
Receipts			59,056,253.80
Disbursements			<u>(60,485,446.63)</u>
Balance June 30, 1981	General Fund	\$ 675,546.00	
	Federal Revenue		
	Sharing Fund	667.00	
	Trust Funds	<u>56,161.00</u>	\$ 732,374.00 =====

DETAIL OF BALANCES

Demand Deposits:		
BayBank/Middlesex	\$	413,561.52
Boston Safe Deposit & Trust Company		1,533.66
New England Merchants National Bank		24,548.13
State Street Bank & Trust Company		<u>5,140.58</u>
	\$	444,783.89
Savings Deposits:		
BayBank/Middlesex		100.00
Boston Safe Deposit & Trust Company		2,292.60
Massachusetts Municipal Depository Trust		181,202.26
New England Merchants National Bank		10,913.13
Reading Savings Bank		<u>91,630.40</u>
	\$	730,922.28
Petty Cash	\$	<u>1,719.00</u>
Unlocated Differences	\$	<u>(267.28)</u>
	\$	732,374.00 =====

## SCHEDULE OF TAXES AND WATER AND SEWER RATES

FOR THE YEAR ENDED JUNE 30, 1981

	Balance July 1, 1980	Commitments	Abatements and Adjustments	Transfer to Tax Title	Collections	Balance June 30, 1981	Amount Per Detail Trial Balance
<b>Real Estate:</b>							
1979 and prior	\$ 93,831	\$ -	\$ (1,831)	\$ (57,896)	\$ (31,835)	\$ 2,269	\$ 2,269
1980	268,269		(4,363)	(80,209)	(182,527)	41,170	41,170
1981	-	13,105,290	(213,947)	-	(12,586,521)	304,822	304,822
	-----				-----		-----
<b>Total</b>	<b>\$362,100</b>	<b>\$13,105,290</b>	<b>\$ (220,141)</b>	<b>\$ (138,105)</b>	<b>\$ (12,760,883)</b>	<b>\$348,261</b>	<b>\$348,261</b>
	=====	=====	=====	=====	=====	=====	=====
<b>Personal Property:</b>							
1979 and prior	\$ 8,962	\$ -	\$ (2,209)	\$ -	\$ (1,085)	\$ 5,668	\$ 5,668
1980	1,623		(40)	-	(309)	1,274	1,274
1981	-	207,399	(1,141)	-	(203,848)	2,410	2,410
	-----				-----		-----
<b>Total</b>	<b>\$ 10,585</b>	<b>\$ 207,399</b>	<b>\$ (3,390)</b>	<b>\$ -</b>	<b>\$ (205,242)</b>	<b>\$ 9,352</b>	<b>\$ 9,352</b>
	=====	=====	=====	=====	=====	=====	=====
<b>Motor Vehicle Excise:</b>							
1979 and prior	\$171,203	\$ -	\$ (28,302)	\$ -	\$ (30,877)	\$112,024	\$113,864
1980	250,453	202,309	(35,188)	-	(343,746)	73,828	73,827
1981	-	451,064	(19,184)	-	(338,041)	93,839	93,838
	-----				-----		-----
<b>Total</b>	<b>\$421,656</b>	<b>\$ 653,373</b>	<b>\$ (82,674)</b>	<b>\$ -</b>	<b>\$ (712,664)</b>	<b>\$279,691</b>	<b>\$281,529</b>
	=====	=====	=====	=====	=====	=====	=====
<b>Water and Sewer</b>	<b>\$265,830</b>	<b>\$ 1,394,144</b>	<b>\$ (227,715)</b>	<b>\$ -</b>	<b>\$ (1,136,735)</b>	<b>\$295,524</b>	<b>\$295,524</b>
	=====	=====	=====	=====	=====	=====	=====

REPORT  
OF THE  
PUBLIC WORKS DEPARTMENT

To the Citizens of Reading:

The Board of Public Works submits its Annual Report for 1981.

On March 24, 1981 the Board reorganized with Douglas A. Cowell as Chairman and Gail F. Wood as Secretary and Board Members appointed to the various committees as follows:

Law Committee	Douglas A. Cowell
Recreation Committee	Gail F. Wood
Northeast Solid Waste Committee	Don B. DeHart
Subcommittee on Personnel	John L. Fallon Jr.
	Douglass L. Barker

Regular meetings were held on Monday evenings and additional evenings as required for a total of fifty-three meetings and acting as ex-officio members of the Board of Survey, held thirty-two meetings.

The Board continued the expansion of the Town's Water Treatment Plant and entered into a contract with R.H. White Company for the construction of the proposed modifications in August of 1981 and it now appears that construction will be completed in fifteen to eighteen months within the funding authorized by the Town Meeting. It is anticipated that the State will provide \$1,000,000 in funding for this project and \$1,500,000 to be funded by bonding which will be covered by Water Department revenues.

The Board of Public Works complied with the request of the Finance Committee to level fund the FY82 budget, however, sought additional funds at the November Town Meeting for drain construction, roadway reconstruction and park construction when additional funds became available, even under the constraints of Proposition 2½.

The Boards' effort to increase it's maintenance in the parks and playgrounds has been successful during 1981 and finds that working with interested groups and citizens to help maintain the parks very beneficial. The Board feels very strongly that the existing facilities of the Town must be maintained to an acceptable level to prevent deterioration.

The Board has explored possible alternatives to funding the various functions under it's control. Water rates have been reviewed and increased, other services provided by the Water Department have been reviewed and increased, sewer rates have been increased, fees for Landfill use have been established.

The Board's Subcommittee on Personnel has reviewed personnel matters, and made recommendations to the Personnel Board to improve the personnel situation.

The Board wishes to extend its thanks to the Town Boards, Committees, department employees and the general public for their cooperation and assistance.

Respectfully submitted,

Douglas A. Cowell, Chairman  
Gail F. Wood, Secretary  
Don B. DeHart  
John L. Fallon Jr.  
Douglass L. Barker

## SUPERINTENDENT'S REPORT

To the Board of Public Works:

As required by Section 4, Chapter 118, of the Acts authorizing the Town of Reading to establish a Board of Public Works, I respectfully submit for your consideration the sixty-first Annual Report of the Department of Public Works and a short resume of the work performed during the year 1981 with recommendations for the future.

### BOARD OF SURVEY

The members of the Board of Public Works are ex-officio members of the Board of Survey. Acting as the Board of Survey, thirty-two hearings were held for the consideration of individual street layouts and for developments including several streets. The Board of Survey maintains control over all subdivisions through the Department's Engineering Division and estimates were prepared and performance bonds secured for proper construction.

The following subdivisions were under construction during 1981.

- Aurele Circle and
- Benton Circle
- Chapel Hill Estates
- Buckingham Drive
- Eastway Extension
- Hanscom Avenue Extension
- Latham Lane
- Francis Drive
- Gavin Circle
- Warren Avenue Extension
- Sunnyside Avenue Extension
- Oak Knoll

### ENGINEERING DIVISION

The Engineering Division is a vital function of the Public Works Department and at a time when the Department is reevaluating its procedures and operations in an effort to reduce cost, finds that this Division takes on a more important role in terms of planning, inspection and supervision of work now being contracted out by the Department. The Division continues to assist other Boards, Committees and Departments with engineering and computer related problems.

### WATER DIVISION

Residential construction remained at a light level. A total of 2,787 lineal feet of water mains were installed. A total of 57 new water services were installed and 47 old services were replaced.



## PUMPING STATIONS AND FILTER PLANT

Total rainfall in 1981 was 3.4 inches below normal.

A total of 670,178,700 gallons of water was delivered to the distribution system in 1981.

The highest single day's consumption was 3,146,000 gallons on June 17, 1981. The highest seven days' consumption for the period was June 13 through 19, 1981 at 19,303,000.

## STATISTICS FOR THE YEAR ENDED DECEMBER 1981

Population - Town of Reading Census of 1981 - 23,311

The Town of Reading's source of supply is located in the Northwesterly section of the Town along the Ipswich River.

COMPARATIVE TOTAL PUMPAGE OF WATER FOR PAST TEN YEARS

Year	Pumpage Gallons	Increase or Decrease	Average Daily Pumpage	Increase or Decrease
1972	991,758,900	8,632,000 (I)	2,717,147	18,717 (I)
1973	1,066,899,000	75,140,100 (I)	2,923,010	205,863 (I)
1974	980,229,800	86,699,200 (D)	2,685,561	237,449 (D)
1975	1,118,923,600	138,693,800 (I)	3,062,739	377,178 (I)
1976	1,027,967,800	90,955,800 (D)	2,816,350	246,389 (D)
1977	728,181,200	299,786,600 (D)	1,992,662	823,688 (D)
1978	755,351,600	27,170,400 (I)	2,069,456	76,794 (I)
1979	685,432,300	69,919,300 (D)	1,877,897	191,559 (D)
1980	666,282,200	19,150,100 (D)	1,819,442	58,455 (D)
1981	670,178,700	3,896,500 (I)	1,834,878	15,436 (I)

TABLE SHOWING MONTHLY AMOUNTS OF RAIN

Months	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total	0.67	7.44	0.37	3.62	1.52	3.62	4.72	0.66	3.71	3.94	4.27	4.59
Accum.I.		8.11	8.48	12.10	13.62	17.24	21.96	22.62	26.33	30.27	34.54	39.13
Norm.	3.69	3.54	4.01	3.49	3.47	3.19	2.74	3.46	3.16	3.02	4.51	4.24
Total Norm.												42.52

## WATER PUMPAGE 1981

Month	Days	Gallons	Average Daily Gallons
January	31	55,007,000	1,774,419.4
February	28	46,664,900	1,666,603.6
March	31	49,134,800	1,584,993.5
April	30	49,442,000	1,648,066.7
May	31	61,947,200	1,998,296.8
June	30	68,643,400	2,288,113.3
July	31	63,575,200	2,050,812.9
August	31	69,029,400	2,226,754.8
September	30	52,710,400	1,757,013.3
October	31	51,017,600	1,645,729.0
November	30	51,085,000	1,702,833.3
December	31	51,921,800	1,674,896.8
Total		670,178,700	1,834,877.8

## HIGHWAY DIVISION

### Sidewalk Maintenance

Sidewalk maintenance continues at a very modest rate selecting those areas that need repair where a large pedestrian traffic is known to exist.

### Maintenance of Storm Drains

In general, maintenance consists of the cleaning of catch basins culverts and ditches to prevent flooding.

### Storm Drain Construction

This year the Department attempted to develop a program to begin construction and improvement to major channels as well as dealing with problem areas within the public way.

### Street Maintenance

Street maintenance program continued with temporary patch, stone chip sealing and overlay program.

### Roadway Reconstruction

The following streets were reconstructed by a combination of contractor and Town forces under the newly developed roadway reconstruction program. They were:

Franklin Street (from Emerson Street to Main Street)

Locust Street (from Beacon Street to Main Street), totalling 9,827 square yards.

The following streets were overlayed; Haven Street, Woburn Street and Lincoln Street totalling 17,800 square yards.

State funds were used for overlay of a portion of Lowell Street from Salem Street to Grove Street, totalling 16,700 square yards.

### Snow and Ice

The snow season of 1981 was reasonably moderate and no major problems were encountered. Every effort was made to plow the snow and return the Town to normal conditions after each storm.

### Park and Playground Division

Normal park maintenance was accomplished by Department personnel assisted by temporary employees in the Spring and Summer which greatly improved the level of maintenance. The following fields were refurbished:

The street field at Birch Meadow;  
The utility field in back of the tennis courts at Birch Meadow;  
The Little League Field at Hunt Memorial Park;  
Grading work at Glen Meadow.

Two basketball courts were resealed at Birch Meadow and Memorial Parks;

Three tennis courts were resealed at Birch Meadow and a Life Course was installed at Memorial Park.

The sewer pumping stations at Charles Street, Batchelder Road, Meran Road, Sturges Road, Collins Avenue, Countryside Lane, West Street, Grove Street, Haverhill Street and Brewer Lane operated with minor breakdowns and problems.

Maintenance of main sewers was accomplished by using power operated cleaning machines for a total of 4.9 miles.

The Department also contracts for closed TV inspection of existing sewers and continues to find and seal many leaks.

The program for connecting houses to the sewer by Licensed Drain layers continues to work well and 85 connections were made.

#### Rubbish Disposal

The Department of Public Works is in its' initial year of a new three year contract with a commercial rubbish company to collect and remove the solid waste generated by the Town. The sanitary landfill continues to operate within the rules and regulations of the State's D.E.Q.E. The recycling of paper, glass and cans has deteriorated to the point where it is no longer economically feasible.

GENERAL RESUME  
AND  
RECOMMENDATIONS

The Department of Public Works continues to provide the essential services to the Town on a minimal requirement basis due to the financial constraints imposed upon the Department in the last several years. Efforts have been continually made to find new and more effective ways to deal with the problem.

A new balance has been developed between in-house services and contractual services, in an effort to improve efficiency and to provide safe and adequate services to the community. Many of the maintenance areas under the control of the Department are beginning to show the effects of time and underfunding.

Programs developed for roadway maintenance must be funded at the proper level to save the Town money in the long run. The program developed for the maintenance and expansion of the storm drainage system must be funded at the proper level to prevent flooding and damage to homes and properties. Portions of the sanitary sewer system constructed in the early 1920's and 1930's are now reaching the time when major repairs will be required. Many other facilities of the Town such as parks and playgrounds, sidewalks, water distribution system, water supply and treatment facilities must be maintained at an adequate level to prevent deterioration which will eventually cost the Town substantially more.

If funding is not available from the tax levy, other methods of funding must be found.

Respectfully submitted,

E. Roger Louanis  
Superintendent



The Personnel Board, under the Chairmanship of Bayard R. Lincoln, continued its functions with the same membership as the previous year.

Articles voted in the affirmative at Annual Town Meeting included an amendment to the Compensation Plan to increase the minimums and maximums of the pay ranges. The minimums for the lower ranges were increased by as much as 30% in order to bring these starting salaries up to a competitive rate to that of comparable surrounding Towns.

A novel approach was made to bridge the gap in pay differences between the lowest and highest paid employees by awarding a weekly lump sum of \$20 to all salaries on July 1, 1981 and a merit increase of 3% of the six month salary to be given on January 1, 1982.

Also voted was an amendment to the sick-leave buy-back benefit which allowed employees to take advantage of being able to receive this benefit at termination after seven years of continuous service.

As part of its on going function the Board reviewed descriptions of jobs in Grades 1 through 7, evaluated these and where warranted, re-graded certain positions.

During the year Board Members activated a new Employee Evaluation Form which was used by Department Heads for rating merit increases. This was a well received addition to Personnel Procedures. After the first year of experimental usage the Board anticipates input from Department Heads as to where or how the form should be changed for improvement.

Respectfully submitted

Bayard R. Lincoln, Chairman  
Domenic A. Patalano  
Winslow F. Blake  
John J. Castellano  
Betsey Rae Fuller

GENERAL STATISTICS OF THE  
READING MUNICIPAL LIGHT DEPARTMENT  
A ONE AND TEN YEAR COMPARISON

SYSTEM OUTPUT	<u>1971</u>	<u>1980</u>	<u>1981</u>
Energy Purchased Kilowatt Hours	289,682,709	426,533,645	442,303,250
Cost per Kilowatt Hour Purchased	1.5182	4.9458	6.4241
System Peak Kilowatt Load	59,520	85,120	86,640

KILOWATT HOURS SOLD

Residential	105,433,279	127,882,231	132,394,007
Industrial and Commercial	161,725,103	270,063,994	282,390,161
Other	<u>4,238,819</u>	<u>4,462,041</u>	<u>4,395,424</u>
TOTAL	271,397,201	402,395,722	419,179,592

NUMBER OF CUSTOMERS

Residential	16,108	18,582	18,689
Industrial and Commercial	1,287	1,671	1,688
Other	<u>148</u>	<u>70</u>	<u>70</u>
TOTAL	17,543	20,323	20,447

OPERATING REVENUE

Residential	\$3,104,953.23	\$8,484,357.43	\$11,240,694.61
Industrial and Commercial	4,012,364.12	16,270,476.04	21,844,488.26
Other	<u>154,388.88</u>	<u>390,626.75</u>	<u>486,245.00</u>
TOTAL	7,271,706.23	25,145,460.22	33,571,431.88

AVERAGE REVENUE PER KWH

Residential	2.9449	6.6345	8.4903
Industrial and Commercial	2.4810	6.0247	7.7356
Other	3.6423	8.7544	11.0626
Average Revenue All KWH	2.6794	6.2487	8.0088

MUNICIPAL LIGHT BOARD

John H. Crooker, Chairman  
Allan E. Ames, Secretary  
Francis H. Doughty

Term Expires 1984  
Term Expires 1982  
Term Expires 1983

Norbert D. Rhinerson  
General Manager  
25 Haven Street  
Reading, Massachusetts

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the eighty-seventh report of the Municipal Light Department.

Early in the year the Reading Municipal Light Board and Boston Edison Co. came to agreement on the level of increase that Reading would accept without further litigation in regard to the increased Contract-Demand rate which Boston Edison had filed with the Federal Energy Regulatory Commission (FERC) on July 2, 1980 and that FERC had suspended until February 1, 1981.

Reading has been purchasing 40,000 KW of Contract-Demand capacity from Boston Edison Co. since November 1, 1979.

The increase that Boston Edison Co. originally requested would have increased Reading's power costs by \$735,600. per year. The negotiated settlement amount was \$180,000. less or \$555,600. per year.

Late in 1981 Boston Edison Co. informed the Municipal Light Board that they intended to file for yet another increase in the Contract-Demand rate in February or March of 1982. We have no idea as to the extent of these increases and won't until Boston Edison Co. provides more information and makes their filing with FERC.

4700 KW of Canal #2, an oil fired generating plant, on the Cape Cod Canal was purchased through the Massachusetts Municipal Wholesale Electric Company (MMWEC) for the 1980/81 Summer Capability period, May 1st through October 31st.

On November 1st Reading began purchasing 10,000 KW of capacity from Boston Edison Co.'s New Boston #1 and #2 oil fired generating plant in place of an equal amount of Edison's Medway gas turbine peaking plant. This switch of unit contracts will result in substantial savings in power costs to the Department's customers over the one year period the contract is in effect.

In mid 1980 Reading contracted for the purchase of 12,000 KW of the New Brunswick, Canada Point Lepreau Candu nuclear plant. It is expected that we will begin receiving this power on or about July 1, 1982. This contract will extend for six years with an added three year option.

In December the MMWEC Combined Cycle Intermediate generating plant at the Stony Brook site in Ludlow, Massachusetts began commercial operation. The plant is made up of four generators, three gas turbines burning #2 fuel oil and each attached to a 85,000 KW generator. The exhaust gas, whose temperature is still 1,000°F, is run through a heat recovery boiler producing steam which powers a 90,000 KW steam turbine generator. The total net capability of the plant has been certified at 342,000 KW. The plant was built at a cost of \$140,000,000. slightly under budget and put on the line only a month behind schedule.

A gas line and gas handling facilities are now being constructed so that in April one of the gas turbines will be able to burn natural gas saving close to 3¢ per KWH in fuel costs. The gas will generally only be available in the summer on an off peak interruptable basis. Negotiations are underway to try to obtain gas to burn in the other two units as well. Two additional gas turbines, peaking units, having ratings of 85,000 KW are under construction at the same plant site and should be in service prior to November 1st of 1982. The cost of these two units is \$50,000,000.

The plant is connected to the New England Transmission System at Ludlow through a five mile 345,000 volt transmission line.

Reading's share of the 342,000 KW Intermediate plant is 48,270 KW and our share of the 170,000 KW Peaking Plant is 33,170 KW.

During the year power sales agreements were signed with MMWEC which will provide Reading with another 15,000 KW of Millstone #3, a nuclear plant under construction at Waterford, Conn. This plant which is now scheduled to begin operation in 1985 will provide Reading 19,647 KW of capability at that time.

Reading also agreed to purchase 1,356 KW of the Lowell Hydro project otherwise known as Boott Mills through a sales contract with MMWEC. This hydro project, intended to be operational in February, 1985, will generate a total of 10,500 KW. This is Reading's first involvement in any hydroelectric generation. Other projects on the Millers River in Massachusetts and the Connecticut River in Connecticut have been considered but will not be pursued further due to very high development costs and extensive local opposition.

The Boston Edison Co.'s Pilgrim #2 unit at Plymouth, Massachusetts in which we were a participant was cancelled in late 1982. This plant had been scheduled to begin operation in 1990 and would have provided Reading 23,000 KW of capacity. The earlier cancellation of New England Power Companies' Charlestown Units #1 and #2 and Northeast Utilities' Montague units causes us to look for capacity elsewhere. Also at this time the Sears Island coal fired plant planned by Central Maine Power Co. for operation in 1989 has not received approval by the Maine Public Utilities Commission so its eventual availability is questionable.

Other power options are being pursued by Reading through MMWEC such as purchases from the Power Authority of New York (PASNY), from Quebec over a proposed line to be built jointly by all New England utilities, from coal fired co-generators (companies that produce both process steam and electricity and sell the electricity as a by-product), from oil fired generators converted to coal firing or from some still to be constructed.



dered hydro project.

One important power option that we will not be neglecting is conservation by which customers use their electricity wisely and frugally, still doing the job that needs to be done. The rapidly rising cost of power probably has done more than anything else to encourage conservation by us as a utility and by our customers. This conservation will eliminate the need for a substantial amount of new generating facilities but will not help replace those plants that are at or near the end of their useful lives.

The increased cost of Contract Demand power from the Boston Edison Co. on February 1st required that Reading's retail rates be increased. The retail increase was delayed until May 1st as the fuel charge was very high in March and April but moderated somewhat in May and the following months.

The retail rates which became effective on all billings made after May 1st included a 10% discount on the basic rate schedule exclusive of fuel charges if the bill was paid in 15 days. This 15 days is calculated to be from the date of our mailing. If the bill is paid within the stated time the basic increase amounted to an average of 10.92%. The increase was designed to increase our revenues by \$878,000. during 1981 and to allow the Department to earn the statutory 8% of original cost of plant.

The 1 1/2% late charge applicable only to commercial and industrial customers was dropped upon the adoption of the prompt payment discount which is now applicable to all customers.

The purpose of the 10% discount was to encourage earlier payment of bills thereby improving the cash flow of the Department.

The fuel adjustment charges which represents the average fuel cost of the power we sell to our customers continued to rise. In December of 1980 the fuel charges were .4605¢ and 3.4871¢ for residential and commercial customers respectively. In December of 1981 the fuel charge was 4.5¢ for all customers. This does not tell the entire story however because in March and April our charges were 6¢ and in October and November they were 5.4¢. The average fuel cost for 1981 was 4.7% as compared to an average of 2.23¢ in 1980. This increase is directly related to the increased cost of oil which is used to generate over two thirds of all energy used in our system. The only low cost energy source we have at our disposal is the Boston Edison Co.'s nuclear plant in Plymouth. We must continue to search for alternate sources of generation other than oil. The Plymouth nuclear plant was shut down on September 27th for refueling and was originally scheduled to be restarted on December 6th. Because of labor and other problems the schedule restart date is now the end of February. This will have an additional adverse effect on our fuel cost in 1982. Fortunately oil prices have stabilized at about \$34.00 per barrel but we have only to go back less than ten years to see \$2.00 per barrel oil prices. This is an increase of seventeen times in that one fuel in those ten years. During that same time period our average rates have only risen by three times, this means that our other cost increases have been moderate. Increased sales have allowed much of the increased costs to be absorbed.

The new Control Center building located along Ash Street directly in front of the old Ash Street power station was completed in November. Our plant operators moved into

the building at that time. The SCADA (Supervisory Control and Data Acquisition System) made up of a digital PDP 11/23 computer, two logging printers and two CRTs will be located within this building. The system is scheduled to be delivered and be operational by early spring.

The SCADA system will allow our plant operators to have complete control and knowledge of the conditions in the Reading Kenneth E. Gaw, Wilmington Wildwood Street, Reading Ash Street, North Reading Haverhill Street and Lynnfield Center substations and up to two future substations. The plant operator will be able to open and close circuit breaker adjust voltages, read circuit loadings and know of any specific malfunction or operation of equipment within each substation the moment it occurs.

An interesting feature of the new building is the solar panels on the roof which together with the heat produced by the computer when installed is expected to provide at least 1/3 of the heating requirements of the building. The balance of the heating is provided by electricity. There is also an emergency diesel generator located within the building so all functions of the control center can be continued during any power outage.

The current major construction project of the Department was the expansion of the Kenneth E. Gaw substation on Causeway Road in Reading from 80 MW to 120 MW capability, the Wildwood Street substation in Wilmington and the 34.5KV lines connecting them. This project was completed during 1981 and has been placed in operation. The construction was carried out by our own personnel. This expansion in purchase power capability is expected to be sufficient until 1989 according to our current peak load projections. The work on the 13.8KV feeders emanating from the new Wildwood Street substation will progress as the load requirements in the area served by the substation increases.

During 1981 after Continental Cablevision received the franchise to provide cable television service in Reading our pole line facilities were made ready to accommodate Continental's cable. This make ready work was completed in the fall so that Continental was able to begin to serve their new customers in December. As the majority of the poles that Continental's cable occupies are jointly owned by the Department and the New England Telephone Co. Continental pays each party an annual pole attachment charge. The Greater Boston Cable Corporation who has the cable television franchise in Wilmington occupies the jointly owned poles there and pays the same pole attachment charge. Franchises were awarded to Adams-Russell in Lynnfield and to Rollins Cablevision in North Reading late in 1981 so we would expect to be doing make ready pole work for these two firms in 1982. All work including engineering, labor and materials required to make available the pole space required for the installation of cable vision cables is paid for by the cable companies. There is no financial burden on the electric department as a result of this work. The only burden is the time our crews need to do this work, where they otherwise would be doing system improvements of our own.

During 1981 Mass-Save, Inc. provided energy audits for 712 of our customers. 20% of these were gas customers as well so for these customers the gas company paid for one half of the audit cost. The resultant cost to the Department for 1981 was \$75, 218.71 or \$105.64 per audit. The Massachusetts Executive Office of Energy Affairs (EOEA) had expected that 3 1/2% of our customers would be audited each year. The 712 audits met this expectation but it seems that those customers who wish to have their homes audited have already made their requests. There are only a few more than



requests for audits remaining at year end that have not been satisfied, so the 3 1/2% target will be very hard to reach in the second year. We do not know what EOEI may require us to do to encourage more requests. Perhaps the program will end in 1982.

The May 1st rate increase included 25¢ per month in each customers' electric bill to pay for the energy audit program. This means that all of our customers regardless of how large or small pay for the audit whether they themselves are even eligible to have the audit done for them. The customers having the audit pay \$10. unless they are elderly or have an income below a certain income. The initial program was limited to single family and up to four unit apartments but will expand into larger apartment and commercial buildings later.

The Department replaced 200 175 watt mercury lamps on Main Street with 100 watt sodium vapor lamps during the year so as to reduce energy consumption and the bills the city pays us for street lighting. The 100 watt sodium lamp, which produces an orange light, uses 352 KWH less energy each year than the 175 watt mercury lamp does while providing the same level of lighting on the road. The 100 watt sodium conversion was begun on West Street at the Woburn line and at year end reached the intersection of Woburn Street. There are approximately 600 more 175 watt mercury lamps remaining on Reading and we will try to complete the conversion of these over the next three years.

Over the last nine years we have converted all of the incandescent street lights in the city to mercury and now by beginning the conversion of the higher wattage mercury lamps, which have been in service over twenty years, to sodium we will have reduced the energy used for street lighting to a point where it is lower than that of thirteen years ago, at the same time increasing the number of lamps in operation and improving the overall lighting level on the streets.

A similar conversion will be taking place in Wilmington during 1982 but on a smaller scale as only 200 fixtures are involved and there is consideration of similar activity in Lynnfield which has 240 175 watt mercury lamps.

There was concern this year about the capability of the Boston Edison Co. transmission lines that bring power into our system at the Kenneth E. Gaw substation on Causeway Road to adequately supply our loads.

Conversations with Boston Edison Co. led us to believe that these lines, which originate in Woburn and Tewksbury, are adequate at least through 1985 assuming that our load forecasts are not exceeded. Plans will have to be made during 1982 so as to assure that reinforcing of these lines will be complete by 1985. Discussion will also center on how these reinforcements are to be financed and by whom.

Negotiations were completed in April between the Light Board and our AFSCME "Meter-Station" local on a two year union contract running to December 31, 1982 which provided a first year 8% and second year 7 1/2% general wage increase plus adjustments for members of the Meter Department to bring them to the average level of compensation being earned by persons doing comparable work for utilities in surrounding areas. Other minor adjustments in shift differential payments, clothing allowances, and standby pay were made.

The "Clerical-Technical" group of employees in our Department by secret ballot conducted by the Massachusetts Labor Relations Commission voted to affiliate in a

collective bargaining group. The group also chose to be represented by the American Federation of State, County and Municipal Employees Council 93 AFL-CIO. The consent election was held on September 9th and the group was certified on September 17th. Negotiations for an initial labor contract commenced on November 24th.

When the increased retail rate schedules were filed with the Department of Public Utilities, effective May 1st, we revised the Terms and Conditions relating to underground construction on our system. Where we had previously installed the conduit and wire right up to the customer's meter box, we now install a small junction box at the street line at which point our construction ends. The contractor now installs the conduit and service cable from the street junction box to the meter socket on the house. This seemingly small change will make our underground construction efforts much more efficient in that we can now finish all of our work before the homes are built and not have to return to the job for each individual service except for the final connection in the street junction box.

A new GMC Cab and Chassis, equipped with a heavy duty 700 pound capacity single bucket aerial lift, 62 foot working height, hydraulic jib along with the line construction body was purchased and delivered this year. This vehicle is designed for heavy duty line construction and distribution maintenance work.

Vehicle #8, a 1969 Line Truck, was replaced this year with a new diesel powered Cab and Chassis along with a new body and corner mounted derrick. This unit with its 43 foot derrick is capable of lifting in a range from 0 to 15,000 pounds. The vehicle is also equipped with a 20 inch diameter auger capable of excavating a hole 12 feet deep. The hydraulic auger has a capacity of 8,600 foot pounds.

The Department's existing 1964 four cylinder 2,650 capacity fork lift was replaced with a new 5,000 pound capacity, six cylinder unit with pneumatic tires to facilitate the use of chains. The vehicle is capable of handling 99% of our stock.

Vehicle #22, a 1969 station wagon, which is used by the stock area, line and meter departments for pick-up and delivery of materials to the operating crews was replaced with a 1/2 ton pick-up truck.

Two 1973 vans were replaced with two 1981 Chevrolet vans, six cylinder, with 6 foot bodies. These vans are used by the meter department for meter installations and service work.

Two automobiles used by the department's meter department were replaced with two new more economical Chevrolet Scooters. The two engineering department's automobiles were also replaced with 1981 Chevrolet Citations.

The Department purchased an additional meter field test set. This unit is designed to test the new closed potential link, tamper resistant, single phase meters the Department is presently installing for new and replacement metering.

A new Wang Word Processor System 5 complete with printer and twin sheet feeders was installed in the Engineering Department at 25 Haven Street. This unit has increased the efficiency of the Engineering Department and provides the Operation Assistant more

time to handle other varied tasks for the Department.

## OPERATING HIGHLIGHTS

Operating highlights for 1981 are presented here followed by a summary of 1981's construction activities and financial statements.

### PEAK LOAD - 86,640 KW

This annual peak occurred between the hours of three and four p.m. on July 9th and was 1.8% higher than the previous year's peak load of 85,120 KW which occurred on September 3, 1980.

The temperature reached 99° on July 9th. This year's peak period was of short duration in that the previous day's peak was 83,760 KW and the following day's peak was 80,480 KW. The peak load in June was 84,480 KW and in August the peak was 83,440 so the peak load level of 80,000 KW was exceeded only during the months of June, July and August.

The highest winter day peak load in 1981 was 76,880 KW which was in December. The differential between summer and winter for our system is approximately 10,000 KW or 12.7%.

### PURCHASED POWER - 442,303,250 KWH

This was an increase of 3.7% over the amount purchased in 1980.

### ENERGY SALES - 419,179,592 KWH

Our KWH sales were up 4.17% over 1980. This increase is more than the increase in purchased energy because the monthly billing schedule accelerated residential KWH sales by one half month.

### OPERATING REVENUE - \$33,571,431.87

Operating revenues were 33.5% or \$8,425,971.65 over those of 1980. \$6,237,336.56 or 74% of these expenses represented increased fuel adjustment charges.

### TOTAL EXPENSES - \$31,984,794.65

Total expenses were \$8,093,389.47 or 33.9% over 1980. \$7,322,575.18 or 90.5% of this increase represents added costs of purchased power.

### PAYMENT TO TOWN - \$1,087,146.00

This payment in 1981 compares with \$672,835. in 1980, \$586,249. in 1979 and \$589,325. in 1978.

## CONSTRUCTION HIGHLIGHTS

Construction was completed at the Wilmington Wildwood substation in 1981. The six feeders were installed to their respective riser poles on Wildwood Street adjacent to the new 35KV to 15KV station. Each of these feeders have a capacity of 10 MVA. The station was energized on October 15, 1981 carrying a load on feeders for Lowell and Main Streets as well as the Church Street area. The remaining feeders will be completed in 1982. The station is designed to service Sweetheart Plastics and the northern sections of Wilmington. Construction is continuing on the feeders to provide additional capacity to Sweetheart Plastics and the remaining four feeders from the new Wildwood substation. These feeders will divide the existing areas served and provide the additional capacity required by the large industrial load growth. Our schedule is to complete this project in 1982.

The Lowell Street circuit in Lynnfield which services the north end, east and west of Main Street and Lowell Street area, has been increased in capacity to 3 MVA. The existing #2 AWG, open wire was replaced with 5,200 circuit feet of 336.4 MCM spacer type cable which will provide the capacity required and also provide storm protection to this area.

### UNDERGROUND PROJECTS

#### Lynnfield

The Department installed three new house services in King James Grants, one new service on Freeman Road, seven house services in Houghton Hill Estates, Wildwood Estates added three new services, Rourke Lane required the installation of 1,200 feet of 1/0 aluminum 15 KV primary cable, one padmount transformer and four house services Magnolia Lane, off Wildwood, consisted of 2,000 feet of 3" PVC primary conduit, 500 feet of 3" PVC secondary conduit, two precast manholes and eight poleholes.

#### Wilmington

In Cormier Park we added 300 feet of 3" PVC conduit and 1/0 aluminum 15 KV primary cable and eight new house services.

#### North Reading

In North Pines Estates twenty-three house lots have been serviced using nine precast manholes, four padmount transformers, 6,000 feet of 3" PVC primary conduit and 3,600 feet of 1/0 aluminum 15 KV primary cable.

At Turner Farms III we installed 2,000 feet of 1/0 aluminum 15 KV primary cable, 5,500 feet of 3" PVC conduit, one padmount transformer and eight precast manholes.

In Chestnut Village five precast manholes were installed along with 2,000 feet of 3" PVC conduit and ten service pullholes.

Construction in Strawberry Hill consisted of sixteen house services, three padmount transformers, five precast manholes, 2,500 feet of 3" PVC conduit and 2,000 feet of 1/0 aluminum 15 KV primary cable and 800 feet of triplex secondary cable.



The following is a summary of overhead distribution work completed in 1981 :

The E. T. M. building on Concord Street, Wilmington required three poles, 150 circuit feet of primary line wire and a 225 KVA 3 phase distribution transformer to complete the service installation.

The transformer bank for the Lakeside Boulevard Pumping Station in North Reading was re-built using three 37.5 KVA distribution transformers.

Service to the new Cold Spring Road Pumping Station in North Reading was completed and necessitated the installation of four new poles, three 25 KVA distribution transformers and 2,000 circuit feet of 5 KV, 2/0 AWG copper aerial cable.

Primary service was extended to the Lucci Realty Trust Building on Lowell Street, Wilmington which is occupied by Avco Corporation. The facility added a maximum load of 400 KVA to the system.

The pole line on the access road to the Butters Row Pumping Station in Wilmington was relocated and three additional poles were added along with primary metering to service the new facility.

The open wire construction on Phillips Road in Lynnfield was replaced with 1,800 circuit feet of 1/0 aluminum spacer type cable. Three 37.5 KVA transformers were installed at the Phillips Road Pumping Station to handle their load due to the 1981 expansion at this location.

The single phase primary line for Wing, Carolann and Priscilla Roads in Lynnfield were replaced with #2 copper line wire to handle the load requirements for this residential area.

Feeders #152 and #156 at the Gaw substation in Reading have been re-routed which enable the Department to provide additional capacity to service Concord Street and Fordham Road, Industrial Park, Wilmington. Feeder #152 provides capacity for a portion of the load in Reading, North Reading and Lynnfield. Feeder #156 now supplies capacity to Woburn and West Streets and Fordham Road in Wilmington. This work required the installation of 1,000 circuit feet of 1000 KCM 15 KV aluminum cable from Lowell Street at Beverly Road to Lowell Street at Barrows Road. The construction of a cable riser on Barrows Road; the re-arrangement of cables at Beverly Road and Lowell Street with the installation of a gang operated tie switch on Lowell Street, enabled the Department to complete this project.

The Keene Corporation on Industrial Way in Wilmington had service from the Department extended to their facility which required the installation of four poles and approximately 500 circuit feet of 1/0 AWG open wire 3 phase line construction. Primary metering was installed and connected to their 1000 KVA transformer. Prior to this Keene generated its own 900 KVA power requirement using four natural gas engines to drive four 500 KVA generators.

The installation of three new central air conditioning systems at Summit Towers in Reading required the installation of three 225 KVA padmount transformers, metering equip-

ment and a 5 KV to 15 KV conversion of the area including Brook Street and Summer Avenue. The existing 5 KV circuits on Ash Street between Cross and Brook Streets have also been converted to 15 KV using one of the Trancoa Feeders to supply this area.

The Pierce and Orange Streets area of Reading was converted from 5 KV to 15 KV with the re-conducting of the primary line, replacement of four single phase transformers, or 3 phase transformer and 3/0 AWG triplex secondary cable.

A 112.5 KVA 3 phase transformer and 80 circuit feet of #2 aluminum line wire was installed on Concord Street, North Reading for Columbia Construction Company.

Three new one story buildings were constructed by the Tambone Corporation on Ballardvale Street, Wilmington. Two 225 KVA and three 300 KVA padmount transformers, fourteen poles and 2,100 circuit feet of #2 copper open wire line construction were installed.

Howland Construction Company completed a warehouse/office building on Concord Street, North Reading. The Department installed a 40 foot pole along with one 225 KVA, 3 phase distribution transformer and secondary cable.

Five new homes were constructed in Reading at Sunnyside Extension which required three poles, 150 circuit feet of primary line, 500 circuit feet of triplex secondary cable and one transformer.

The Longfellow Road area in Reading was converted from 5 KV to 15 KV with the installation of #2 copper primary line wire, the rebuilding of the secondary system with 3/0 triplex secondary cable and the replacement of four distribution transformers.

Century Reproductions of Wilmington constructed a new building on Upton Court in Wilmington. To complete this project two 40 foot poles, 300 circuit feet of line construction, #2 aluminum primary wire, two 336.4 MCM service cable and one 3 phase 225 KVA transformer was installed.

The Municipal Light Board has continued to be very diligent in carrying out the duties for which they were elected and that is to provide policy direction for the Department well in keeping with that of a very large business as we have come to be. The interest of Reading's citizens are superbly served as well as the service needs of all our customers in Reading, Lynnfield, Wilmington and North Reading.

I want to thank all of the officials in our four town service area for their continued cooperation during the year. This thanks is extended to the Department's own employee who continue to rise to the new challenges of providing good service to all of our customers.

In accordance with Section 57, Chapter 164 of the General Laws of the Commonwealth of Massachusetts, I submit estimates of income and expenses of the plant for the calendar year ending December 31, 1982.



# ESTIMATED INCOME & EXPENSES FOR 1982

## INCOME

From Consumers - Basic	15,195,442.	\$
- Fuel	17,936,000.	33,132,442.00
From Tax Levy - For Street Lights	125,558.	
- For Municipal Bldgs.	310,000.	435,558.00
From Miscellaneous Income		93,000.00
Total Income		33,661,000.00

## EXPENSES

Production	
Capacity	10,301,000.00
Fuel	17,936,000.00
Transmission	-----
Distribution	1,012,000.00
Street Lighting	35,000.00
Depreciation	600,000.00
General Miscellaneous	1,470,000.00
Interest on Bonds & Notes	55,334.00
Bonds & Notes Payable Redeemed	130,000.00
Voluntary Payments to Outside Towns	321,400.00
Uncollectable Operating Revenue	108,000.00
Interest on Customer Deposits	12,000.00
Total Income	31,980,734.00
Excess of Income over Expenses	1,680,266.00
KWH Purchased	458,700,000
KWH Sold	426,593,000
KWH for Reading Street Lights	1,675,000
Expenses for KWH Sold	0.07496
Cost of Reading Street Lights	125,558.00
Appropriation for Reading Street Lights	125,558.00

## REPORT OF THE MUNICIPAL LIGHT BOARD

The report of the General Manager as submitted by him, with the certificates of the Auditor, is hereby approved by the Municipal Light Board and constitutes its report to the Town.

## MUNICIPAL LIGHT BOARD

John H. Crooker, Chairman  
Allan E. Ames, Secretary  
Francis H. Doughty

TOTAL COST OF PLANT  
as of  
December 31, 1981

Land

Kenneth E. Gaw Substation	169,237.48
226 Ash Street	49,360.41
Garage & Stockroom	4,229.64
25 Haven Street	6,609.46
Wildwood Street, Wilmington	2,396.96
Main Street, Wilmington	6,726.92
Haverhill Street, North Reading	3,366.16
Main Street, Lynnfield	5,146.97

Structures

Kenneth E. Gaw Substation	1,009,002.57
226 Ash Street	129,479.53
Garage & Stockroom	418,108.98
25 Haven Street	146,353.40
Wildwood Street Substation	72,492.25
Control Building - Ash Street	191,969.49

Station Equipment

Kenneth E. Gaw Substation	2,321,694.98
226 Ash Street	814,839.36
Wildwood Street Substation	860,091.71
Main Street, Wilmington	82,195.18
Haverhill Street, North Reading	174,141.19
Main Street, Lynnfield	166,264.45
Control Building - Ash Street	5,178.50

Transmissions

Poles & Fixtures, Overhead Conductors	133,684.22
Underground Conductors	5,868.12
Underground Conduits	21,956.38
Towers	79,248.05

Distribution

Poles & Fixtures	4,843,825.71
Underground Conductors	1,694,483.42
Underground Conduits	1,197,208.05
Line Transformers	1,910,111.31
Services	883,183.88
Meters	1,004,050.18
Street Lights & Signal Systems	675,188.49

TOTAL COST OF PLANT  
GENERAL EQUIPMENT

19,087,693.40  
1,002,988.19

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 1981 AND 1980

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
INDEX  
DECEMBER 31, 1981

<u>Exhibit</u>	<u>Statement</u>	<u>Page</u>
	Auditor's Opinion	1
A	Statement of Net Assets Available for Pensions	2
B	Statement of Changes in Net Assets Available for Pensions	3
	Notes to the Financial Statements	4

CHARLES E. DIPESA & Co.

CERTIFIED PUBLIC ACCOUNTANTS

10 HIGH STREET

BOSTON, MASS. 02110

MEMBERS  
A. I. C. P. A.  
MASS. C. P. A.  
N. A. A.

March

617-423-3555

2

1982

Trustees of the Town of Reading  
Municipal Light Department  
Employees' Retirement Trust  
25 Haven Street  
Reading, Massachusetts 01867

Re: Auditor's Opinion -  
Certified Audit

Gentlemen:

We have examined the Statements of Net Assets Available for Pensions of the Town of Reading - Municipal Light Department Employees' Retirement Trust as of December 31, 1981 and 1980 and the related Statement of Changes in Net Assets Available for Pensions for the years then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion the aforementioned financial statements present fairly the Net Assets Available for Pensions of the Town of Reading - Municipal Light Department Employees' Retirement Trust as of December 31, 1981 and 1980 and the Changes in Net Assets Available for Pensions for the years then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Very truly yours,

CHARLES E. DI PESA & CO.

  
Certified Public Accountants

CW

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
STATEMENT OF NET ASSETS  
AVAILABLE FOR PENSIONS

	<u>December 31,</u>	
	<u>1981</u>	<u>1980</u>
<u>ASSETS</u>		
Investments at amortized cost:		
Federal Land Bank Bonds (Market Value \$229,255 in 1981 and \$220,188 in 1980)	\$ 250,014	\$ 250,069
Federal National Mortgage Association Bonds (Market Value \$890,003 in 1981 and \$937,625 in 1980)	1,073,487	1,072,911
Government National Mortgage Association Bonds (Market Value \$243,692 in 1981 and \$291,048 in 1980)	365,222	380,461
Federal Intermediate Credit Notes (Market Value \$99,875 in 1980)	-	100,000
United States Treasury Bonds (Market Value \$1,028,012 in 1981 and \$76,688 in 1980)	1,024,268	99,747
Savings Certificates and Savings Account	9,890	411,500
Accrued Interest	<u>48,431</u>	<u>60,270</u>
<u>NET ASSETS AVAILABLE FOR PENSIONS</u>	<u>\$2,771,312</u>	<u>\$2,374,958</u>



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
STATEMENT OF CHANGES IN NET ASSETS  
AVAILABLE FOR PENSIONS

	Year Ended December 31,	
	<u>1981</u>	<u>1980</u>
<u>ADDITIONS</u>		
Contributions from Town of Reading -		
Municipal Light Department	\$ 413,292	\$ 302,616
Investment Income	<u>246,402</u>	<u>201,698</u>
<u>TOTAL</u>	659,694	504,314
Less: Retirement Benefits Paid	<u>263,340</u>	<u>246,202</u>
<u>NET ADDITIONS</u>	396,354	258,112
Net Assets Available for Pensions at Beginning of Year	<u>2,374,958</u>	<u>2,116,846</u>
NET ASSETS AVAILABLE FOR PENSIONS <u>AT END OF YEAR</u>	<u>\$2,771,312</u>	<u>\$2,374,958</u>

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 1981

THE MUNICIPAL LIGHT DEPARTMENT EMPLOYEES' RETIREMENT TRUST - The Trust was established in December 1966, pursuant to the General Laws of the Commonwealth of Massachusetts.

Contributions to the Retirement Trust are based on actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments. There is no separate stated liability for past service in this method.

The actuarially determined contributions from the Municipal Light Department to the Trust were \$413,292 in 1981 and \$302,616 in 1980.

Payments made from the Trust to the Town of Reading for retirement benefits paid amounted to \$263,339 in 1981 and \$246,202 in 1980.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
FINANCIAL STATEMENTS  
YEARS ENDED DECEMBER 31, 1981 AND 1980

TOWN OF READING

MUNICIPAL LIGHT DEPARTMENT

INDEX

DECEMBER 31, 1981

<u>Exhibit</u>	<u>Statement</u>	<u>Page</u>
	Auditor's Opinion	1 & 2
A	Balance Sheet	3 & 4
B	Statement of Income and Earnings Reinvested	5
C	Statement of Changes in Financial Position	6 & 7
	Notes to Financial Statements	8 - 12

CHARLES E. DI PESA & Co.

CERTIFIED PUBLIC ACCOUNTANTS

10 HIGH STREET

BOSTON, MASS. 02110

CHARLES E. DIPESA, C. P. A.  
WILLIAM F. DIPESA, C. P. A.  
JOHN F. OTERI, C. P. A.

MEMBERS  
A. I. C. P. A.  
MASS. C. P. A.  
N. A. A.

March  
2  
1982

617-423-3555

Municipal Light Board  
Town of Reading  
Municipal Light Department  
25 Haven Street  
Reading, Massachusetts 01867

Re: Auditor's Opinion

Gentlemen:

We have examined the Balance Sheets of the Town of Reading Municipal Light Department as of December 31, 1981 and 1980, and the related statements of Income and Earnings Reinvested and Changes in Financial Position for the years then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

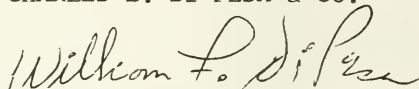
The Municipal Light Department depreciates its electric utility plant in accordance with the General Laws of the Commonwealth of Massachusetts and the regulations of the Department of Public Utilities. The rate used (5% in 1981 and 3% in 1980) is based on financial factors relating to cash flow rather than engineering factors relating to estimates of useful lives.

The Municipal Light Department's revenues do not reflect accruals for unbilled electric service at the end of each accounting period. Also, actual and accrued payments of bond principal are reflected as an element of operating expenses.

In our opinion, except for the effects on the Financial Statements of providing depreciation expense based on cash flow, not accruing unbilled electric service and including actual and accrued bond principal payments as an operating expense, the aforementioned Financial Statements present fairly the Financial Position of the Town of Reading Municipal Light Department at December 31, 1981 and 1980, and the results of its operations and Changes in its Financial Position for the years then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,

CHARLES E. DI PESA & CO.

A handwritten signature in cursive script, reading "William F. DiPesa".

Certified Public Accountant

CW



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
BALANCE SHEET

ASSETS

		<u>December 31,</u>	
	<u>Notes</u>	<u>1981</u>	<u>1980</u>
<u>UTILITY PLANT</u>			
Electric Utility Plant in Service	A	\$20,317,934	\$18,535,222
Less: Allowances for Depreciation		<u>9,365,858</u>	<u>8,445,892</u>
		<u>10,952,076</u>	<u>10,089,330</u>
<u>FUNDS ON DEPOSIT WITH TOWN TREASURER</u>			
Bond Proceeds Fund		40,000	800,000
Depreciation Fund		1,164,039	1,157,692
Other		<u>338,175</u>	<u>300,758</u>
		<u>1,542,214</u>	<u>2,258,450</u>
<u>CURRENT ASSETS</u>			
Funds on Deposit with Town Treasurer			
Construction Fund		421,463	-
Debt Service Fund		58,417	60,808
Reserve Fund for Payments in Lieu of Taxes to Other Municipalities		45,333	45,333
Reserve Fund for Payments of Refunds to Customers	B	268,732	670,283
Customer Deposits Fund		173,961	181,936
Reserve Fund for Bad Debts		158,283	-
Reserve Fund for Fuel Charges due Customers		512,513	-
Petty Cash		1,000	1,000
Accounts Receivable - Customers	A	3,708,983	3,315,619
Materials and Supplies		691,873	627,868
Prepaid Expenses		34,678	31,033
Unbilled Fuel Charges		-	579,058
Other		243,284	68,571
Purchased Power Prepayments		<u>531,185</u>	<u>-</u>
<u>TOTAL CURRENT ASSETS</u>		<u>6,849,705</u>	<u>5,581,509</u>
<u>TOTAL ASSETS</u>		<u>\$19,343,995</u>	<u>\$17,929,289</u>

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
BALANCE SHEET

EARNINGS REINVESTED AND LIABILITIES

		December 31,	
	Notes	1981	1980
<u>EARNINGS REINVESTED</u>			
Appropriated for Loan Repayment		\$ 2,328,245	\$ 2,198,245
Earnings Reinvested in Plant		<u>11,695,782</u>	<u>10,516,808</u>
		14,024,027	12,715,053
<u>LONG-TERM DEBT, LESS CURRENT PORTION</u>	C	<u>940,000</u>	<u>1,070,000</u>
 <u>CURRENT LIABILITIES</u>			
Operation Fund Deficiency		-	193,391
Accounts Payable		2,691,479	2,472,460
Customer Deposits		173,961	181,936
Rate Refunds Due Customers	B	166,019	474,256
Fuel Charges Due Customers		499,068	-
Portion of Long-Term Debt Due within One Year	C	130,000	130,000
Accrued Interest		29,802	28,751
Accrued Employee Benefits		<u>56,722</u>	<u>106,668</u>
<u>TOTAL CURRENT LIABILITIES</u>		<u>3,747,051</u>	<u>3,587,462</u>
Customer Advances for Construction		<u>252,892</u>	<u>206,785</u>
Contributions in Aid of Construction		<u>221,742</u>	<u>221,279</u>
Reserve for Uncollectible Accounts		<u>158,283</u>	<u>128,710</u>
 TOTAL EARNINGS REINVESTED AND LIABILITIES		 \$19,343,995	 \$17,929,289

Accompanying notes are an integral part of  
these financial statements.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF INCOME AND EARNINGS REINVESTED

	<u>Notes</u>	Year Ended December 31,	1981	1980
<u>REVENUES</u>				
Residential - Rate Schedule A		\$	11,080,432	\$ 8,486,040
Commercial - Rate Schedule B			592,566	462,653
Commercial and Industrial - Rate Schedule C			20,093,832	14,933,641
Private Companies and Municipal Plants			50,959	39,583
Street Lighting			404,216	328,018
Municipal - Rate Schedule B			44,133	38,061
Municipal - Rate Schedule C			947,917	836,121
Private Street Lighting - Rate Schedule D			39,487	23,104
			33,253,542	25,147,221
Late Charges			-	16,093
Forfeited Discounts			317,891	-
Other Income (Principally Investment Income)			436,983	343,141
			<u>34,008,416</u>	<u>25,506,455</u>
<u>OPERATING EXPENSES</u>				
Operations			30,454,442	22,836,402
Maintenance			321,140	253,430
Depreciation	A		838,104	453,064
Payments in Lieu of Property Taxes			295,819	269,388
Bond Payments	A		130,000	130,000
Interest			74,316	77,168
			<u>32,113,821</u>	<u>24,019,452</u>
<u>NET INCOME</u>			1,894,595	1,487,003
Earnings Reinvested at Beginning of Year			12,715,053	11,781,991
Appropriation for Loan Repayment			130,000	130,000
Transfer to General Funds of Town in accordance with vote of Town Meeting			( 1,087,146)	( 672,836)
Miscellaneous			( 865)	( 11,105)
Transfer of Reserve for Rate Refunds			372,390	-
<u>EARNINGS REINVESTED AT END OF YEAR</u>		\$	<u>14,024,027</u>	\$ <u>12,715,053</u>

Accompanying notes are an integral part  
of these financial statements.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CHANGES IN FINANCIAL POSITION

	Year Ended	
	December 31,	
	<u>1981</u>	<u>1980</u>
<u>SOURCE OF FUNDS</u>		
Net Income	\$1,894,595	\$ 1,487,003
Charges to Income Not Requiring Current		
Outlay of Working Capital:		
Depreciation	914,586	509,473
Bond Payment	130,000	130,000
Increase (Decrease) in Reserve for		
Uncollectible Accounts	<u>29,574</u>	<u>68,410</u>
<u>TOTAL FROM OPERATIONS</u>	<u>2,968,755</u>	<u>2,194,886</u>
Transfer of Fuel Refund Reserve	372,390	-
Decrease in Bond Funds	760,000	200,000
Increase in Contributions in Aid of		
Construction	463	10,001
Increase in Customers Advances for		
Construction	<u>46,107</u>	<u>40,483</u>
	<u>4,147,715</u>	<u>2,445,370</u>
<u>USE OF FUNDS</u>		
Net Additions to Utility Plant	1,777,334	1,435,428
Transfer to General Funds of the Town		
in accordance with Vote of Town Meeting	1,087,146	672,836
Increase in Depreciation Fund	6,346	318,924
Decrease in Long-Term Debt	130,000	130,000
Increase in Municipally Sponsored		
Electric Power Facilities Fund	37,417	29,810
Other	<u>865</u>	<u>11,105</u>
	<u>3,039,108</u>	<u>2,598,103</u>
<u>INCREASE (DECREASE) IN WORKING CAPITAL</u>	<u>\$1,108,607</u>	<u>\$ ( 152,733)</u>

The accompanying notes are an integral part  
of these financial statements.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
STATEMENT OF CHANGES IN FINANCIAL POSITION

	Year Ended	
	<u>December 31,</u>	
	<u>1981</u>	<u>1980</u>
<u>CHANGES IN COMPONENTS OF WORKING CAPITAL</u>		
Increase (Decrease) in Current Assets:		
Fund Accounts	\$ 680,342	\$(1,368,292)
Accounts Receivable	393,364	824,099
Material and Supplies	64,005	148,809
Prepaid Expenses	3,645	12,565
Other	( 404,345)	566,096
Purchased Power Prepayments	<u>531,185</u>	<u>-</u>
	<u>1,268,196</u>	<u>183,277</u>
Increase (Decrease) in Current Liabilities		
Operation Fund Deficiency	( 193,391)	193,391
Accounts Payable	219,019	882,553
Consumers Deposits	( 7,975)	36,359
Fuel Charge and Rate Refunds due		
Consumers	190,831	( 831,514)
Accrued Interest	1,051	2,274
Accrued Employee Benefits	( <u>49,946</u> )	<u>52,947</u>
	<u>159,589</u>	<u>336,010</u>
<u>INCREASE (DECREASE) IN WORKING CAPITAL</u>	\$ <u>1,108,607</u>	\$( <u>152,733</u> )

The accompanying notes are an integral part  
of these financial statements.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1981

A. SIGNIFICANT ACCOUNTING POLICIES - The significant accounting policies of the Municipal Light Department (the Department) are as follows:

- (1) Accounting - The financial accounts are maintained in accordance with the Uniform System of Accounts as prescribed by the Department of Public Utilities of Massachusetts.
- (2) Utility Plant - The electric utility plant is stated on the basis of cost and includes expenditures for major renewals and betterments, while replacements, maintenance and repairs which do not improve or extend the useful lives of the respective assets are expensed currently. When properties are retired or otherwise disposed of, the Department calculates or estimates the cost and accumulated depreciation which is removed from the respective plant accounts. Profit or loss on disposition of utility plant properties is credited or charged to Earnings Reinvested.

The General Laws of Massachusetts allow utility plants in service to be depreciated at an annual rate of 3%. In order to change this rate, approval must be obtained from the Department of Public Utilities. Changes in annual depreciation rates may be made for financial factors relating to cash flow for plant expansion rather than for engineering factors relating to estimates of useful lives.

The rates of depreciation approved were 5% for 1981 and 3% for 1980.



TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1981

Depreciation for 1981 consists of the following:

Transmission Plant	\$106,643
Distribution Plant	714,974
General Plant Structures and Improvements	<u>16,487</u>
Total Plant Depreciation	838,104
Other - Operations	<u>76,482</u>
Total	<u>\$914,586</u>

- (3) Revenues - Revenues are based on rates approved by the Municipal Light Board and filed with the Department of Public Utilities.

Revenues reported by the Department in each year are recorded on the basis of bills rendered from readings taken on a cycle basis throughout the month. No recognition is given to the amount of sales to customers which are unbilled at the end of each accounting period.

The unbilled receivables (revenue) as of December 31, 1980 were \$776,231 and the unbilled receivables as of December 31, 1981 were \$51,564 resulting in a decrease of \$724,667 of unbilled receivables.

The Department changed its billing from bi-monthly to monthly in May, 1981 at the same time offering a ten percent discount on the basic rate if paid within ten days. The discount is offered to both Residential and Commercial customers.

- (4) Bond Payments - The Department, for financial statement purposes, includes actual and accrued payments of bond principal as an operating expense.

- B. RATE HEARINGS - In proceedings before the Federal Energy Regulatory Commission (FERC) during 1980, the Department reached settlements in connection with rate increases initiated by Boston Edison Company, the major supplier of electricity. Pending final approval by FERC, settlement

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1981

agreements provide for a \$175,000 annual reduction in rates, to be reflected on a monthly basis beginning February 1, 1981, in addition to another potential refund to be determined in the future.

During 1979, the Department received rate and fuel charge settlements from Boston Edison Company totaling \$2,073,191 in principal and \$716,707 in interest. Of the amounts received, \$166,019 remains to be refunded to customers in 1982.

- (1) Rate Refunds - In the prior year \$474,256 was reserved to be refunded to customers. During 1981 it was voted to transfer \$1,087,146 to the General Funds of the Town, \$499,848 of that amount was to come from amounts reserved for customer refunds plus interest earned.

- C. LONG-TERM DEBT - As of December 31, 1981, the Department had general obligation Bonds Payable of \$1,070,000 as follows:

6% Bonds, issued November 15, 1970 payable in annual amounts of \$30,000 through November 15, 1990	\$ 270,000
--	------------

5.2% Bonds, issued August 1, 1979 payable in annual amounts of \$100,000 through August 1, 1989	<u>800,000</u> 1,070,000
---	-----------------------------

Less portion due within one year	<u>130,000</u>
----------------------------------	----------------

Long-Term Debt	\$ <u>940,000</u>
----------------	-------------------

The Bonds are general obligations of the Town of Reading and, to the extent not payable from Department revenues, will be payable from ad valorem taxes levied upon real and personal property within Town jurisdiction.

- D. MAJOR CUSTOMER - The Department's revenues include approximately \$3,703,420 in 1981 and \$2,609,722 in 1980 billed to one major customer.

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1981

- E. AGREEMENT WITH MASSACHUSETTS MUNICIPAL WHOLESALE ELECTRIC COMPANY - The Municipal Light Department is one of 31 municipal electric systems throughout Massachusetts which are Members of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public corporation of the Commonwealth. Membership in MMWEC entitles Municipal light departments to participate in bulk power supply planning, tax exempt financing and joint ownership in generating facilities.

Under agreements with MMWEC, the Department is obligated to pay its share of the actual costs relating to the generating units under construction, which obligation is not contingent upon the completion or operational status of the units. Also the Department has agreed to absorb a proportionate share of the costs of operating MMWEC.

As of December 31, 1981, the estimated amount of construction costs of MMWEC projects associated with the Municipal Light Department power sales agreements was \$106,520,000. As of the same date, total construction expenditures incurred attributable to the Department's commitments amounted to \$43,984,000.

The Department expects to pay for these power projects with future revenues earned by distributing the electric power generated at these facilities to customers.

- (1) Intermediate Project - In accordance with the power sales agreement, MMWEC bills its participants in advance for the departments percentage of the Stony Brook Intermediate Unit's capability. This Intermediate Unit was declared ready for commercial operation on November 30, 1981. The schedule of payments is as follows:

Month	Departments' Projects	Invoice	Actual	Total
<u>Billed</u>	<u>Capability</u>	<u>Total</u>	<u>Costs</u>	<u>Prepayment</u>
November 1981	15.9249%	641,288	-	\$ 641,288
December 1981	15.9249%	188,106	(298,209)	(110,103)
		<u>829,394</u>	<u>(298,209)</u>	\$ <u>531,185</u>

- 11 -

TOWN OF READING  
MUNICIPAL LIGHT DEPARTMENT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 1981

- F. RETIREMENT SYSTEM AND EMPLOYEES RETIREMENT TRUST - Substantially all employees of the Municipal Light Department are covered by the Town of Reading Contributory Retirement System. The plan is governed by Chapter 32 of the Massachusetts General Laws.

The Department maintains an Employees' Retirement Trust (the Trust) and actuarially determined contributions were \$413,292 in 1981 and \$302,616 in 1980. It is the policy of the Department to fund pension costs accrued through the Trust.

Payments made from the Trust to the Town of Reading for retirement benefits paid amounted to \$263,339 in 1981 and \$246,202 in 1980.

- G. LITIGATIONS - No provision for losses on litigations and/or claims has been made in cases where the Department is a defendant. It is expected that settlement of the issues will not have any material impact on the financial statements.
- H. PLANT EXPANSION AND IMPROVEMENTS - The Department is currently expanding and improving its present system. The estimated cost to complete its Phase II-115KV Project approximates \$271,000. Also, other plant improvements are planned for the forthcoming year and are expected to approximate \$1,200,000. Financing of these expenditures will be made from available bond proceeds and depreciation funds.

ANNUAL REPORT

of

THE SCHOOL COMMITTEE

of

the Town of

Reading, Massachusetts

For the year ending

DECEMBER 31, 1981

IN MEMORIAM

James T. Murphy

Reading Memorial High School  
September 1, 1954 - May 11, 1981  
Science Teacher  
Department Head

W.S. Parker Junior High School  
1953-1954  
Science



# RETIREMENTS

## Teaching Staff

Mrs. Rebecca H. Alexander	Special Ed. Resource Room
Joshua Eaton School	
Grade 3, Reading, P-H Tutor	
January 1966 - June 1981	
Mrs. Jane E. Barry	Grade 5
Pearl Street School	
September 1963 - January 1981	
Mr. John R. Copithorne	Science
W.S. Parker Junior High School	
Science 1946-1960, 1975-1981	
A.W. Coolidge Junior High School	
Principal, November 1960-June 1975	
Director, Adult Education 1957-1966	
Mr. J. Douglas Oliver	Director of Music
Reading Memorial High School 1948-1951	
Director of Music 1951-1981	
Mr. Walter G. Paskowsky	Guidance
Director of Guidance 1960-1969	
Adm. Asst. for Pupil Personnel Services 1969-1974	
Guidance, Reading Memorial High School 1974-1981	
Mrs. Jean B. Putney	Home Economics
W.S. Parker Junior High School	
September 1964 - June 1981	
Mrs. Gladys M. Roberts	Business Education
Reading Memorial High School	
September 1968 - June 1981	
Miss Geraldine F. Roy	Art
Reading Memorial High School	
February 1950 - June 1981	
Mrs. Meredith L. Suld	French
Reading Memorial High School	
September 1968 - June 1981	
Mrs. Roberta Thresher	Director of Art
Supervisor, Elementary Art 1959-1969	
Director of Art K-12 1969-1981	

## RETIREMENTS

### Cafeteria Staff

Mrs. Muriel MacLean  
W.S. Parker Jr. High School 10/2/67-6/30/81

Mrs. Evelyn M. Mullen  
Pearl Street School 9/1/50-6/30/55  
Manager, Reading Memorial High School  
9/1/55 - 6/30/81

### Custodial Staff

Mr. Andrew F. Gori  
Reading Memorial High School 1/7/74-10/15/81

Mr. Paul V. Hubbard  
Birch Meadow School 6/20/66-8/3/70  
Supervisor, Reading Memorial High School  
8/3/70-8/28/81

Miss Theresa Meuse  
Matron, Reading Memorial High School  
9/6/55-6/30/81

SCHOOL COMMITTEE

Mr. Paul E. Landers, Chairman 35 Hemlock Road	Term expires 1983
Mr. Michael L. Garroway, Vice-Chairman 153 Bancroft Avenue	Term expires 1982
Mr. Clifford D. Allen 42 Bay State Road	Term expires 1984
Mr. Richard H. Coco 4 Fremont Street	Term expires 1983
Mr. Eugene R. Nigro 64 County Road	Term expires 1982
Mrs. Barbara B. Philbrick 75 Lowell Street	Term expires 1984

ADMINISTRATIVE OFFICE

Dr. Robert S. Wells	Superintendent of Schools	19 Oak Street
	Assistant Superintendents	
Dr. Robert J. Munnelly, Instruction and Personnel		40 Winter Street Nahant, Mass.
Mr. Ronald A. Winslow, Business		44 Oak Ridge Road

SCHOOL COMMITTEE OFFICE

34 Gould Street

Office Hours - Monday through Friday	8:00 a.m. to 4:30 p.m.
--------------------------------------	------------------------

## SCHOOL COMMITTEE REPORT FOR 1981

To the Citizens of Reading:

Two factors continued to impact the Reading School System during this year: the fiscal effects on budget as a result of Proposition 2½, and the decline in enrollments. On January 26, 1981, the School Committee voted to close the Highland School, effective at the end of the school year. In addition, a level-funded budget was submitted (and passed at Town Meeting), forcing the reduction of many programs. Hardest hit were the educational materials part of the instructional program, and maintenance of school buildings and grounds. Many of the budget cuts were made for "one time only" and will need to be reinstated in the FY1983 budget.

The School Committee recognized that Reading is facing a gradual decline in enrollments as reported in the DESRC report submitted in December 1980. Therefore, on November 23, 1981, the School Committee voted to accept the DESRC report as an informational report. It further directed the Superintendent to make a recommendation as to which of the DESRC reorganization of Schools suggestions he thought best for Reading. In December the Superintendent made his report, suggesting moving to a K-5, 6-8, 9-12 reorganization. The School Committee held a public meeting to address the middle school organization concept that was being proposed because declining enrollment projections called for the closing of the Pearl Street School at the close of the 1983-84 school year. As a result of this meeting, the School Committee voted to close the Pearl Street School and to initiate a Middle School organization no later than September 1984. The Superintendent and his staff have been instructed to develop a program and philosophy for this new grade organization.

Despite the financial constraints of 1982, the Reading Schools continued to maintain educational excellence at all levels through dedicated teachers, administrators and support staff. Three programs highlighted for the School Committee were:

1. The Pearl Street School Program - Principal Paul Guerrette and his staff presented a program that described that school's effort in familiarizing themselves with the current research and practical application in the field of learning styles. The faculty then implemented and developed new ways of adjusting students' programs to their learning style.
2. Computer Literacy Program - Several programs were presented to inform the School Committee how computer literacy was being introduced at all levels, including training of teachers in each building in computer useage. All computers receive heavy use. At a Reading

Memorial High School presentation, student work in designing programs was on display and the School Committee had a chance to learn more of this specialized curriculum.

3. Cooperative Business Education Program - This innovative program at Reading Memorial High School is gaining acceptance in the surrounding business community while it provides valuable "in the field" experiences for the students.

At the Special Fall Town Meeting, the School Committee sponsored a warrant article for the Town to vote \$142,000 for the Reading Memorial High School track and football field renovation. This was passed by the Town Meeting in November and the School Committee anticipates work will start on this project in Spring 1982.

The School Committee recognizes that it must continue to be vigilant in administering its budget in ways that encourage creative and excellent programs in the schools. It must continue to meet the challenge of continued declining enrollments and the issue of surplus school facilities.

This school year the School Committee is negotiating with four units of their personnel: teachers, cafeteria workers, custodians and secretaries.

In February of 1981, Jolene Guerra and Bruce MacDonald, two former Chairmen of the Reading School Committee and veteran school committee members, announced their retirements. Mr. Clifford Allen and Mrs. Barbara Philbrick were elected to fill those vacancies.

Respectfully submitted,

Paul E. Landers, Chairman  
Michael L. Garroway, Vice Chairman  
Clifford D. Allen  
Richard H. Coco  
Eugene R. Nigro  
Barbara B. Philbrick

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee and Citizens of Reading:

Proposition 2½ legislation did initiate steps to correct and adjust our over-dependence on producing revenue by taxing real property. That specific legislation failed, however, to address the question of overall tax reform. As a result, we have neither a viable short range nor long range plan to guide us in financing our schools. There is a lack of clear public policy on this subject and a weakness in the structure of our local government in its ability to effectively deal with the establishing of priorities and spending policies, exacerbated, in part, by the diminished role of Town Meeting Members.

Their role is diminished in the sense that the information available to them leads them to believe that any increase in funds voted for one department will be at the expense of another department. It is unrealistic to expect the average Town Meeting Member to be knowledgeable of all the other sources of support available to town government. The technicalities attached to some of these sources and the nebulous nature of the amounts available from others - especially State subsidies - make it all but impossible for Town Meeting Members to establish priorities via the appropriation process.

The present practice of limiting all boards and committees to the same percentage increase or decrease in their budgets assumes that the Town does not have any priorities. In essence, it is true that if one department of government needs funds in excess of the Finance Committee's guidelines those funds come at the expense of another department's budget.

It is imperative that our Town Fathers initiate more innovative and equitable methods of financing in the immediate future. My concern on this issue is derived from the results of research conducted for the "Citizens for Limited Taxation," a group who are considered to have been most influential in the passage of Proposition 2½ legislation.

The purposes of this study are stated as follows:

"In the final analysis, municipal officials will realize that in our democratic society, a majority vote is binding. As a result, they will be bound to trim their budgets while serving their citizens. For many officials, the question is where to begin."



"This study was prepared to assist officials and citizens in identifying 'areas of opportunity' in the payments portion of their operating budgets. Until now, there was nowhere recorded a simple comparison of municipal spending with which to determine local tendencies toward excess."

The study then gives in much detail a comparative analysis of municipal expenses by the ranking of 268 towns and cities.

Reading's ranking follows:

Population - 60th  
Per Capita Income - 37th  
Student Enrollment - 49th

Analysis of Reading's Expenses By Rank

Pensions and Retirement	36
Interest	39
Libraries	43
Highways	57
Unclassified	66
Veterans' Services	76
Public Safety	110
General Government	145
Health and Sanitation	161
Parks and Recreation	183
Schools	195

Do these statistics really reflect the Town's interest in and concern for quality education in Reading?

Respectfully submitted.

Robert S. Wells, Ed.D.  
Superintendent of Schools

The enrollment of the Public Schools as of October 1, 1981, was 4592. In addition, there were 59 students from Reading enrolled in grades 9 through 12 at Austin Preparatory School for Boys, making the total school population in Reading as of October 1, 1981, 4651. There were also 107 boys and girls enrolled in Grades 9 through 12 at the Northeast Metropolitan Regional Vocational School.

ENROLLMENT STATISTICS

Six-Year Summary of Public School Enrollment

Grade	1976	1977	1978	1979	1980	1981
K .....	345	302	241	260	274	227
1 .....	402	390	324	266	264	292
2 .....	419	402	381	321	266	260
3 .....	417	403	400	375	319	269
4 .....	438	412	409	407	371	315
5 .....	453	443	414	419	411	364
6 .....	486	455	436	418	419	401
7 .....	486	481	461	433	415	424
8 .....	540	483	476	457	426	407
9 .....	441	472	438	407	399	360
10 .....	469	439	463	422	404	410
11 .....	448	453	407	450	415	395
12 .....	430	429	426	393	441	396
Special Needs .....	43	53	58	60	66	72
	5817	5617	5334	5088	4890	4592

# STAFF

The people listed below are serving the Reading Public Schools in the following capacities for the school year 1981-1982:

Administration and Specialists			
Central Office	3		
Principals & Assistants at R.M.H.S.	11		
Pupil Personnel Director	1		
Directors - full-time	4		
part-time (.6)	1		
Guidance Counselors	12		
Special Education Teachers & Psychologist	22		
FOCUS Program Teachers & Coordinator	4		
Physical Education Teachers	13		
2-part-time (.5) (.6)	2		
Music Teachers	7		
Art Teachers	7		
Library/Media Specialists	9		
Audio/Visual Specialist	1		
Reading Teachers	8	105	
Classroom Teachers			
Reading Memorial High School	78.4		
A.W. Coolidge Junior High School	22		
W.S. Parker Junior High School	22		
Alice M. Barrows School	14		
Birch Meadow School	16		
Joshua Eaton School	18		
J. Warren Killam School	20		
Pearl Street School	18	208.4	
Health Dpartment			
Nurses	3		
School Physician	1		
Secretarial, Clerical & Data Processing			
Custodians	37		
Cafeteria	37		
Teacher Aides - part-time	45		
Grounds Safety Aide - part-time	1		
Perceptually Handicapped Tutors - part-time	3	152	
The following are paid under State and Federal Grants:			
Special Education Liaison, Title I, PL 89-313	.5		
METCO Coordinator & Tutor	2		
Guidance/Psychologist, Title VIB PL 94-142	2		
Social Worker/Adj. Counselor PL 94-142	1		
Adaptive Physical Education $\frac{1}{2}$ time, PL 89-313	.5		
Instructional Aides pt-time PL 94-142	12		
Title I Teachers part-time	9		
ESL Teachers part-time	3		
METCO Bus Aides	2		
Guidance Secretary PL 94-482	1	34	

ANNUAL REPORT  
of the Departments & Schools of the  
Reading Public Schools

Proposition 2½ impacted on the Reading schools this year and, consequently, is the central feature of this third consolidated report of the departments and schools of the Reading Public Schools.

In response to the School Committee's Prop 2½-induced incentive to encourage early retirement, ten long term staff members of the Reading Public Schools submitted retirement plans and left the department at the close of school in June. Among these distinguished teachers and school leaders were:

Douglas Oliver, Director of Music  
Roberta Thresher, Director of Art  
Rebecca Alexander, Special Education Resource Room  
Teacher and pioneer of Reading's learning  
disability program  
John Copithorne, science teacher at Parker Junior  
High School and former principal at Coolidge  
Junior High School  
Walter Paskowsky, guidance counselor at Reading  
Memorial High School and former administrative  
assistant for pupil services  
Jean Putney, Home Economics teacher at Parker  
Junior High School  
Gladys Roberts, Business education teacher at  
Reading Memorial High School  
Geraldine Roy, Art teacher at Reading Memorial High  
School  
Meredith Suld, Foreign Language teacher at Reading  
Memorial High School  
Jane Barry, Grade 6 teacher at Pearl Street School.

After screening committees had reviewed applications of candidates for the music and art directorships, the School Committee, on the recommendation of Superintendent Wells, appointed James Roth as Director of Music and Susan Wheltle as Director of Art. Jim had been band director and music instructor at Reading Memorial High School since 1957. Susan was a member of the art department for nine years, serving in Pearl and Birch Meadow Schools.

The financial pressures occasioned by Prop 2½ forced the closing of Highland School a year earlier than planned. By closing the school, savings to the town were made by eliminating one principal, one reading teacher, one special education resource teacher, one library/media teacher, one secretary and two custodians. On a carefully prepared plan, pupils were distributed to three other elementary schools commencing in September of 1981. The students were given orientation sessions and the staff coordinated their efforts so that there were no

gaps in the instruction for the transferred students.

The professional staff of the Reading Public Schools was reduced by 18 people. Although there were large numbers of teachers notified for legal reasons of their vulnerability to loss of jobs, no permanent staff member, because of the vacancies created by retirements and resignations, was without a position in September.

Included in the group of key people who left the system were Susan Sellers, assistant principal at Reading Memorial High School, who assumed the principalship of Wellesley High School, and Dr. Roberta Leiter, Supervisor of Special Needs and assistant to Pupil Services Director Alex Alexanian.

The School Committee appointed Elizabeth Twomey, formerly the principal at Highland School, as replacement for Ms. Sellers.

In May of 1981 and January of 1982, the staff and students at Reading Memorial High School were saddened by the deaths of Mr. James Murphy and Dr. John Kelly respectively. Mr. Murphy, Science Department Chairman, and Dr. Kelly, a social studies teacher, were educational leaders and their excellent instruction will be missed. Scholarships have been founded in memory of both men.

During the past year, microcomputers were acquired with State and Federal funds, and were installed in the five elementary and two junior high schools. This was the first step in a long-range commitment on the part of the schools to a goal of insuring that each student who goes through the Reading Public Schools become computer literate. In this first year of the program, workshops and inservice training for teachers got underway on a large scale. A grant from the Commonwealth Inservice Institute supported some part of this training in a time of Prop 2½ austerity. Parent support of this new program has been high; PTA's at a number of schools have purchased additional computer equipment.

In September of 1981, the RMHS staff and administration began preparation for an accreditation evaluation in April of 1983 by the Commission on Public Schools of the New England Association of Schools and Colleges.

NEASC membership requires that a school undergo a self-study and formal evaluation once every ten years. Both the self-study and the evaluation by an outside team of educators will provide a comprehensive assessment of all programs within the high school. The focus of the evaluation will be to determine the extent to which the high school's teaching and learning activities carry out its major purposes.

This year was the first year of the School Committee's Basic Skills Improvement and Assessment Program.

In response to a Massachusetts State Board of Education mandate, the plan was developed to assure the public that students in our schools were attaining basic skills competencies and at the same time demonstrate evidence of this learning when tested.

Students were given assessment tests in reading, writing and mathematics early in the Spring of 1981 at three grade levels - third, sixth and eighth.

Reading student performance on the tests was excellent. The faculty was pleased with the generally high level of student achievement. Just about every one of the few students who did not pass the tests was already known to the faculty and was receiving support from the special needs staff, reading specialists or Title I tutors. The results by grade and subject are shown in the charts that follow.

<u>Reading</u>	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 8</u>
Passed	309 99%	415 99%	385 91%
Failed	3	5	35
Exempt	8	3	0
Total	<u>320</u>	<u>423</u>	<u>420</u>
<u>Writing</u>	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 8</u>
Passed	293 96%	396 96%	383 91%
Failed	17	21	37
Exempt	10	6	0
Total	<u>320</u>	<u>423</u>	<u>420</u>
<u>Math</u>	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 8</u>
Passed	307 98%	401 96%	406 97%
Failed	7	18	14
Exempt	6	4	0
Total	<u>320</u>	<u>423</u>	<u>420</u>

A revised curriculum for the Music Program in grades 1-6 was compiled through the efforts of a committee involving members of the Music Department, classroom teachers, and Administrators. The curriculum was presented to each school at a faculty meeting and was implemented in September.

Students at various schools attended performances of Hansel and Gretel. In preparation for this, students at Birch Meadow and Pearl Street presented their own version of the opera. Similarly, students at Barrows choreographed sections of The Nutcracker prior to attendance at the ballet.

Jesus Christ Superstar was produced at the high school.



Student directed and produced by senior Robert Perry, the opera played to sell-out houses in February.

Our Decisions course at Reading Memorial High School received some positive attention from the Massachusetts State Department of Education. The course was one of 10 profiled in a booklet developed by the Department to help Massachusetts' schools improve their family life education courses.

Due to fiscal constraints mandated by Proposition 2½, the Summer School was structured to be self-supporting this year. A tuition fee of \$45.00 for all courses was set to meet the budget requirements of the program.

Unfortunately, the number of courses with sufficient enrollment were few in number and as a result the number of pupils served was reduced considerably from previous years.

On the other hand, the Adult and Community Education Program, operating as a self-supporting enterprise, had a most successful year. Courses and enrollments were high in both semesters of the Adult Education program and the number of students trained in the Driver Education segment reached 160, an all-time high.

## SCHOOL ENTRANCE REQUIREMENTS

To be eligible for admission to the Reading Public Schools a child must have reached the age of four years and eight months on or before August 31 of the entering year. Under no circumstances will children younger than 4 years 8 months be admitted.

Under laws of the Commonwealth, each child shall attend school beginning in September of the Calendar year in which he attains the age of six.

Children entering a public school for the first time will be assigned either to kindergarten or first grade by the building principal after a thorough consideration of pre-school registration information. Registration is normally held in the early spring of each year.

Upon entering school each child is required to present a birth certificate. Certificate of vaccination is no longer required.

### "NO SCHOOL" SIGNALS

"No School" will be announced over Radio Stations: WBZ, WCVB, WHDH, WEEI, WRKO, WEZE, WHUE - between 6:45 a.m. and 7:30 a.m.

Please do not phone the police or school officials.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when travel conditions are such that buses cannot run or the school yards cannot be opened, or other extraordinary conditions exist, school may be cancelled for all schools or for the elementary grades only. This decision will be made by the Superintendent of Schools.

# TENTATIVE SCHOOL CALENDAR - 1982-1983

## Teachers' Workshops -

FOR ALL TEACHERS.....	(Tuesday.....September	7, 1982
	(Wednesday.....September	8, 1982

SCHOOLS OPEN.....	Thursday.....September	9, 1982
-------------------	------------------------	---------

Columbus Day (no session).....	Monday.....October	11, 1982
--------------------------------	--------------------	----------

Veterans' Day (no session).....	Thursday.....November	11, 1982
---------------------------------	-----------------------	----------

Thanksgiving Recess-close at NOON.....	Wednesday.....November	24, 1982
--	------------------------	----------

-open on.....	Monday.....November	29, 1982
---------------	---------------------	----------

## Christmas Vacation -

close end of school day.....	Thursday.....December	23, 1982
------------------------------	-----------------------	----------

open on.....	Monday.....January	3, 1983
--------------	--------------------	---------

Kindergarten Sessions Reverse.....	Monday.....January	24, 1983
------------------------------------	--------------------	----------

## Winter Vacation -

close end of school day.....	Friday.....February	18, 1983
------------------------------	---------------------	----------

open on.....	Monday.....February	28, 1983
(Washington's Birthday observed 2/21/83)		

Good Friday-schools close at NOON.....	Friday.....April	1, 1983
--	------------------	---------

## Spring Vacation - APRIL 18-APRIL 22

schools close end of day.....	Friday.....April	15, 1983
-------------------------------	------------------	----------

schools open on.....	Monday.....April	25, 1983
(Patriot's Day observed 4/18/83)		

Memorial Day (no session).....	Monday.....May	30, 1983
--------------------------------	----------------	----------

## Schools CLOSE FOR YEAR -

For students.....	Thursday.....June	23, 1983
-------------------	-------------------	----------

For teachers.....	Friday.....June	24, 1983
-------------------	-----------------	----------

## Leaves of Absence

### Educational

Mrs. Carolyn M. Clark	Reading Memorial High School	French
-----------------------	------------------------------	--------

### Maternity/Child-rearing

Mrs. Ruth Abbott Clark	Killam School (10/22/81)	Grade 1
Mrs. Bonnie Sher Gamerman	Pearl Street School	Grade 3
Mrs. Paula Graham	Reading Memorial High School	Phys. Ed.
Mrs. Eileen Littorio	Barrows School ( $\frac{1}{2}$ year)	Grade 2
Mrs. Kathleen C. O'Donnell	Joshua Eaton School	Grade 6
Mrs. Barbara Selame	Coolidge Jr. High School	English
Mrs. Anne Vincent	Highland School	Grade 2/3
Mrs. Deborah D. Zitola	Birch Meadow School	Grade 4

# CHANGES IN PERSONNEL

## Resignations

### Reading Memorial High School

Ms. Susan E. Sellers (8/9/81)	Assistant Principal
Ms. Deborah L. Cooper	Mathematics
Ms. Virginia Garland	English
Mr. Stephen M. Gucciardi (1/27/81)	Mathematics
Mr. Carl H. Mellin (8/4/81)	Science
Mrs. Roberta Kelley Messina (2/16/81)	Career Guidance
Mr. Paul Schapira (8/3/81)	Mathematics
Mr. William Tufts III (12/1/81)	Health

### Walter S. Parker Junior High School

Mrs. Patricia M. Hulse	French
Mrs. Kathleen A. Raica	Mathematics
Ms. Elizabeth M. Small	English

### Lillian M. Barrows School

Miss Elaine Bounakes (5/15/81)	Pt.time Instrumental Music
Ms. Susan Briggs (7/30/81 from LOA)	Kindergarten
Mrs. Elaine Petersen (3/31/81 from LOA)	Grade 5
Mrs. Susan C. Viegas (5/26/81 from LOA)	Special Ed. Resource Room

### Witch Meadow School

Mrs. Sandra A. Rivers (8/14/81)	Grade 3
Miss Elise Tofias	Elementary Physical Education

### Joshua Eaton School

Miss Stephanie Conrad (2/6/81)	Elementary Physical Education & Adaptive Physical Education
--------------------------------	--

### Highland School

Mrs. Randi Robinson Cohen	Grade 6
---------------------------	---------

### W. Warren Killam School

Mrs. Jana Leichtman Druxman	SEEM Pre-School
Mrs. Ellen Messing (2/9/81 from LOA)	SEEM L.D.
Mrs. Linda Ann Penniston (7/30/81)	Grade 5/6

### Earl Street School

Mrs. Shari Kutner Chinitz (4/6/81 from LOA)	Speech/Language
Mrs. Robin D. Moore	Elementary Music

# Appointments

## Reading Memorial High School

Ball, Virginia A., B.A., M.Ed.	Multi-Handicapped
Convisser, Ellen, B.A., M.Ed.	Guidance
Cook, Nancy E., B.A. (11/9/81)	Mathematics
Donovan, Judith M., B.S.	Physical Science
Edelsberg, Michelle, B.A., M.A.	French
Gagnon, Cheryl A., B.M.E.	Music
Hobbs, Jane P., B.A., M.Ed. (Resigned 11/23/81)	Career Guidance
Lanney, Barbara, B.A., M.A.	English
MacIsaac, Margaret, B.S.	Business Education
Mirkin, Rena P., B.A., M.A. (12/8/81)	Career Guidance
Murray, Debra F., B.S., M.Ed.	Physical Education
Nelson, Jeffrey, B.S.	Mathematics
O'Halloran, Cheryl, B.S.	Art
Pappalardo, Donna M., B.S., M.S.	Mathematics
Singleton, Dominique, B.A.	French
Shultz, Conrad J., B.A., M.A.T. (11/23/81)	Health
Sykes, Janice, B.A., M.Ed., C.A.E.S. (Res. 11/13/81)	Mathematics

## Arthur W. Coolidge Junior High School

Hilton, Pamela J., B.A., M.Ed.	English
--------------------------------	---------

## Walter S. Parker Junior High School

Abegg, Mary C., B.S.	Mathematics
Clifford, Joan C., A.B.	French
Cowan, Leslyn, B.S.	Science
Modica, Ellen J., B.A.	English
Pacunas, Janice A., B.S.	Home Economics

## Alice M. Barrows School

Abbott, Kristin F., B.A., M.A.	Pt. time Instrumental Music
Flippin, Louise F., B.S., M.S.	Sp. Ed. Resource Room

## Birch Meadow School

Muccio, Francis P., B.S.	$\frac{1}{2}$ time Physical Education
	$\frac{1}{2}$ time Adaptive Physical Education

## Joshua Eaton School

Madden, Nancy, B.S., M.Ed.	3/5 time Physical Education
----------------------------	-----------------------------

## J. Warren Killam School

Delforge, Beth A. R., B.S., M.S.	Elementary Art
----------------------------------	----------------

## Pearl Street School

Correia, Mary B., B.M.Ed.	Elementary Music
Herrington, Patricia L., B.A., M.Ed.	Speech/Language

## Pupil Services Office

Kulash, Joan, B.A., M.Ed.	$\frac{1}{2}$ time Special Education Liaison (Grant)
---------------------------	--



# REPORT OF THE BOARD OF ASSESSORS

January 1, 1981

## ASSESSED VALUATION

Land	\$197,067,800
Buildings	394,988,700
Personal Property	7,427,400
	<hr/>
Total	\$599,483,900

## AMOUNT TO BE RAISED

Appropriated for Town Purposes	\$ 22,728,301.47
To be paid for State & County taxes	1,248,440.14
Overlay	448,906.88
	<hr/>
Total	\$ 24,425,648.49

## INCOME

Estimated Receipts - Cherry Sheet	\$4,007,411.00
Estimated Receipts - Local	4,121,981.00
Overestimates - 1980 Cherry Sheet	40,336.17
Available Funds	2,467,790.62
	<hr/>
Total	10,637,518.79

Net Amount to be raised by Taxation	\$ 13,788,129.70
-------------------------------------	------------------

Amount to be raised	\$13,788,129.70	= \$23.00 per thousand
		valuation
<hr/>	<hr/>	
Valuation	\$599,483,900.00	

# Actual Commitments for 1981

1981 Real Estate	\$15,617,299.50
1981 Personal Property	170,830.20
1981 Farm Animal Excise	35.00
1981 Motorvehicle Excise	531,367.30
1980 Motor Vehicle Excise	15,841.24
Sewer Frontage	49,895.19
Sewer House Connection	46,160.92
Sidewalk & Curbing	1,222.92
Street	12,115.48
Water Mains	363.93
Water Liens	104,583.61
Sewer Rentals	41,715.60

---

Total	\$14,591,430.89
-------	-----------------

Following is a list of Real Estate Tax Abatements granted by the Board of Assessors in the year 1981, in compliance with Article XIII, Section 5 of the By-Laws of the Town of Reading.

## FY 1979 VALUATIONS

Sun Oil Company	
467 Main Street	\$1,205.20

## FY 1980 VALUATIONS

Arthur C. Anton, Trustee	
47 Harnden Street	240.00
Sun Oil Company	
467 Main Street	1,048.00

## FY 1981 VALUATIONS

Allen, N. Gail, etux	
44 Hartshorn Street	72.00
Arthur C. Anton, Tr.	
47 Harnden Street	270.00
Bavuso, Anthony J. etux	
78 Riverside Drive	135.00

FY 1981 VALUATIONS (Cont.)

Bendikian, Henry J. etux 722 Pearl Street	\$ 90.00
Berger, Bruce, Trustee Main & Ash Streets	292.50
Berger, Bruce, Tr. 345 Main Street	1,869.75
Brown, Gloria C. 378 Franklin Street	252.00
Giannattasio, Michael etux 1056 Main Street	90.00
Guarciareello, Anthony R. etux 84 Willow Street	86.62
Lacey, Thomas A. etux Harvest Road	90.00
McGurn, George etux 80 Willow Street	84.37
Prime, Winfield S. etux 861 Main Street	135.00
Rackleff, Gary E. etux 41 Kieran Road	37.12
Simone, Robert T. etux 63 Riverside Drive	54.00
Strandberg, Ronald C. etux 100 Sanborn Lane	175.50
Chester Sullivan, Tr. Francis Drive & Brandy Lane	379.12
Sun Oil Company 467 Main Street	1,179.00
Sutera, Charles, Jr. 649 Summer Avenue	72.00
The General Tire & Rubber Co. 1 General Street	1,864.13
Zenewicz, Kevin J. etux 11 Hodson Lane	180.00

Respectfully submitted,

BOARD OF ASSESSORS

Robert I. Nordstrand, Chairman

Michael T. Sullivan

William E. Locke

ANNUAL REPORT OF THE READING PUBLIC LIBRARY  
FOR THE YEAR ENDED DECEMBER 31, 1981

The Town of Reading has enjoyed a library since George Washington's first presidential term. When the Reverend Peter Sanborn established the Federal Library in Reading in 1791, it had a private membership of 60 citizens and boasted 273 books. Seventy years later, Town Meeting voted to establish a Reading Public Library located in the high-school building near the Old South Church. After a nomadic interlude of moving around town--to the C.W. Perkins Shop at Woburn and Lowell Streets, to the bank building at the corner of Pleasant and Main, to the Odd Fellows building on Woburn Street--the Library settled in its present building, built with the help of the Carnegie Foundation in 1918.

Reading has been a community of concerned and active library users for almost two hundred years. In 1981 207,800 books were borrowed by over 10,800 registered borrowers. That's the same as emptying the Library's shelves 3 times! Beyond the printed word, the Library dispenses information and pleasure through recordings, framed prints, and films. This year a total of 27,000 such items were borrowed from the Library. Great numbers of people enter the Library every day. Last year, over 120,000 individual visits were tallied. Attendance at library programs hit an all-time high: audiences (some numbering over 100) were amused, enriched and instructed by library programs of great diversity.

Over the years the Library has expanded services to meet the needs of a growing town. The goal toward which we continually strive is:

- .to make available books, magazines, records, and other materials which have been selected in response to the diverse reading and educational needs of all community members;
- .to offer young people an active library program designed to stress the value of reading and communicating;
- .to serve as an information center for the community.

Since its founding in 1791, the Library has been an essential part of community life. The Board of Library Trustees is committed to maintaining this tradition of service into the 1980s.

#### ADULT SERVICES

This year the centerpiece of Library service to the community was our outreach programming. During 1981 we became a veritable cultural center on wheels, organizing trips to The Boston Ballet, "Peter Pan," The Boston Pops, The Gardner Museum, The Museum of Fine Arts, and the American Shakespeare Company's production of "Othello."

National Library Week this year became a pageant of spring programming called "Fanfare." This special series of events included something for everyone: a tax and investment workshop, a job-skills clinic, an early morning birdwalk, and a jazz concert that filled the library to the rafters.

As they do each year, the Friends of the Library added their special blend of spirit and amiability by offering two very successful programs: "An Irish Open House" in March, and in November a yankee's delight, "The Cracker-barrel Sunday." The Friends also continued their lively annual "Noontime Book-Review Series" before standing-room-only audiences.

The Library newsletter distributed to the Reading Public Schools, "The Pages," received a special honor at the 1981 Massachusetts Library Association convention. Selected for both its visual and its lively content, the quarterly in-house effort was judged "Best Library Newsletter."

#### YOUTH SERVICES

The Children's Library enjoyed a busy year with the usual round of visits to the schools, visits from the schools, registered and drop-in story-hour sessions and visits from area pre-schools, Cub Scouts, Brownies, Blue Birds and other after-school groups.

Summer '81 included two program highlights: the Book Trek Summer Reading Club and Babar's Birthday Party. The Book Trek space theme attracted over 200 enthusiastic readers to the club. Babar's Birthday Party at the Parker Tavern (co-sponsored with the Reading Antiquarian Society) attracted over 300 pre-school through second-grade children to hear stories and personally greet the puppet Babar.

Again this summer, the library at Joshua Eaton School was opened to neighborhood children through cooperative school/library staffing. Considerable use and program attendance show this project to be successful and worthy of continuation.

Holidays and school vacations became times of increased programming, featuring films, storytellers, Book Bingo, a Great Pumpkin Decorating Contest, and a visit from Santa (Assistant Library Director, Jeff Katz) to end the year.

In terms of physical and material change, record circulation has increased dramatically due to the introduction of record browsing bins and book-and-record sets, which are proving to be tremendously popular. The room itself has undergone a facelift: On their own time, members of the staff applied a sunny new coat of paint; further embellishments were some new plants and colorful multi-striped blinds (a gift from the Friends of the Library).

Despite the lack of a professional Young Adult Librarian, we have continued to provide study help for students and maintain the Young Adult book collection. In addition, two programs were offered during the summer, a six-week film series and a book-review contest co-sponsored with the Reading Rotary Club.

#### COMMUNITY PARTICIPATION

This year the Library has merited the support of the community and inspired the generosity of many organizations and individuals. These contributions have enhanced the Library collections, beautified its facilities, and provided new cultural opportunities for its users. The June Book Sale, the many public programs, and our home-delivery service would not be possible without the Friends of the Library. Holiday decorations were provided by the Garden Club, bookmarks and book rainbags by the Reading Savings Bank and the Melrose Savings Bank, and support for the Young Adult Book Review Contest by the Rotary Club. It is gratifying to see such strong community support and the degree to which organizations and individuals alike have demonstrated their awareness of library needs.

The Library was most fortunate in receiving bequests from Mr. and Mrs. Ralph G. Babcock, Mr. C. Ray Brown, and Mr. Lewis E. Pierce. As in other years, members of families and organizations have contributed funds for the purchase of memorial books. This year Helen Clark, Elizabeth Crooker, Helen Crowell, Marian Dewsnap, Maida Dube', Charles Howland, and Carol Mills were remembered.



## PERSONNEL

A number of major personnel changes occurred during the year. Our outstanding Children's Librarian, Karen Zalubas, left in September; Mrs. Ruth Dresser, our invaluable Children's Services Assistant, retired in June after some 10 years of dedicated service. Their many contributions to the expansion of children's services are greatly appreciated, and both will be long remembered by the children and parents of Reading.

Carol Smith, Library Assistant, resigned in June. A favorite with library patrons, her presence on the circulation desk and her contributions to library programming will be greatly missed.

Good libraries do not come about by accident— they are the result of hard work and caring people. Sincere thanks are extended to the dedicated staff who daily share the frustration of working within this building's manifold constraints and who have done an outstanding job of improving library service despite our handicaps. Appreciation is due to all those individuals—past and present—who are committed to turning the Public Library into the Public's Library.

## THE YEAR AHEAD

For almost 64 years, the Library has been located at the center of downtown Reading. It has kept pace with Reading's growth from a rural town to a complex community which seeks not only to preserve the best of its heritage, but also to improve the quality of each person's life in practical and creative ways. The Library has become one of the Town's natural resources.

If the Library is to provide the kind of service that Reading needs and deserves, it must continue to grow. With a building which has become increasingly inadequate, the Library must prepare for that growth. This year, Town Meeting approved funds for the purpose of producing preliminary plans and cost estimates for converting the Highland School property to a "Library and/or other town uses," and the Board of Library Trustees has expressed its willingness to cooperate fully in the conversion. By the end of 1982, we hope that a Library Building Program will be well underway and that Reading residents can look forward at last to a facility designed to provide the varied library services needed by the growing community. By creatively reusing the Highland School we can preserve our past and prepare for our future.

## BOARD OF LIBRARY TRUSTEES

ELIA A. DANGELMAIER, Chairman (1984)  
RUSSELL L. JEFFREY, Vice Chairman (1982)  
MARIE KELLER, Secretary (1983)  
CAROL S. BECKWITH (1982)  
WILLIAM H. DIAMOND (1983)  
ROBERT J. FIELDS (1984)

# STAFF

December 31, 1981

BARBARA M. NELSON, Director

Jeffrey Katz	Assistant Director
Corrine Fisher	Children's Librarian
Harriet J. Carter	Cataloguer
Fred Friedman	Reference Librarian
Velda Model	Part-time Librarian
Edna M. Shaw	Part-time Librarian
Louisa LeBaron	Circulation Librarian
Ann I. Blaisdell	Secretary
Jeannette F. Warren	Library Technician
Gail Brodie	Library Clerk
Dorothy Alworth	Part-time Clerical
Theresa A. Bond	Part-time Clerical
Diane K. Manikowski	Part-time Clerical
Gladys R. Ogle	Part-time Clerical
Elaine Singleton	Part-time Clerical
Irene A. Sunbury	Part-time Clerical
Marianne Uttam	Part-time Clerical
Eleanor Zanni	Part-time Clerical

## PAGES

Michael Colford	Karen Menard
Sarah Flagg	Daniel Knowles
Robert Griffin	William F. Thomson
Patricia Kelly	

## CUSTODIAN

Louis B. Bacigalupo

# APPENDIX A

## LIBRARY STATISTICS FOR 1981

Adult Dept. (Includes Young Adult)	Children's Dept. (Pre-School - Grade 6)
---------------------------------------	--

### CIRCULATION

Fiction	80,790	46,779
Non-Fiction	63,115	15,058
Periodicals	11,210	531
Phonorecords	11,247	2,758
Films & Filmstrips	141	120
Prints	756	-
Other	394	9

School Loans	-	2,114
--------------	---	-------

168,153	67,369
---------	--------

Total Library Circulation	1980	231,980
	1981	235,522

Per Capita Circulation: 10 (Pop. 1/81: 23,219)

Per Registered Borrower Circulation: 22

Inter-Library Loan: Borrowed - 114      Loaned: 138

1980 (294 days)	1981 (292 days)
-----------------	-----------------

### Average Daily Circulation

Adult Department	568	579
Children's Department	<u>221</u>	<u>233</u>

Total Average Daily Circulation	789	812
---------------------------------	-----	-----

### REGISTERED BORROWERS as of December 31

	<u>1980</u>	<u>1981</u>
Adult	6,463	6,476
Young Adult	1,547	1,521
Children	2,381	2,281
Non-Resident	500	525
Temporary	<u>1</u>	<u>1</u>

TOTAL REGISTERED BORROWERS	10,892	10,828
----------------------------	--------	--------

Number of Hours Library is open each week -

Winter Schedule	Summer Schedule
-----------------	-----------------

Adult Department	68½	60
Children's Department	57½	49

APPENDIX B  
LIBRARY RESOURCES

	Adult Dept.	Children's Dept.	Total
Books, Jan. 1, 1981	56,088	15,537	71,625
Books Added			
Fiction	1,183	370	1,553
Non-Fiction	2,225	242	2,467
Young Adult	<u>297</u>	<u>-</u>	<u>297</u>
Total	3,705	612	4,317
BOOKS WITHDRAWN			
Adult	1,592		
Young Adult	<u>530</u>		
Total	2,122	368	2,490
Net Increase	+1,583	+ 244	+2,024
Books, Dec. 31, 1981	57,671	15,781	73,452*
Gifts & Memorials (included above):	135		
Books Rebound	130		
Non-Book Material, Dec. 31, 1981			
Mounted Pictures	5,396		
Phonorecords	4,629		
Pamphlets	2,510		
Microfilm (reels)	1,172		
Filmstrips	319		
Periodicals	241		
Microfiche Sheets	264		
Cassettes	231		
Framed Prints	133		
Newspapers 8 (6 daily, 2 weekly)			
Slide Sets (items)	10(554)		

\*This figure does not include 4,330 paperback volumes which do not go through the normal cataloging procedures.

## Report of the Town Counsel

During the year 1981 the law firm of Tyler & Reynolds Professional Corporation continued to represent the Town of Reading as Town Counsel. All the attorneys in the law firm were available to provide legal services to the Town, and the principal attorney from the firm representing the Town during the year was H Theodore Cohen.

This was an extremely active year for Town Counsel, since the implementation of Proposition 2 1/2 raised many questions of law relating to the Town and otherwise impacted upon many of the Town's legal affairs which, as usual, covered a wide range and number of matters. The legal affairs included: representation of the Town in Court, administrative agencies and the Appellate Tax Board, personnel matters, real estate questions, the comprehensive permit for Horizon Homes, preparation and review of documents relating to the Town's water treatment plant and the on-going sewer interceptor system, and preparation and review of Town contract matters including those relating to the Highland School Building Committee.

Major issues of litigation and disputes during the year were: the defense of the Board of Public Works in an arbitration brought by Pitt Pipeline Company relating to amounts alleged to be due for installation of the interceptor sewer system, several land damage suits relating to eminent domain takings for conservation land and for the sewer interceptor system, the on-going litigation relating to what has become known as the "Woburn Odor" and the associated environmental problems and concerns, the defense of the suit brought by Carol Wood, a former employee of the Town, against the Town and John W. Agnew, Jr. with regard to her being laid off by the Town, and numerous matters involving the School Department relating to claims arising under Massachusetts special education law.

General legal services were also rendered on a regular basis to various Town officers, boards, committees and departments and services were rendered in preparation for and the holding of the Annual Town Meeting and the Subsequent Town Meeting.

Respectfully submitted,

H Theodore Cohen, Esquire  
Tyler & Reynolds  
Professional Corporation  
Town Counsel

ONE HUNDRED AND TWENTY-SEVENTH REPORT OF THE  
FIRE CHIEF  
REPORT OF THE FOREST WARDEN  
REPORT OF THE SUPERINTENDENT OF FIRE ALARM

To the Honorable Board of Selectmen

Gentlemen:

The annual report of the Fire Chief, Forest Warden and Superintendent of Fire Alarm is herewith submitted.

MANUAL FORCE: The authorized permanent force consists of the Chief, one Deputy Chief, 4 Captains, 4 Lieutenants, 41 Fire Fighters

APPARATUS:

Engine #1 - 1973 Ford	Ambulance - 1976 Ford
Engine #2 - 1979 Maxim	Fire Alarm Truck - 1975 International
Engine #3 - 1961 Seagrave	Chief's Car - 1975 Ford
Engine #4 - 1952 Chevrolet	Dep. Chief's Car - 1972 Chevrolet
Engine #5 - 1969 Ford	Pick-up truck - 1980 Ford
Ladder #1 - 1965 American La France	Rescue Truck - 1960 Dodge

SERVICE RECORD:

430 Bell Alarms, 41 of which were false, 14 accidental  
492 Still and Telephone Alarms  
776 Service Calls  
842 Ambulance Runs

PERMITS ISSUED:

23 Blasting  
166 Power oil burner  
63 Home Fire Alarm Systems  
23 Special Permits

There were 842 ambulance runs. Fees turned over to the Town  
totalled \$27,464.00

Total Permit Fees collected - \$1,028.00

FIRE LOSS: Fire loss for 1981 as reported to date on property endangered (valuation \$1,213,485) is \$525,361. Insurance paid on losses is \$306,127. Uninsured loss is \$219,234.



#### FIRE STATIONS:

Station #1, 49 Pleasant Street. The station is too small for the present day apparatus and equipment. The planning of a replacement for this station should continue according to the Proposed Capital Outlay Plan for 1981-1986 adopted at the last annual Town Meeting. The General Court approved and passed the necessary legislation so that the land on Main Street adjacent to the Memorial Park may be used as a site for a fire station.

Station #2, Woburn Street. The heating system improved to make this building more energy efficient and an additional six inches of insulation was installed in the attic by the Firefighters which will contribute to a savings also.

FIRE ALARM SHOP, Haverhill Street. This building has not been heated during the last year as an energy conservation measure. The building was broken into and a small amount of wire and a capstan used for pulling line wire and underground cables was stolen.

TRAINING BUILDING, Haverhill Street. We lost the use of this building when a fire occurred after a training exercise conducted by another department destroyed the interior contents, sheathing and a portion of the southerly wall. Efforts are being made to repair this facility for future Fire Department use.

#### TRAINING AND EDUCATION:

As a joint venture with the Stoneham and Wakefield Fire Departments a nationally approved training program for "Handling Hazardous Materials Emergencies" was purchased and presented to the entire department during the first four months of this year. A review of fire pumps and foam equipment was conducted.

The EMT-A's have been attending recertification seminars and training programs. We also have some students enrolled in Fire Science Programs at the Community Colleges working toward their Associate Degree in Science.

#### FIRE PREVENTION:

All lawfully required inspections have been performed in the Public and Private Schools, the nursing home and also in the various business and commercial properties. All complaints received were promptly investigated and disposed of.

#### FIRE ALARM:

The Municipal Fire Alarm System was maintained and inspected. Some construction was replaced and renewed and a large amount of lines moved to accommodate the installation of the Cable Television Systems. All of the costs for the labor and gasoline used to accommodate Continental Cablevision was billed to and paid for by Continental Cablevision.

I would like to thank all the dedicated officers and men of this department for their continuing high caliber of devotion and service to the Town. The Reading Auxiliary Fire Service has also continued their high standard of service which is greatly appreciated. The cooperation of the Town Officials, Departments and Employees with the Fire Department continues and is reassuring. Thank you.

Respectfully submitted,

Robert W. Pratt  
Chief of Fire Department  
Forest Warden  
Supt. of Fire Alarm

## REPORT OF THE COUNCIL ON AGING

This was a busy, unsettled year for the Council on Aging. However, with the budget restraints due to Proposition 2½, personnel changes of the Board and Staff, we were able to continue our many programs.

In September Luigi Sablone, who was the van driver for eight years, retired. Florence Farelli was hired to drive the van. Frank Lemaire, Board member for five years and Chairman for two, resigned at the end of June. John MacDonnell was elected Chairman and Elizabeth Knox, Vice Chairman.

The Council newsletter "Elderberries" was mailed in September outlining our programs for the year, together with pertinent information for Seniors, as well as the schedule of classes for Knitting and Crocheting, Bridge, Ceramics, Dancing, Exercise, Oil Painting, Crewell and Needlepoint. In addition a Library Group meets the third Tuesday of the month at Tannerville and a Bowling Group on Mondays. Transportation is provided at no charge to all who attend classes, provided they do not own cars. Postage to mail this publication was paid for by the Patrons of Older Adults.

In addition the Council contracted with Senior Citizen Publishing Company for a newsletter "Senior Update" every month. Fred Perry, a Senior himself, is the editor of this publication.

A Health Clinic is held on the first and second Thursday of each month. The first Thursday it is at the Recreation Hall, Frank Tanner Drive, and the second Thursday it is held in the lower level of the Senior Center. During the month of October four flu shot clinics were held. These were sponsored by the Council on Aging and the Board of Health.

The Council van provides transportation to and from the Congregate Meal Site three days per week, at no charge. Transportation is provided to Burlington Mall and North Shore on alternating Mondays, local shopping and medical appointment transportation is available every day. There is a charge for all shopping trips. Middlesex Community Services, Inc. provides transportation to Woburn Mall every Thursday afternoon for a suggested donation of 50¢.

The Congregate Meal Site served approximately 10,000 meals during the year and 6,700 meals were delivered to home bound elders. We would like to thank the volunteers who help make this possible. Birthdays and Anniversaries are observed at the Meal Site each month with cake and punch. Reading Rotary Club donates the cakes for these occasions.

In June 100 Seniors enjoyed a cruise around Boston Harbor which was sponsored by Boston Gas.

The summer evening programs sponsored by the Council on Aging were well attended. All of the evenings were held at Frank Tanner Drive. July 9th was a cookout paid for by the Patrons of Older Adults. Cooking and serving was done by staff and Board of Council on Aging and members of Patrons of Older Adults. July 23rd they were treated to a "Mime Show" by "The Odyssey Puppets" (Don R. Kirk). Betty Knox was chairman of this evening. August 6th was Bingo with refreshments served, chaired by Andy Mulhinch and Mary Ottino. August 20th concluded the evening programs with musical delights by Aimee Lush at the piano and group singing, chaired by Donna Ruth.

May being Senior Citizen month, we celebrated with a "May Party" on May 1st on the green at Frank Tanner Drive, complete with May Pole. A box lunch provided by Middlesex Community Services, Inc. was served to the guests. A special thank you to Mr. Ed O'Gorman and the Industrial Arts students at Parker Junior High School for making the May Pole and to Mr. James Roth and the "Shin Brothers" of Reading Memorial High School who provided music for the occasion.

The Senior Center is a focal point of activities with Bingo every other Wednesday following lunch. An informal dance group led by John and Vi Kyle meets every Tuesday afternoon. On Friday afternoon there is a large group playing a variety of games, etc. with refreshments served. Blanche Blunt is the hostess for this. The center is open daily from 10 to 4 with many impromptu activities taking place.

The Council on Aging employs two Senior Aides, one an Outreach Worker and the other a Recreation Assistant. Funding for these two positions is provided by Mystic Valley Elder Home Care, Inc., under Title V.

The Annual Dinner was again held at Austin Preparatory School with over 450 in attendance. Also present were 15 residents of Daniels Nursing Home and several Meals on Wheels participants. Transportation was provided by the Council on Aging van with volunteers transporting the nursing home residents and Meals on Wheels participants. At this time we would like to thank David Hoffsis, George Comeau, and Father Cain of Austin for their hospitality. Thanks also to Eric's Greenhouse and Weston Florists for the floral arrangements and flowers for each guest, to Abe Berson for his generosity to the Seniors. Of course last, but not least, to the Council on Aging Board and staff for contributing to the success of this day.

Hot dinners for Thanksgiving and Christmas were delivered to 15 households. These were delivered by Cheryl Mullen, Meals on Wheels driver, and were paid for by Harrow's Restaurant and Reading Rotary Club.

Christmas food packages were delivered to 37 households by the Council on Aging staff. These packages were provided by Reading Jaycee's. The Council on Aging staff also delivered 25 gaily wrapped packages to homebound elders--these were provided by the Young Woman's League.

For the Christmas season the Senior Center was beautifully decorated, including a tree, by members of the Reading Garden Club. Again this year the chorus and orchestra of Coolidge Junior High School entertained and delighted the Seniors with their enthusiasm and song. The group was under the direction of Mr. Robert Mingolelli. Mr. J. Douglas Oliver, although retired, returned to accompany on the piano. Holiday ice cream roll was served by the Council on Aging staff and board along with staff of Friendly's Ice Cream, Inc. Thanks to Friendly's for their contribution to this event.

A special thank you to Wakefield Lodge of Elks for providing a summer cookout and a dinner party in the fall for Senior Citizens and Reading Veterans of Foreign Wars for delighting the Senior Citizens with a Christmas party.

During the tax season, Mr. Richard Rizzo offered his services assisting Seniors prepare their tax return.

We are very grateful to our many volunteers, approximately 30, who assist in the office and with our many programs.

We would like to thank all organizations, businesses, and citizens of the Town of Reading who help improve the quality of life for members of our Elderly Community.

Andrew Mulhinch, Chairman



## REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen was organized for the year 1981 with John W. Price, Chairman; Maureen T. O'Brien, Secretary; and Marvin M. Rosenthal as the third member. John W. Agnew, Jr. was appointed as Executive Secretary.

With the first year implementation of Proposition 2½ and a prolificacy of new State and Federal policies and regulations, the Board faced an unprecedented series of challenges and problems in all areas. This meant an expended effort and role in time and commitment, in addition to the Board's regular duties. As the year closed, the Town found that it had fared better than most communities, but the transition period, far from being over, had presented a whole new set of challenges. In an effort to meet these challenges the Board has established a Blue Ribbon Committee whose job it will be to study the best means of re-organizing the present system to be able to continue to meet these problems in the most efficient manner possible. In addition, the Board and its staff has played a more active role in other areas and levels of government that directly affect costs and demands on the local government. As a result of these efforts, major reforms and cost reductions were realized at the County government level.

The Board issued the usual number of licenses and permits and for the first time, acting on a voter approved ballot question, issued the first all-alcoholic beverage license to a restaurant in the Town. Again, meeting the challenges of Proposition 2½, the Board raised many license fees to a level which helped considerably to offset their cost of administration. A new fine system was introduced to reduce the number of false burglar alarms. As a result, false burglar alarms have been greatly reduced resulting in a cost savings to the Police Department. In addition, the Selectmen have mandated a series of exams to be initiated in the Spring for those persons applying for firearm licenses in order to insure those applicants fully understand their responsibilities and use.

As a result in the change of State laws the Board has established within the Police Department the administration and fine mechanism for the handling of all parking tickets and fines. This was formally done by the Courts. Without this action the Town would have lost considerable revenue from parking fines.

In an effort to modernize and increase administrative procedures in many of the Town's operations, the Board established and guided the actions of a Data Processing Committee. The establishment of

the system recommended by the Committee should result in cost savings, an increase in departments efficiency and improved coordination between departments.

With the closing of the Highland School, the Board was once again faced with the Town's never ending space needs problem. The Board appointed a preliminary study committee whose report to the Fall Town Meeting resulted in a building committee to resolve the final solution to the final disposition of the school. This Committee, chaired by Selectman Rosenthal is expected to offer its solution at the annual Spring Town Meeting in 1982.

Continuing their efforts to meet the problems of the energy crisis, the Board proceeded to implement the energy conservation measures recommended in a study they authorized last year. The result, to date, has been a 27% decrease in electricity used in those buildings under their jurisdiction and a savings of about 6,000 gallons of fuel oil. Working with the State Energy Office, Reading is one of a handful of Towns to introduce a new bidding procedure for its fuel needs. The result to date, has been good with proven savings and other communities are now adopting our procedures.

For the third year the Selectmen's Office administered the emergency fuel program in which fuel aid was given to the elderly and low income families. Working with Federal Funds received through the Greater Lawrence Community Action Agency and aid from the Reading Council of Churches this program has been extremely successful.

As the year closed several of the Towns homes were wired to the Town's first Cable T.V. system. This action was a culmination of almost two years work by the Board and its Cable T.V. Committee. A new fully equipped studio for the Town's use, which is part of the system, was also opened at the High School. It is hoped many of the Town's departments and organizations will take advantage of this opportunity and that this communication source will enrich the community life.

The years end also signaled the approach of the start of labor negotiations by the Board with the Town's labor organizations. A new labor organization has been added by the organization of the Town's Engineers.

In an effort to meet the dramatic rise in the Town's Health Care costs for the employees the Board has continued exploring alternatives to its present system and has held several meetings with health care organizations providing insurance protection. The Board hopes to reduce costs through a package of health care alternatives including Health Maintenance Organizations.

As a result of changes within State and Federal Policies the Board has been negotiating the establishment of an Affirmative Action Program in the areas of Personnel and Housing. It is assumed these negotiations will be finalized during the first part of the year.



After four years of studies by Federal, State and Town Departments the Board finally received and ratified the final Flood Insurance Program for the Town. Without this ratification many of the Town's property owners would have been unable to secure financing from lending institutions and the Town would not have been eligible for disaster relief.

The Board made the usual appointments and continued its efforts to organize these appointments to start at the beginning of the fiscal year.

The Board of Selectmen wish to thank the many volunteer citizens and the other Town Departments who have contributed so much to the Town Government during the past year.

REPORT OF THE  
CONSERVATION COMMISSION

To the Citizens of Reading:

In 1981, Mrs. Sally M. Hoyt and Mr. Harold V. Hulse continued as Co-Chairmen of the Commission. A transition in membership occurred as new members Andrew J. Botticelli, Jr. and William J. Gustus resigned due to their individual career demands. William L. Childress of Green Street and Francis B. Robie of Percy Avenue were welcomed as regular and associate members respectively. Most noteworthy was the resolution passed at the Fall Town Meeting honoring Henry W. Fienemann for his 17 years of dedicated service to the Town. The Conservation Commission is deeply grateful for his high level of expertise and patient efforts over the years.

Commission meetings were held on a weekly basis, except in the summer months when the Commission met every other week. Special site inspections were scheduled as required. Through the Conservation Administrator, the Commission provided input to a wide range of state and regional environmental studies dealing with urban runoff pollution and the Mystic-Aberjona River system and the MDC Reading Wastewater Pumping Station Facilities Planning Project. Nancy W. Anderson completed her third year as President of the Massachusetts Association of Conservation Commissions. William Childress served as Conservation Commission representative to the Hazardous Waste Committee and prepared comments on the proposed state regulations dealing with hazardous waste management and hazardous waste facility siting.

RESOURCE PROTECTION PROGRAM

Under the provisions of the Massachusetts Wetlands Protection Act and Reading General By-Laws, Article 32, all activities within and adjacent to wetlands or lands subject to flooding must be reviewed by the Commission. The 1981 case load was similar to that of 1980. Nine projects were reviewed and conditioned by the Commission. Of these, two involved appeals to the Department of Environmental Quality Engineering, with one filed simultaneously with the Superior Court, as required under Article 32. That appeal was withdrawn after a solution was negotiated. The one other appeal is still pending.

Over eight proposals were reviewed by the Conservation Commission under the two statutes cited above to determine the applicability of the laws to the work and/or area described. Approximately fourteen projects were underway during the year, the majority requiring regular inspection by the Conservation Administrator. Nine Certificates of Compliance were issued for projects which were completed as required.

Late in November, an extensive amount of illegal wetland filling was discovered at Camp Curtis Guild. A Cease and Desist Order was issued immediately. The Conservation Commission is actively pursuing a solution to this problem and is working closely with the Town of Wakefield and other interested parties.

Also in November, Town Meeting overwhelmingly approved two revisions to the Zoning By-Laws proposed by the Commission. The first was a minor addition updating Section 4.5.2. The second revised Section 5.3.2.1. to include Flood Plain Districts under the requirement that residential lots contain minimum square footages outside the Wetland Protection and Flood Plain Districts. This change will give greater protection to future homeowners by improving the layout of new subdivisions located adjacent to all wetland areas.

Suggested revisions to the Board of Survey subdivision rules and regulations were prepared by the Commission and it's staff in late July. Several of these recommendations were adopted by the Board. The Conservation Commission is very grateful for this opportunity to offer its input and hopes to continue this cooperative and productive exchange of ideas on a regular basis.

A preliminary aquifer evaluation study for the northern region of Town was undertaken late in the year. This report, prepared by IEP, Inc., was developed with the assistance of the Department of Public Works and will be available in March 1982.

The update of the 1976 Conservation Plan, through the efforts of planning consultant Peter Wells and Conservation Administrator Carl Gardner, is nearing completion of its final draft. It is expected to be printed for the 1982 Annual Town Meeting. The Commission sincerely appreciates the input it has received from other Town agencies.

#### LAND MANAGEMENT AND ACQUISITION

Reading's Conservation lands now total 815 acres. Although the vast majority of this acreage was acquired for water resource protection and flood protection, many of the areas are also available for passive recreational use.

During the year, tours of the Pinevale Conservation Area were conducted by the Conservation Administrator for elementary classes from Joshua Eaton School. Talks on conservation were made to groups whenever requested. Trail maps of the conservation lands are available at the Conservation Office in the Community Center.

Special Town Meeting of April 1981 voted to pay an additional \$16,400 in settlements for three land damage cases arising out of eminent domain takings of conservation land in 1972 and 1973. The land involved totals 63 acres. It is located in South Cedar Swamp

and Bare Meadow. A state reimbursement of \$13,125 has been favorably recommended. To date, the Town of Reading has expended less than \$190/acre in acquiring its conservation lands.

No additional conservation lands were acquired in 1981. However, the non-profit Reading Open Land Trust, Inc. continued its efforts by adding four new parcels to its holdings.

The Conservation Commission relies heavily on volunteer assistance to maintain and improve Town conservation lands. Mr. Ronald Winslow of Oak Ridge Road provided the most outstanding contribution of 1981. He donated many hours of his time and, using his woodworking skills, created attractive new signs to mark each conservation area. The Commission is deeply grateful for his tremendous generosity.

Boy Scouts from Troop 704 and other residents pitched in to make the first annual Fall Cleanup Day a success.

The Reading Community Gardens Association continued their productive operations at the Bare Meadow Conservation Land under the direction of Mr. George Rainville. It is hoped this program can be expanded to other locations in 1982.

The Conservation Commission invites all citizens interested in its activities to visit the Conservation Office, Room 1 in the Community Center, between 8:30 am and 4:30 pm Monday through Friday and to attend the regular meetings held every Monday at 7:30 pm in the Conservation Office.

The Conservation Commission looks forward to another year of cooperative efforts towards the protection and improvement of the environmental quality of the Town of Reading.

Respectfully submitted,

SALLY M. HOYT, Co-Chairman  
HAROLD V. HULSE, Co-Chairman  
NANCY W. ANDERSON  
WILLIAM L. CHILDRESS  
HENRY W. FIENEMANN  
M. CLIFTON PROCTOR

FRANCIS B. ROBIE, Associate Member

CARL E. GARDNER, JR., Administrator

READING CONTRIBUTORY RETIREMENT SYSTEM

George R. Larson, Chairman  
Raphael W. McDonald, Secretary  
William E. MacBrien, Member

During 1981 the Retirement Board met the last Wednesday of every month.

The Board hired the firm of Arthur Andersen & Co., to perform an independent audit of the system for the period ending December 31, 1980 and attach the Audit Report herewith.

In addition, attached herewith are:

<u>Exhibit A</u>	Organization - Use of Income
<u>Exhibit A-1</u>	Statement of Financial Condition for the years 1977 thru 1980
<u>Schedule A-1</u>	Balance sheet explanations
<u>Exhibit B</u>	Income for the years 1977-1980
<u>Schedule B-1</u>	Investment earnings
<u>Exhibit C</u>	Disbursements for the years 1977-1980
<u>Exhibit D</u>	Active members for the years 1977-1981
<u>Exhibit E</u>	Retired members for the years 1978-1981

ARTHUR ANDERSEN & CO.  
BOSTON, MASSACHUSETTS

To the Town of Reading Board of Retirement:

We have examined the statement of assets available for plan benefits of the TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM as of December 31, 1980 and the related statement of changes in assets available for plan benefits for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of the Town of Reading Contributory Retirement System as of December 31, 1980 and the changes in assets available for plan benefits for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Arthur Andersen & Co.*

June 23, 1981.



TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

STATEMENT OF ASSETS AVAILABLE FOR PLAN BENEFITS

AS OF DECEMBER 31, 1980

INVESTMENTS (Note 2):	
Bonds, at book value (quoted market value \$2,709,299)	\$3,721,778
Stocks, at quoted market value (cost \$311,062)	434,196
Certificates of Deposit, at cost which approximates market value	675,000
	-----
Total investments	\$4,830,974
CASH	74,210
ACCRUED INTEREST	82,405
	-----
Assets available for Plan benefits	\$4,987,589
	=====

The accompanying notes are an integral part of these financial statements.

TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

STATEMENT OF CHANGES IN ASSETS

AVAILABLE FOR PLAN BENEFITS

FOR THE YEAR ENDED DECEMBER 31, 1980

	Workmens Compensation Fund	Annuity Savings Fund	Annuity Reserve Fund	Special Fund Military Services	Pension Fund	Expense Fund	Total
ASSETS AVAILABLE FOR PLAN BENEFITS AT JANUARY 1, 1980	\$ 149	\$2,670,704	\$ 861,537	\$2,759	\$ 848,365	\$ 9,469	\$4,392,983
ADDITIONS:							
Town appropriations (Note 4)	2,603	-	-	-	851,035	17,542	871,180
Employee contributions	-	326,458	-	-	-	-	326,458
Dividend and interest income	-	170,886	26,510	185	165,915	-	363,496
Unrealized appreciation of investments	-	-	-	-	76,266	-	76,266
DEDUCTIONS:							
Retirement benefits paid	-	59,532	84,428	-	856,155	-	1,000,115
Refunds, transfers of members' accounts and reimbursements to other systems	-	-	-	-	24,128	-	24,128
Realized loss on sale of investments	-	-	-	-	600	835	1,435
Administrative expenses	-	-	-	-	-	17,116	17,116
Interfund transfers	2,752	129,650	(171,511)	-	39,109	-	-
ASSETS AVAILABLE FOR PLAN BENEFITS AT DECEMBER 31, 1980	\$ -	\$2,978,866	\$ 975,130	\$2,944	\$1,021,589	\$ 9,060	\$4,987,589

The accompanying notes are an integral part of these financial statements.

# TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

## NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1980

### (1) The Plan

The Plan is a contributory defined benefit plan covering all permanent Town employees (including the Reading Light Department) except school teachers and certain other school department employees (whose pensions are paid by the Commonwealth of Massachusetts). The Plan, which was established in 1940, is a member of the Massachusetts Contributory Retirement System and is governed by the Massachusetts General Laws (Chapter 32).

Contributions required to provide benefits under the Plan are made annually by the Town under the "pay-as-you-go" method in an amount determined by the Commonwealth's Division of Insurance. This contribution is calculated as the amount necessary to provide for the following year's estimated retirement benefits to be paid. The active Town employees contribute 5% or 7% (depending upon date of employment) of their compensation, as defined. The Town also contributes an amount necessary to fund the Plan's administrative expenses.

An employee becomes a participant in the Plan on the date of employment, subject to the approval of the Board of Retirement. Retirement with benefits is permitted upon completion of 20 years of service or upon reaching the age of 55. Employees leaving before retirement may withdraw their accumulated contributions with interest.

Benefit payments to Plan participants are based on compensation levels, age and years of credited service. Participants become fully vested after ten years of service.

### (2) Accounting Policies

The Plan follows accounting policies required by the Commonwealth of Massachusetts. The accounting records are maintained on the accrual basis.

TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1980

(Continued)

(2) Accounting Policies (Continued)

Investments

Bonds are stated at book value (original cost adjusted for accretion of discount or amortization of premium) on the basis that they will be held to maturity. Stocks are reflected at their quoted market value. The composition of the Plan's investment portfolio is subject to certain requirements as set out by the Commonwealth's Division of Insurance as follows:

	Percentage of Total Assets Permitted	Carrying Value	Percentage of Total Assets
Bonds-			
Utilities	50%	\$1,694,892	34.0%
Telephone	35	704,388	14.1
Banks, industrial and miscellaneous, including certificates of deposit	40	1,422,751	15.0
U.S. Treasury and other government securities	100	424,747	8.5
Railroads	20	150,000	3.0
Stocks-			
Banks	25	434,196	8.7
		-----	
		\$4,830,974	
		=====	

In addition, the Plan may only invest in specified stocks authorized by the Commonwealth's Division of Insurance.

TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1980

(Continued)

(2) Accounting Policies (Continued)

Fund Balances

Fund balances are established as follows:

Workmens Compensation Fund contains the Town's contributions for retirement benefits on employees currently entitled to workmens compensation payments.

Annuity Savings Fund contains the accumulated contributions plus earnings of active employees and former employees who have not withdrawn their balances.

The Annuity Reserve Fund contains the accumulated contributions and earnings of members receiving retirement or disability payments. Accumulated balances are transferred to this fund from the annuity savings fund upon retirement or disability.

The Special Military Services Fund contains Town appropriations for veteran members who qualify for additional benefits under Massachusetts Law.

Pension Fund receives and maintains the Town's contributions. Retirement benefits funded by the Town's contributions are disbursed from this fund. Realized and unrealized gains and losses on all investments are also reflected in this fund.

Expense Fund receives and disburses amounts associated with the Plan's administrative expenses.

Investment Earnings

Investment earnings are allocated to the various funds via the application of a rate determined by the Division of Insurance (3.0% to 6.7% in 1980). Excess earnings over the stated rate are credited to the Pension Fund.

TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1980

(Continued)

(3) Administration

The Plan is administered by a three-member Board of Retirement consisting of the Town accountant, an individual elected by the participating employees and a third member who is appointed by the other two Board members.

(4) Actuarial Valuation and Assumptions

The Town contributes an annual amount, determined by the Commonwealth of Massachusetts Division of Insurance, primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go"). Town contributions for 1980 amounted to \$853,639 plus \$17,543 for the system's administrative costs.

The following represents the benefit information for the Retirement System as of January 1, 1979, the date of the latest actuarial valuation prepared by the Retirement Law Commission of the Commonwealth of Massachusetts:

Actuarial present value of	
accumulated benefits:	
Vested	\$16,863,000
Nonvested	1,437,000
	-----
Total	\$18,300,000
	=====



TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1980

(Continued)

(4) Actuarial Valuation and Assumptions (Continued)

The principal actuarial assumptions used in the valuation are as follows:

Amortization of unfunded actuarial liability	40-year period
Mortality	1971 Group Annuity Mortality Table
Investment return	7% Per annum
Increase in payroll cost	10% Per annum
Actuarial cost method	Entry age normal cost method

(5) Recent Accounting Pronouncement

The Financial Accounting Standards Board has issued Statement of Financial Accounting Standards No. 35, "Accounting and Reporting by Defined Benefit Pension Plans", which is effective for plan years beginning after December 15, 1980. The application of the provisions of this pronouncement will result in significant changes in the carrying value of assets and the presentation of benefit information that is included in future plan financial statements. Specifically, all assets must be carried at market value and disclosure will be required of the change in the actuarial present value of accumulated benefits in addition to what is now shown in Note 4.

ORGANIZATION OF READING CONTRIBUTORY RETIREMENT SYSTEM

Chapter 32, section 20 - each city or town system establishes a Retirement Board which will manage their system. The board consists of three members as follows: Town Accountant, a second member who is elected by the members of the system for a term not to exceed three years, and a third member who is chosen by the other two members.

USE OF INCOME Income from members deductions are invested in bonds, stocks, savings bonds, cooperative bank shares, certificates of deposit, etc. Income from investments is used for regular interest to be credited for each year to the members account in the Annuity Savings fund. The rate of interest is determined by the Actuarial Department of the Mass. Division of Insurance. Regular interest credited to the Special fund for Military Service Credit and the Annuity Reserve fund of the system is also derived from investment income and any surplus after deduction of the regular predetermined interest for the three funds is allocated to the Pension fund. Contributions for the payment of administrative expenses from the Town are credited to the expense fund.

READING CONTRIBUTORY RETIREMENT SYSTEM  
STATEMENT OF FINANCIAL CONDITION

ASSETS

	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>
BOOK VALUE OF BONDS	\$2,756,756.00	\$3,205,000.00	\$3,348,029.00	\$3,721,778.00
MARKET VALUE OF STOCKS	361,644.00	357,617.00	407,380.00	434,196.00
CASH	43,459.00	128,567.00	26,398.00	24,210.00
INTEREST DUE & ACCRUED ON BONDS - NOT IN DEFAULT	58,370.00	66,711.00	70,284.00	82,405.00
SAVINGS BANK CERTIFICATES OF DEPOSITS, & REPOS	251,050.00	175,000.00	250,000.00	725,000.00
TOTAL ASSETS	<u>\$3,471,279.00</u>	<u>\$3,932,895.00</u>	<u>\$4,102,091.00</u>	<u>\$4,987,589.00</u>

FUNDS & LIABILITIES

ANNUITY SAVINGS FUND	\$2,186,839.00	\$2,410,208.00	\$2,670,704.00	\$2,978,865.00
ANNUITY RESERVE FUND	701,645.00	791,476.00	861,536.00	975,130.00
SPECIAL FUND FOR MILITARY SERVICE CREDIT	2,437.00	2,593.00	2,760.00	2,944.00
PENSION FUND	571,228.00	719,500.00	557,472.00	1,021,589.00
EXPENSE FUND	8,981.00	8,969.00	9,470.00	9,061.00
WORKMANS COMPENSATION FUND	149.00	149.00	149.00	
TOTAL FUNDS & LIABILITIES	<u>\$3,471,279.00</u>	<u>\$3,932,895.00</u>	<u>\$4,102,091.00</u>	<u>\$4,987,589.00</u>

## SCHEDULE A-1 BALANCE SHEET ITEMS

BOOK VALUE OF BONDS represent the actual cost of the bonds we have purchased over the years.

MARKET VALUE OF STOCKS represent the market value of stocks we have purchased over the years.

### FUNDS AND LIABILITIES:

ANNUITY SAVINGS FUND This fund represents the accumulated deposits of all members. The member's deposit record cards are the control over the Savings Fund Account, as reported in the statement.

ANNUITY RESERVE FUND This fund is the accumulation of all transferred accounts of retired members from which the pensioner's annuity is paid. When a member retires, his accumulated annuity savings fund is transferred to this account and reduced by the amount of his annuity portion of his pension check he receives each month.

SPECIAL FUND FOR MILITARY SERVICE This fund is for the purpose of establishing credits for members who have had military service. It is credited with amounts that are the equivalent of amounts that would have been deducted from salaries or wages of members had their service not been interrupted by military service. It is also credited with interest at the statutory rate. When one of these members retires it is figured into the computation for his pension, however if this member withdraws from the system he does NOT receive this amount. We have five members in this category.

PENSION FUND This is the fund to which are credited all amounts appropriated by the Town of Reading for the purpose of providing for the cost of the operation of the system, exclusive of the expense of administration and such amounts as may be appropriated to the special fund for military service credit. The Pension Fund is also credited with any excess investment income. All Pension Payments are charged to this account.

Any profit or loss on the sale of investments are credited to this account. Investments are credited to this account. Any surplus in the Annuity Reserve Fund is credited to this account, any deficits are charged to it.

EXPENSE FUND This fund is maintained by contributions from the Town of Reading, based upon a budget submitted by the Retirement Board to the Town. All payments for the administrative expenses of the system are charged to this fund.

WORKMANS COMPENSATION FUND This fund works the same as the fund for military service, as outlined above, only in the case of a member hurt on the job. It allows the member to accrue time in the system while he is out collecting workmans compensation.

## READING CONTRIBUTORY RETIREMENT SYSTEM

## INCOME

(Cents Omitted)

	1977	1978	1979	1980
FROM MEMBERS:				
(A) Regular Contributions or Payments	\$ 254,496	\$ 268,634	\$ 281,115	\$ 303,176
(B) Late Entry Payments (Section 3)	128	1,756	148	1,206
(C) Redeposits	1,360	0	0	10,726
(D) Members Deductions Made by Outside Sources	1,017	0	1,169	1,585
(E) Transfers of Members Accounts From Other Systems	2,816	5,822	1,795	9,767
FROM EMPLOYER:				290,893 (1979)
(A) Contributions to Pension Fund From Town of Reading	576,470	672,165	495,791	846,090
(B) Contributions for Expenses From Town of Reading	14,700	13,613	16,318	17,438
(C) Workman's Compensation Credit From Town of Reading	0	0	0	2,603
FROM HOUSING AUTHORITY	2,530	2,835	3,318	3,986
	412	0	594	1,036
PENSION REIMBURSEMENTS RECEIVED FROM OTHER SYSTEMS				
INTEREST ON BONDS & DIVIDENDS ON STOCKS	226,114	247,699	279,560	301,551
GROSS INTEREST ON DEPOSITS IN TRUST COMPANIES & BANKS	3,579	2,679	2,733	2,106
GROSS INTEREST FROM ALL OTHER SOURCES	5,717	12,749	25,900	47,266
ACCRUED INTEREST ON BONDS - CURRENT YEAR	58,370	66,711	70,284	82,406
ACCRUED INTEREST ON BONDS - PREVIOUS YEARS	(53,105)	(58,370)	(66,711)	(70,284)
GROSS INCREASE BY ADJUSTMENT OF LEDGER ASSETS:				
(A) Accrued Interest on Bonds	106,210			711
(B) Bonds by Amortization	1,313	105,009	542	88,998
(C) Stocks	491	0	49,762	450
GROSS PROFIT ON SALE OF STOCK				
	\$1,202,618	\$1,341,302	\$1,162,318	\$1,941,670



READING CONTRIBUTORY RETIREMENT SYSTEMINVESTMENT EARNINGS

(Cents Omitted)

	1977	1978	1979	1980
GROSS INTEREST INCOME LESS ACCRUED INTEREST	\$238,719	\$263,127	\$308,193	\$350,858
PLUS GROSS INCREASE, BY AMORTIZATION	1,313	105,008	542	711
LESS GROSS DECREASE, BY AMORTIZATION	(105,358)	( 1,646)	( 226)	( 193)
BALANCE	\$134,674	\$366,489	\$308,509	\$351,376
PLUS INTEREST DUE AND ACCRUED, DECEMBER 31, CURRENT YEAR	58,370	66,711	70,284	82,405
LESS INTEREST DUE AND ACCRUED, DECEMBER 31, PREVIOUS YEAR	( 56,414)	( 58,370)	( 66,711)	( 70,284)
TOTAL INVESTMENT EARNINGS DURING CURRENT YEAR AVERAGING <u>see below</u> PER CENT OF THE MEAN LEDGER ASSETS	\$136,630	\$374,830	\$312,082	\$363,497
TOTAL REGULAR INTEREST REQUIRED TO MAINTAIN THE FUNDS OF THE SYSTEM IN ACCORDANCE WITH SECTION 22 (6) (b) AT THE RATE OF <u>see below</u> PER CENT	134,103	155,192	172,830	197,582
BALANCE (EQUALS SURPLUS EARNINGS TO BE CREDITED OR DEFICIENCY TO BE CHARGED TO THE PENSION FUND)	\$ 2,527	\$219,638	\$139,252	\$165,915

## INTEREST REQUIRED:

ANNUITY SAVINGS FUND	\$113,312	\$133,278	\$147,739	\$170,886
ANNUITY RESERVE FUND	20,651	21,758	24,924	26,511
SPECIAL FUND FOR MILITARY SERVICE CREDIT	140	156	166	185
TOTAL	\$134,103	\$155,192	\$172,829	\$197,582
TOTAL INTEREST EARNED	136,630	374,830	312,081	363,497
SURPLUS	\$ 2,527	\$219,638	\$139,252	\$165,915
	*	<u>8%</u>	<u>8%</u>	<u>8%</u>
	<u>6.1%</u>	<u>6.4%</u>	<u>6.7%</u>	<u>6.7%</u>

## READING CONTRIBUTORY RETIREMENT SYSTEM

## DISBURSEMENTS

(Cents Omitted)

	1977	1978	1979	1980
ANNUITY PAYMENTS	\$ 61,900	\$ 68,897	\$ 76,109	\$ 80,176
PENSION PAYMENTS	337,621	372,621	424,521	499,857
SURVIVORSHIP PAYMENTS	55,986	64,475	76,189	32,244
DISABILITY PENSION PAYMENTS:				
(A) Ordinary	21,448	20,410	14,343	14,956
(B) Accidental	222,311	274,977	293,462	309,098
TENSION REIMBURSEMENTS PAID TO OTHER SYSTEMS	1,138	11,418	14,142	24,129
REFUNDS	14,414	49,151	68,626	63,785
TRANSFERS OF MEMBERS' ACCOUNTS TO OTHER SYSTEMS	2,242	-0-	11,972	-0-
ADMINISTRATIVE EXPENSES:				
(A) Salaries	11,743	13,612	14,732	15,546
(B) Medical Fees	235	1,180	563	490
(C) Office Supplies	173	85	95	318
(D) Travel	4	-0-	-0-	1
(E) Association Dues	220	95	125	125
(F) Investment Expenses	-0-	42	40	21
(G) Premium on Bonds				
(H) Postage, Box Rent, Equip., Supplies, & Misc.	62	643	520	616
GROSS LOSS ON SALE OR MATURITY OF LEDGER ASSETS	-0-	-0-	-0-	1,050
GROSS DECREASE BY ADJUSTMENT OF LEDGER ASSETS:				
(A) Bonds by Amortization	105,358	1,646	226	193
(B) Stocks	-0-	-0-	-0-	13,566
TOTAL DISBURSEMENTS	\$834,855	\$879,252	\$995,665	\$1,056,171

READING CONTRIBUTORY RETIREMENT SYSTEM  
ACTIVE MEMBERS

	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>	<u>1981</u>
ACTIVE MEMBERSHIP, DECEMBER 31 PREVIOUS YEAR	457	465	449	426	413
ENROLLED DURING CURRENT YEAR	33	20	24	28	27
TOTAL	<u>490</u>	<u>485</u>	<u>473</u>	<u>454</u>	<u>440</u>
LESS: DEDUCTED BY DEATH	1	0	0	1	1
WITHDRAWAL	11	21	28	20	15
RETIREMENT - SUPERANNUATION	12	10	10	17	13
ORDINARY DISABILITY	0	1	1	1	0
ACCIDENTAL DISABILITY	1	4	3	1	4
TRANSFERS TO INACTIVE MEMBERSHIP	0	0	5	1	0
TOTAL DEDUCTIONS	<u>25</u>	<u>36</u>	<u>47</u>	<u>41</u>	<u>33</u>
ACTIVE MEMBERSHIP, DECEMBER 31 CURRENT YEAR	<u>465</u>	<u>449</u>	<u>426</u>	<u>413</u>	<u>407</u>

## READING CONTRIBUTORY RETIREMENT SYSTEM

## RETIRED MEMBERS

	1978	1979	1980	1981
RETIRED MEMBERSHIP, DECEMBER 31 PREVIOUS YEAR	157	168	171	182
RETIREMENTS DURING YEAR:				
SUFERRANNUATION	10	10	15	13
ORDINARY DISABILITY	1	1	1	0
ACCIDENTAL DISABILITY *	4	3	0	4
OPTION D				
TOTAL	172	182	187	199
LESS: DEDUCTIONS BY DEATH	4	11	5	1
OTHER				
TOTAL MEMBERSHIP, DECEMBER 31 CURRENT YEAR	168	171	182	198

## INDEX

Report Of	Page
Board of Appeals . . . . .	111
Board of Assessors . . . . .	245
BOARD OF HEALTH	122
Building Inspector . . . . .	102
Cemetery Trustees . . . . .	107
Civil Defense . . . . .	16
Conservation Commission . . . . .	264
Council on Aging . . . . .	258
Custodian of Soldiers & Sailors Graves . . . . .	105
Dog Officer . . . . .	234
Fire Department . . . . .	256
Historical Commission . . . . .	113
Housing Authority . . . . .	98
Land Bank Committee . . . . .	112
Municipal Light Department . . . . .	192
Pest Control . . . . .	121
Planning Board . . . . .	116
Plumbing, Gas, Wire Inspectors . . . . .	103
Police Department . . . . .	114
Public Library . . . . .	249

Public Works . . . . .	182
Recreation Department . . . . .	118
Retirement Board . . . . .	267
School Committee . . . . .	226
Sealer of Weights . . . . .	100
Selectmen . . . . .	261
Statistics . . . . .	3
Town Accountant . . . . .	130
Town Clerk . . . . .	17
Town Counsel . . . . .	255
Town Forest . . . . .	110
Town Officers . . . . .	5
Town Treasurer, Town Collector . . . . .	126
Tree Warden . . . . .	120
TRUST FUNDS . . . . .	125
Veterans Services . . . . .	104

1981

Index of Town Meetings

<u>Meeting</u>	<u>Date</u>	<u>Page</u>
Election	3-23-81	19
Annual	4-13-81	26
Special	4-13-81	29
Adjourned Special	4-21-81	32
Adjourned Annual	4-21-81	36
Adjourned Annual	4-23-81	37
Adjourned Annual	6-1-81	56
Adjourned Annual	6-4-81	62
Adjourned Annual	6-8-81	66
Adjourned Annual	6-11-81	70
Special	10-19-81	77
Subsequent	11-9-81	79
Adjourned Subsequent	11-12-81	83
Adjourned Subsequent	11-16-81	85
Adjourned Subsequent	11-19-81	92



## NOTES

## NOTES



